



World Health
Organization

GUIDANCE



**GUIDE TO CONDUCTING
PROGRAMME REVIEWS
FOR THE HEALTH SECTOR
RESPONSE TO HIV/AIDS**

OCTOBER 2013

**GUIDE TO CONDUCTING
PROGRAMME REVIEWS
FOR THE HEALTH SECTOR
RESPONSE TO HIV/AIDS**

OCTOBER 2013

WHO Library Cataloguing-in-Publication Data

Guide to conducting programme reviews for the health sector response to HIV.

1.HIV infections - prevention and control. 2.HIV infections - epidemiology.
3.Acquired immunodeficiency syndrome - prevention and control. 4.Health care sector. 5.Health planning. 6.National health programs. 7.Guideline. I.World Health Organization.

ISBN 978 92 4 150615 1

(NLM classification: WC 503.6)

© **World Health Organization 2013**

All rights reserved. Publications of the World Health Organization are available on the WHO web site (www.who.int) or can be purchased from WHO Press, World Health Organization, 20 Avenue Appia, 1211 Geneva 27, Switzerland (tel.: +41 22 791 3264; fax: +41 22 791 4857; e-mail: bookorders@who.int).

Requests for permission to reproduce or translate WHO publications –whether for sale or for non-commercial distribution– should be addressed to WHO Press through the WHO web site (www.who.int/about/licensing/copyright_form/en/index.html).

The designations employed and the presentation of the material in this publication do not imply the expression of any opinion whatsoever on the part of the World Health Organization concerning the legal status of any country, territory, city or area or of its authorities, or concerning the delimitation of its frontiers or boundaries. Dotted lines on maps represent approximate border lines for which there may not yet be full agreement.

The mention of specific companies or of certain manufacturers' products does not imply that they are endorsed or recommended by the World Health Organization in preference to others of a similar nature that are not mentioned. Errors and omissions excepted, the names of proprietary products are distinguished by initial capital letters.

All reasonable precautions have been taken by the World Health Organization to verify the information contained in this publication. However, the published material is being distributed without warranty of any kind, either expressed or implied. The responsibility for the interpretation and use of the material lies with the reader. In no event shall the World Health Organization be liable for damages arising from its use.



CONTENTS

Acknowledgements	7
About this guide	8
1. Background	9
1.1 Health sector response to HIV	11
1.2 Focusing on results	11
1.3 Harmonization and alignment	12
2. What is a programme review?	15
2.1 Benefits of programme reviews	16
2.2 Types of programme reviews	17
2.3 Scope of HIV programme reviews	18
3. Preparing for the programme review	23
3.1 Establish steering group	24
3.2 Develop terms of reference for the review	24
3.3 Constitute the review team	26
3.4 Involve stakeholders	27
3.5 Review plan or inception report	27
4. Collecting information	29
4.1 Sources and quality of data	30
4.2 Desk review and analysis	32
4.3 Field review	34
5. Analysing and synthesizing findings	39
5.1 Approach to analysis	40
5.2 Identifying limitations	42
5.3 Making recommendations	42
5.4 Presenting preliminary findings and recommendations	43

6.	Reporting and using the review findings	45
6.1	Programme review report	46
6.2	National dialogue on the review	47
6.3	Dissemination plan	47
6.4	Using the findings	48
	Checklists of key questions	49
Q1.	Antiretroviral Therapy	51
Q2.	Elimination of new HIV infections in children	53
Q3.	HIV testing and counselling	55
Q4.	HIV and Tuberculosis	57
Q5.	HIV services for people who inject drugs (PWID)	59
Q6.	HIV services for sex workers	61
Q7.	HIV services for men who have sex with men (MSM) and transgender people	63
Q8.	Condom promotion	65
Q9.	Male Circumcision	67
Q10.	Human Resources	69
Q11.	Strategic Information	70
Q12.	Procurement & Supply Management (PSM)	72
Q13.	Financing	74
Q14.	Leadership, Governance and Management	75
Q15.	Community Systems	76
	Categorization of Intervention Areas	77
	Bibliography	79

ACKNOWLEDGEMENTS

This document benefited from valuable contributions from a wide range of people, and in particular Iyanthi Abeyewickreme, Hirotsugu Aiga, Monica Alonso Gonzalez, Jesus Maria Garcia Calleja, Reuben Granich, Vincent Habiyambere, Chika Hayashi, Hamida Khattabi, Amaya Maw-Naing, Eyerusalem Kebede Negussie, Ryuichi Komatsu, Assimawe Pana, Joseph Perriens, Cyril Pervilhac, John Puvimanasinghe, Françoise Renaud, Yves Souteyrand, Annemarie Stengaard, Annette Verster, Marco Vitoria, Mayada Youssef-Fox and Dongbao Yu. The development and compilation of the guide was coordinated Mazuwa Banda.

ABOUT THIS GUIDE

The purpose of this guide is to assist countries in planning and managing programme reviews that enable the health sector response to HIV to be assessed and the performance improved. It complements previous WHO guidance on strategic and operational planning contained in *Planning guide for the health sector response to HIV/AIDS*.¹ The guide also builds on other WHO guidance on programme reviews that have been developed for specific thematic areas or for specific regions.²

The guide does not prescribe a particular approach to reviewing programmes but rather presents general principles and processes that can be applied in reviewing programmes for different purposes. It is intended to assist in assessing what results the programme is achieving and how well it is being implemented.

The guide applies mainly to the country health sector response to HIV, which refers to the HIV programme under the stewardship of the Ministry of Health. Elements of this guide can also be used to review HIV activities as part of a review of the health sector. It can be similarly be used as part of a multisector review of the national AIDS response.

The guide has two parts. The first generally describes the principles and processes for reviewing programmes. It gives the background to programme reviews and highlights their purpose and scope. It also outlines the main steps in conducting programme reviews, including: preparation and planning; collecting information; analysis and synthesis; and dissemination and use.

The second part comprises checklists of key review questions in main intervention areas. The checklists present a menu of indicative questions that can be selected and adapted to various contexts and for different purposes. The key questions can also assist in developing data collection tools (such as questionnaires, observation checklists, etc.).

The main audience of the guide includes national HIV programme managers and officers responsible for planning and monitoring in health ministries. The guide can also be used by other government, nongovernmental, private-sector and international partners involved in planning, implementing and funding HIV programmes at various levels in the health system.

预览已结束，完整报告链接和二维码如下：

https://www.yunbaogao.cn/report/index/report?reportId=5_28070

