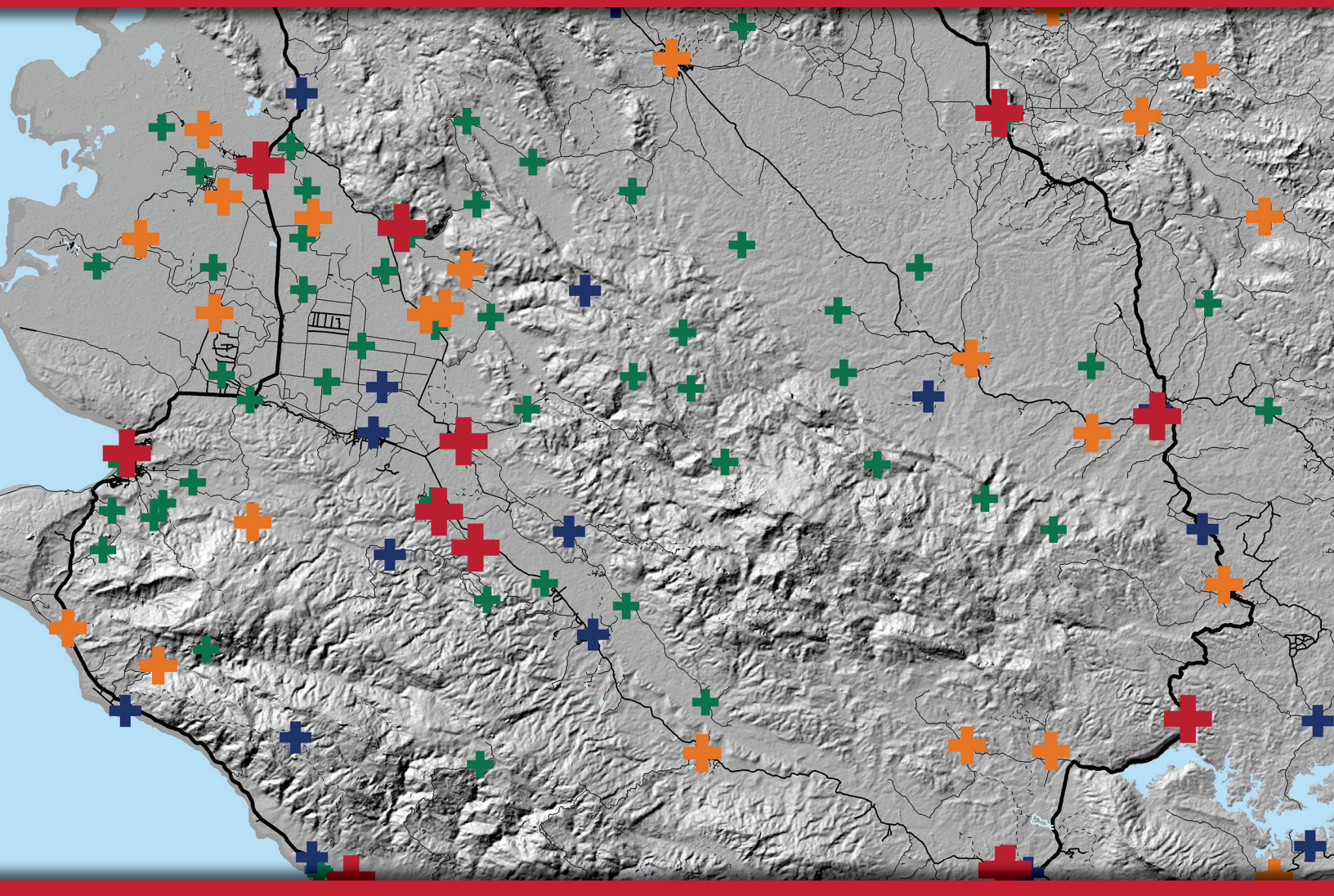
USAID
FROM THE AMERICAN PEOPLE

World Health Organization

MASTER FACILITY LIST RESOURCE PACKAGE:

Guidance for countries wanting to strengthen their MFL



January 2018

MASTER FACILITY LIST RESOURCE PACKAGE

Guidance for countries wanting to strengthen their MFL

FACILITATOR GUIDE FOR THE MFL TRAINING

January 2018

USAID
FROM THE AMERICAN PEOPLE

World Health Organization

Master Facility List Resource Package: guidance for countries wanting to strengthen their Master Facility List

ISBN 978-92-4-151330-2

© World Health Organization 2018

Some rights reserved. This work is available under the Creative Commons Attribution-NonCommercial-ShareAlike 3.0 IGO licence (CC BY-NC-SA 3.0 IGO; https://creativecommons.org/licenses/by-nc-sa/3.0/igo).

Under the terms of this licence, you may copy, redistribute and adapt the work for non-commercial purposes, provided the work is appropriately cited, as indicated below. In any use of this work, there should be no suggestion that WHO endorses any specific organization, products or services. The use of the WHO logo is not permitted. If you adapt the work, then you must license your work under the same or equivalent Creative Commons licence. If you create a translation of this work, you should add the following disclaimer along with the suggested citation: "This translation was not created by the World Health Organization (WHO). WHO is not responsible for the content or accuracy of this translation. The original English edition shall be the binding and authentic edition".

