UNFPA

COUNTRY COMMODITY MANAGER

CCM: a computer program for the management and forecasting of Reproductive Health commodity needs

Instruction Manual

Technical Support Division

Software Version 2
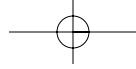
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1. Introduction

The purpose of the Country Commodity Manager (CCM) is to assist country offices in their efforts to assess their reproductive health commodity requirements, stock positions, and possible shortfalls.

CCM is an easy-to-use program which can quickly generate models and reports which will:

1) forecast reproductive health commodity requirements based on logistics and inventory data,

2) validate this forecast utilizing demographic data, and

3) warn of future reproductive health commodity shortfalls.

CCM also provides a mechanism to readily transmit each country's data to UNFPA headquarters from their country offices for use in generating global level reports for the purposes of planning, advocacy and resource mobilization.

In this latest release of the software, we have added other reproductive health commodities and kits to the list of contraceptives that was managed in the first version. Our goal is to collect global data on all of these commodities. This new release also includes the much requested ability for users to add the names of any other commodities they wish to the data tables to be managed and reported on by CCM.
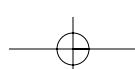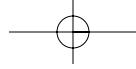
2. Installation Notes

There are three sources from which to install CCM:

    • Compact Disc

    • Floppy Diskettes

    • Internet via UNFPA BBS

The instructions on the following pages discuss each method in detail.
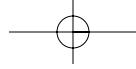
<u>*Installing CCM from Compact Disc*</u>

Step 1.   Insert the CCM CD into the CD Drive

Step 2.   Double Click on ***"My Computer"*** on the user's desktop

Step 3.   Double Click on the ***CD Drive***

Step 4.   Double Click on ***ccmdel.bat***

- This will delete any previous version of the CCM program from the user's computer. However, the' data will be re-installed in the new version.

Step 5.   Double Click on ***ccm1.exe***

- Follow the simple instructions accepting all default choices by pressing the ***<u>Enter Key</u>*** at all prompts until the following message appears:

CCM Setup was completed successfully

Step 6.   Click on ***OK***

Step 7.   Double Click on ***ccm2.exe***

- Follow the two step instructions to load the user's specific country data into the CCM database

Step 8.   Click on ***OK***
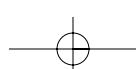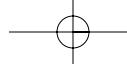
Installing CCM from Diskettes

Step 1.   Insert CCM Disk 1

Step 2.   Click on *"My Computer"* on the user's desktop

Step 3.   Double Click on *Floppy Disk A: Drive*

Step 4.   Double Click on *ccmdel.bat*

- This will delete any previous version of the CCM program from the user's computer. However, the data will be re-installed in the new version.

Step 5.   Double Click on *SETUP.EXE*

- Note: Depending on your computer, the system may have you re-insert disk 1 and 2 several times. This is OK.

- Follow the simple instructions accepting all default choices bypressing the *Enter Key* at all prompts until the following mes sage appears:

CCM Setup was completed successfully

Step 6.   Close My Computer window

Step 7.   Insert CCM Disk 3

Step 8.   Double Click on *"My Computer"* on the user's desktop

Step 9.   Double Click on the *Floppy Disk A: Drive*

Step 10.   Double Click on *CCM2.EXE*

- Follow the two step instructions to load the user's specific country data into the CCM database
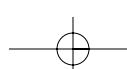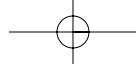
Installing CCM from the Internet Website

If the user has access privileges to the Internal UNFPA Bulletin Board System (BBS), go to the website at http://bbs.unfpa.org/tsd/ccm/ and follow the installation instructions.

