



WHEELCHAIR

SERVICE TRAINING OF TRAINERS PACKAGE

ToT Handbook

BASIC LEVEL









WHEELCHAIR

SERVICE TRAINING OF TRAINERS PACKAGE





Wheelchair service training of trainers package

Contents: Trainer's manual basic level – Trainer's manual intermediate level – Trainer's manual managers and stakeholders – ToT handbook basic level – ToT handbook intermediate level – ToT handbook managers and stakeholders ISBN 978-92-4-151239-8

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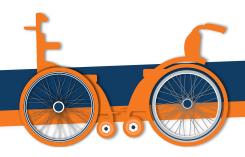
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Terminology

The following terms used throughout the WSTPtot are defined below.

ToT trainer	Person delivering the WSTPtot	
Trainees	All participants attending the WSTPtot	
Lead trainees	Trainees leading the delivery of an assigned WSTPb/i/m/s session	
Support trainees	Trainees assigned to support the lead trainee in specific WSTPb/i/m/s sessions	
ToT participants	Trainees who are in the role of the WSTPb/i/m/s participants during practice delivery sessions	
Participants	People who are attending the WSTPb/i/m/s	
ToT Handbook	Combined reference manual and workbook for ToT trainees	

Acronyms

The following acronyms used throughout the WSTPtot are defined below.

ASIS	Anterior superior iliac spine	
AV equipment	Audio-visual equipment	
CBR	Community-Based Rehabilitation	
CRPD	United Nations Convention on the Rights of Persons with Disabilities	
DPO	Disabled People's Organization	
INGO	International Non-governmental Organization	
ISO standards	International Organization for Standardization standards	
ISPO	International Society of Prosthetics and Orthotics	
ISWP	International Society of Wheelchair Professionals	
ITs	Ischial tuberosities (seat bones)	
NGO	Non-governmental Organization	
OPD	Organization of Persons/People with Disabilities	
PPT/s	PowerPoint Presentation/s or slides	
PSD	Postural Support Device	
PSIS	Posterior superior iliac spine	
PWDs	Persons with disabilities	
SDGs	Sustainable Development Goals	
ТоТ	Training of Trainers	
USAID	United States Agency for International Development	
WHO	World Health Organization	

WSTP	Wheelchair Service Training Package	
WSTPb	Wheelchair Service Training Package — Basic Level	
WSTPi	Wheelchair Service Training Package — Intermediate Level	
WSTPm	Wheelchair Service Training Package for Managers	
WSTPs	Wheelchair Service Training Package for Stakeholders	
WSTPtot	Wheelchair Service Training of Trainers Package	

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About the Wheelchair Service Training of Trainers Package

Guidelines for preparing practice delivery sessions

Core training skills module

- ToT.I Introduction to the Wheelchair Service Training of Trainers Package (WSTPtot)
- ToT.2 Wheelchair service training packages
- ToT.3 Practice delivery sessions
- ToT.4 Preparing for diversity
- ToT.5 Adult learning
- ToT.6 Preparation time
- ToT.7 Presenting and facilitating
- ToT.8 Communication skills
- ToT.9 Knowledge of guiding documents
- ToT.10 Audio-visual tools and equipment
- ToT.11 Feedback
- ToT.12 Managing group dynamics

Basic Level module

- A.I: Wheelchair users
- A.2: Wheelchair services
- A.3: Wheelchair mobility
- A.4: Sitting upright
- A.5: Pressure sores

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