Any mediation relating to disputes arising under the licence shall be conducted in accordance with the mediation rules of the World Intellectual Property Organization.

Suggested citation. Master Facility List Resource Package: guidance for countries wanting to strengthen their Master Facility List. Geneva: World Health Organization; 2017. Licence: CC BY-NC-SA 3.0 IGO.

Cataloguing-in-Publication (CIP) data. CIP data are available at http://apps.who.int/iris.

Sales, rights and licensing. To purchase WHO publications, see http://apps.who.int/bookorders. To submit requests for commercial use and queries on rights and licensing, see http://www.who.int/about/licensing.

Third-party materials. If you wish to reuse material from this work that is attributed to a third party, such as tables, figures or images, it is your responsibility to determine whether permission is needed for that reuse and to obtain permission from the copyright holder. The risk of claims resulting from infringement of any third-party-owned component in the work rests solely with the user.

General disclaimers. The designations employed and the presentation of the material in this publication do not imply the expression of any opinion whatsoever on the part of WHO concerning the legal status of any country, territory, city or area or of its authorities, or concerning the delimitation of its frontiers or boundaries. Dotted and dashed lines on maps represent approximate border lines for which there may not yet be full agreement.

The mention of specific companies or of certain manufacturers' products does not imply that they are endorsed or recommended by WHO in preference to others of a similar nature that are not mentioned. Errors and omissions excepted, the names of proprietary products are distinguished by initial capital letters.

All reasonable precautions have been taken by WHO to verify the information contained in this publication. However, the published material is being distributed without warranty of any kind, either expressed or implied. The responsibility for the interpretation and use of the material lies with the reader. In no event shall WHO be liable for damages arising from its use.

CONTENTS

OVERVIEW OF THE MFL RESOURCE PACKAGE ..... **vii**

ACKNOWLEDGEMENTS ..... **ix**

1 INTRODUCTION TO THE MFL **1**
1. WHAT DO WE MEAN BY "MASTER FACILITY LIST"? 2
2. VALUE OF AN MFL 2
3. CHARACTERISTICS OF A FUNCTIONAL MFL 5
4. ELEMENTS OF A FUNCTIONAL MFL 6
5. MFL DEVELOPMENT SPECTRUM 6
6. USING THE RESOURCE PACKAGE 7

2 MFL ASSESSMENT **9**
1. WHAT DO WE MEAN BY "MFL ASSESSMENT"? 10
2. WHY UNDERTAKE AN MFL ASSESSMENT? 11
3. AREAS OF FOCUS FOR AN ASSESSMENT 12
   - 3.1 Stakeholders 12
   - 3.2 Existing Facility Lists 14
   - 3.3 Facility Registry Service: Software and Supporting Infrastructure 17
   - 3.4 Policy Environment 18
   - 3.5 Governance 19
   - 3.6 Human Resources 20
   - 3.7 Financial Resources 21
4. IMPLEMENTING THE ASSESSMENT 22
   - 4.1 Who Should be Involved 22
   - 4.2 Resources and Timelines 22
   - 4.3 Data Collection Tool 23
5. CHALLENGES 24

3 KEY CONSIDERATIONS FOR THE MFL **25**
1. WHAT DO WE MEAN BY "MFL KEY CONSIDERATIONS?" 26
2. WHAT ARE THE MFL KEY CONSIDERATIONS? 26
   - 2.1 Who is Leading the MFL Development Process? 26
   - 2.2 What is the Purpose of the MFL? 27
   - 2.3 Where Will the MFL Institutional Home be Located? 28

2.4 What Types of Health Facilities Will be Included in the MFL? 30
2.5 What Type of Software Tool Will be Used for the MFL? 31
2.6 What are the workflows for the MFL? 32
3. RESOURCES 33

4 MFL GOVERNANCE 35
1. WHAT DO WE MEAN BY "GOVERNANCE"? 36
2. WHY IS GOVERNANCE IMPORTANT? 36
3. KEY ELEMENTS OF GOVERNANCE 37
3.1 Leadership 37
3.2 Stakeholder Engagement 41
3.3. Policy Environment 45
3.4 Institutionalization and Sustainability 46
4. CHALLENGES 48
5. RESOURCES 49

5 MFL DATA CONTENT 51
1. WHAT DO WE MEAN BY "MFL DATA CONTENT"? 52
2. DECIDING THE MFL DATA CONTENT 52
3. KEY ASPECTS OF MFL DATA CONTENT 54
3.1 Signature Domain Data 54
3.2 Service Domain Data 59
3.3 Data Specifications 60
4. RESOURCES 63