Otherwise, use the External UNFPA website at http://www2.unfpa.org/tsd/ccm and follow the installation instructions. The user will be prompted for the following login information:

     UserID: partner
     Password: unfpa123

Internal and External web pages are identical.
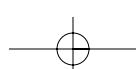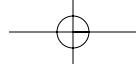
3. Usage Guidelines

When CCM is first opened, the user is greeted by the Welcome Screen (as seen below).   Here the user selects whether to manage Contraceptive Commodities Only or All Reproductive Health Commodities.
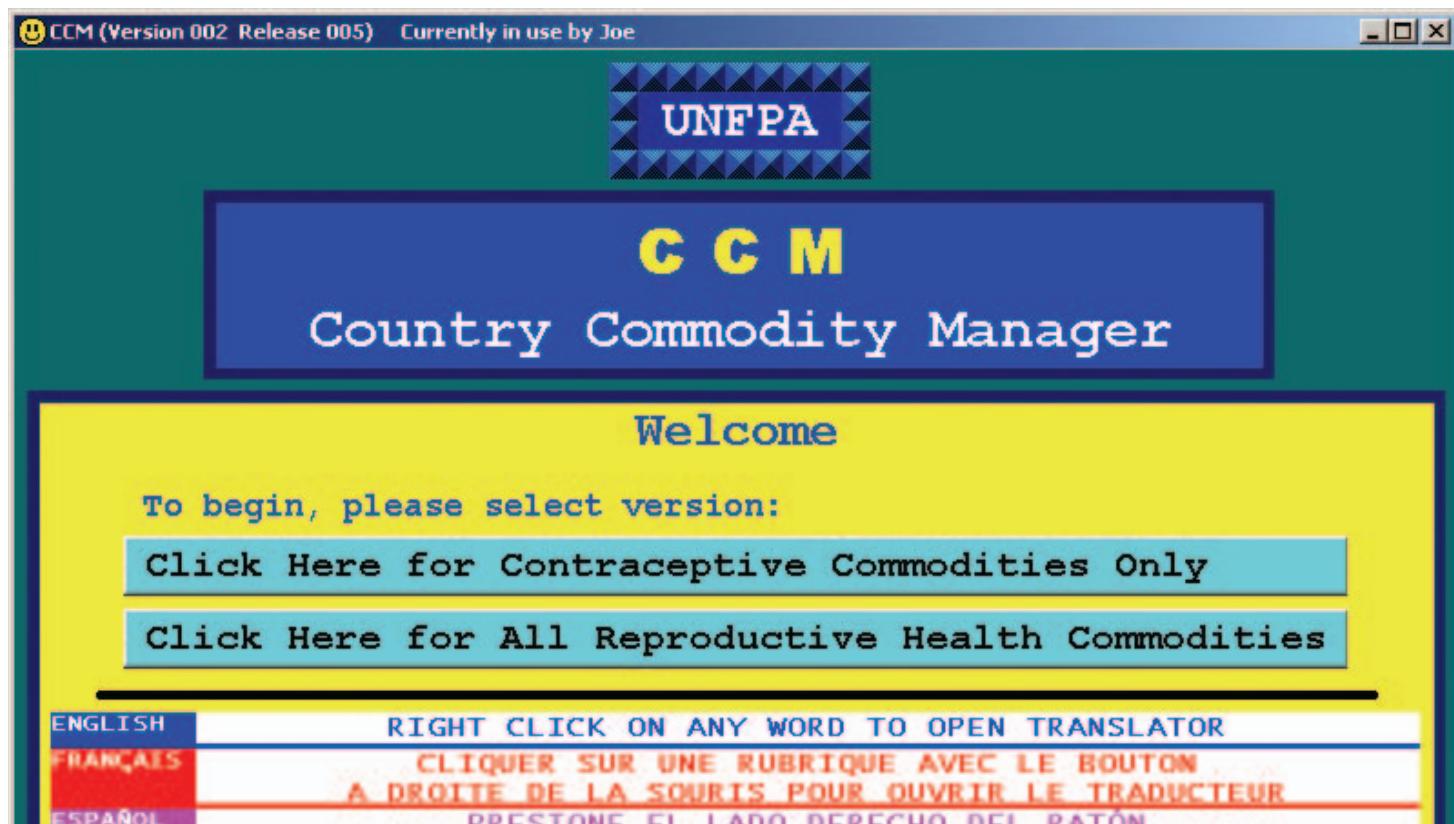
预览已结束，完整报告链接和二维码如下：

https://www.yunbaogao.cn/report/index/report?reportId=5_20562