6 GEOGRAPHIC COORDINATES IN THE MFL 65
1. WHAT DO WE MEAN BY "ASSIGNING GEOGRAPHIC COORDINATES TO THE MFL"? 66
2. WHY ARE GEOGRAPHIC COORDINATES IMPORTANT IN THE MFL? 67
3. GEOGRAPHIC COORDINATES IN THE MFL: STEPS FOR IMPLEMENTATION 68
3.1 Define the Geographic Schema to Be Used 68
3.2 Define the Level of Accuracy Required 69
3.3 Select the Persons Responsible for the Geographic Coordinates 70
3.4 Decide What Data Sources Will be Used to Obtain the Geographic Coordinates 71
3.5 Conduct Primary Data Collection 72
3.6 Validate Geographic Coordinates through Site Visits 76
3.7 Maintain the Geographic Coordinates in the MFL 76
3.8 Decide How Widely to Share the Geographic Coordinates 77

7 ESTABLISHING AN MFL DATASET 79
1. WHAT DO WE MEAN BY "ESTABLISHING AN MFL DATASET"? 80
2. KEY STEPS IN ESTABLISHING THE MFL DATASET 81
2.1 Determine What Data the MFL Will Contain 81
2.2 Identify Available Facility Lists and Assess Their Content 81
2.3 Identify a Good List to Serve as a Starting Point 81
2.4 Address Gaps in Data 83
2.5 Collect New Data 84
2.6 Harmonize Lists into a Single List 86
2.7 Validate Data for Each Facility 88
3. GOVERNANCE ISSUES TO CONSIDER 89
4. CHALLENGES 89
5. RESOURCES 90

8 ESTABLISHING A FACILITY REGISTRY SERVICE 91
1. WHAT IS A FACILITY REGISTRY SERVICE? 92
2. STEPS IN ESTABLISHING THE FACILITY REGISTRY SERVICE 93
2.1 Establish a Technical Working Group 93
2.2 Determine and Prioritize Facility Registry Service Requirements 93
2.3 Select a Software Solution 95
2.4 Configure Facility Registry Service 97
2.5 Arrange for Hosting of Facility Registry Service 98
3. LAUNCH – ITERATE – GROW 99
3.1 Launch Facility Registry Service 99
3.2 Stay Agile and Prioritize 99
3.3 Support and Grow 99
3.4 Document What You Do 100
4. CHALLENGES 100
5. RESOURCES 101

9 MAINTAINING THE MFL 103
1. WHAT DO WE MEAN BY "MAINTAINING THE MFL"? 104
2. WHY IS MAINTAINING THE MFL IMPORTANT? 105
3. KEY ASPECTS OF MAINTAINING AN MFL 105
3.1 Management of the Content of the MFL 105
3.2 Maintaining the Facility Registry Service 114
3.3 Management of Administrative Issues 115
4. CHALLENGES 120

5. RESOURCES 121

10 SHARING THE MFL 123

1. WHAT DO WE MEAN BY "SHARING THE MFL"? 124
2. WHY IS SHARING THE MFL IMPORTANT? 125
3. KEY ASPECTS OF MFL DATA SHARING 125
   - 3.1 Develop a Data Sharing Policy 125
   - 3.2 Prepare Documentation for Data Consumers 128
   - 3.3 How to Share the Data 129
4. CONSIDERATIONS FOR INTEGRATION OF THE MFL 129
   - 4.1 What is Integration? 130
   - 4.2 Goals and Objectives of Integration 131
   - 4.3 Organizational Incentives and Alignment 131
   - 4.4 Data Sharing Framework for Integration 131
   - 4.5 Aligning Data Requirements 132
   - 4.6 Technological Feasibility 133
   - 4.7 Data Sharing Tools 134
5. MANAGEMENT AND SUPPORT 135
6. RESOURCES 136

MFL RESOURCE PACKAGE GLOSSARY 137

OVERVIEW OF THE MFL RESOURCE PACKAGE

The Master Facility List (MFL) Resource Package was developed to guide countries through the process of establishing or strengthening their MFL. The MFL Resource Package describes the various elements that must be in place to have a functional MFL including a governance structure; a comprehensive, up-to-date facility list; and a software platform to house and share the MFL data. It discusses key decisions that must be made during the planning and implementation phases; describes best practices for establishing, maintaining, and sharing an MFL; and summarizes resource needs. Additionally, the MFL Resource Package includes case studies from various countries, and links to tools and practical resources that will be helpful to the implementation team.

INTENDED AUDIENCE

The MFL Resource Package is targeted at individuals and organizations involved in the establishment of an MFL, whether at the planning stage or during implementation. The audience may include ministry officials, implementing partners, program managers, and donors interested in understanding the process and requirements for establishing a fully functional MFL, one that is complete, up-to-date, and capable of integration with other information systems.

HOW TO USE THE MFL RESOURCE PACKAGE

The MFL Resource Package consists of a series of 10 modules, each of which addresses a specific aspect of MFL implementation. The modules can be used together or individually, depending on the specific needs of the country and where it is on the development spectrum in achieving a fully functional MFL. Depending on a country's phase of MFL development, particular modules

预览已结束，完整报告链接和二维码如下：
https://www.yunbaogao.cn/report/index/report?reportId=5_25533