

2017

**UNFPA as Administrative Agent  
Annual Report 2017**

# **Report Outline**

**Snapshot: UNFPA as Administrative Agent for pass-through Joint Programmes and Multi-Donor Trust Funds in 2017**

## **UNFPA Administrative Agent Report 2017**

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<b>SNAPSHOT: UNFPA AS ADMINISTRATIVE AGENT FOR PASS-THROUGH JOINT PROGRAMMES AND MULTI-DONOR TRUST FUNDS IN 2017</b>	
Size of portfolio: 19 JPs and 1 MDTF	Transfers to Participating Organizations: USD 33.03 million
Volume of portfolio: USD 41.86 million	Administrative Agent fee: USD 0.4 million
Number of participating organizations: 6	Balance held on behalf of donors as of 31 December 2017
Number of donors: 8	USD 23.81 million

## **UNFPA Administrative Agent Report 2017**

### **I. INTRODUCTION**

UNFPA continued in 2018 to actively work with sister agencies and take part in multi-stakeholder action that capitalizes on the consolidated strengths of UN entities under UN Development System pooled funding mechanisms, while leveraging further commitments from a broader range of stakeholders.

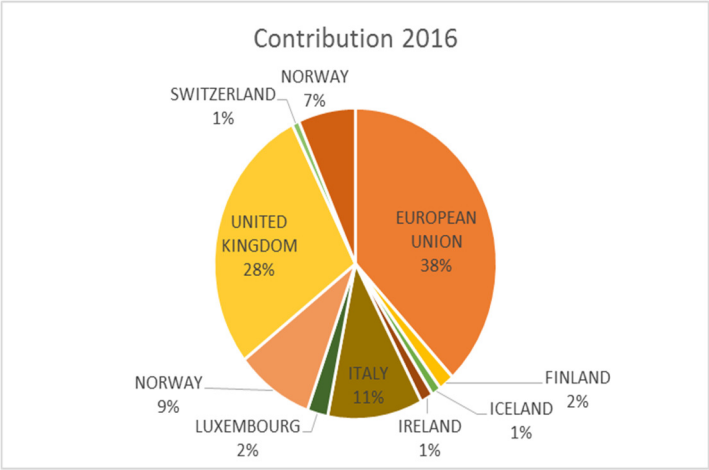
In 2008, UNFPA started to perform as an Administrative Agent (AA) for pass-through fund management. UNFPA's engagement as an AA is based on demand in joint programmes (JP) and in multi-donor trust funds (MDTF) where we are also participating agencies as well and are actively engaged in the design of the pass-through funds. These JPs cover areas critical to UNFPA's mandate, the three zeros – zero maternal death, zero unmet need for family planning and zero violence against women, including harmful traditional practices for adolescent and youth.

### **SUMMARY OF ANNUAL AND CUMULATIVE ADMINISTRATIVE AGENT ACTIVITY**

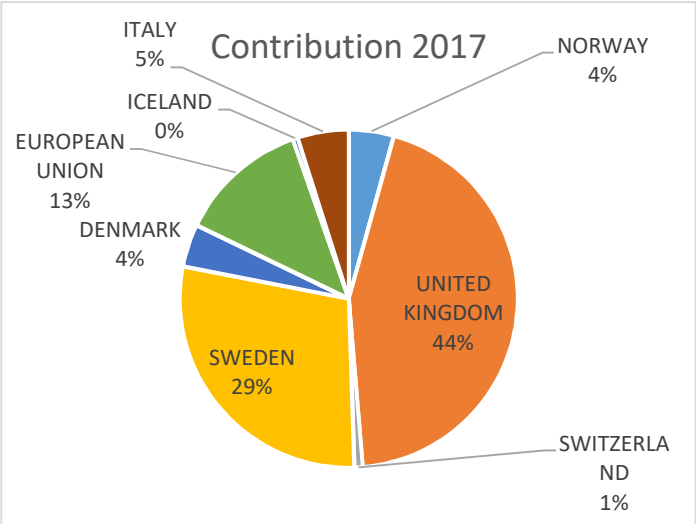
#### **II.1. Status of Administrative Agent portfolio**

UNFPA has entered into agreements to carry out the Administrative Agent functions for 42 Joint Programmes (JPs) as AA to date. The UNFPA AA portfolio experienced rapid growth for the period 2016 to 2017; with total deposits in 2017 being USD 41.87 million from a total deposit of USD 18.37 from 2016. This is important to note as deposits declined in 2015 by 66% compared to 2014, but started to rise again from 2016.

Graph 1: The annual donor contributions 2017 to 2016 comparison



2016	
Donors	Amount (USD)
EUROPEAN UNION	6976368.51
FINLAND	328227.57
ICELAND	200000
IRELAND	265392.78
ITALY	1997780.24
LUXEMBOURG	433839.48
NORWAY	1635514.02
UNITED KINGDOM	5177376.17
SWITZERLAND	152577.32
NORWAY	1205116.34
TOTAL	18372192.43



2017	
Donors	Amount (USD)
NORWAY	1807012.00
UNITED KINGDOM	18571413.78
SWITZERLAND	331098.50
SWEDEN	11974613.82
DENMARK	1712328.77
EUROPEAN UNION	5226480.84
ICELAND	197851.89
ITALY	2047781.57
TOTAL	41868581.17

## **II.2. Participating UN Organizations in UNFPA -administered funds**

In 2017, the following organizations and their partners worked together to deliver results in 2017: UNFPA, UNICEF, UN Women, WHO, UNAIDS and FAO.

## **II.3. Administrative Agent services delivered and achievements**

In 2017, UNFPA signed on to become the Administrative Agent for two major Joint Programs. The first one was on Improving Sexual, Reproductive, Maternal, New-born, Child and Adolescent Health in Mozambique and the second one was on Reducing Preventable Maternal, Newborn and Child Deaths in 10 High Burden Counties in Kenya. The remaining active funds for which UNFPA is the Administrative Agent for, were established before 2015.

During 2017, 100% of deposit recordings, due notifications, as well as transfers to agencies were executed within 3-5 days when all required documentation was provided and adequate funds available.

In 2017, majority of the financial statements were received from PUNOs on time.

As part of fund management services, UNFPA as AA provided advice during fund set up, liaised with donors and signed SAAs on behalf of PUNOs, provided guidance and resolved administrative problems during implementation, kept records of AA activities, shared information, consolidated and issued due reports.

## **II.4. Management results supporting administrative agent functions**

UNFPA has in place resources dedicated to the financial reporting of AA related activities. However, during 2016, the organization put in place strengthened mechanisms and further dedicated human resources for the fund management aspects of the AA function. Currently the AA information is available at <http://www.unfpa.org/joint-programmes-pooled-funding>, while UNFPA is working on the dedicated and improved external interface.

## **II.5. Financial analysis of administrative agent income and expenditure**

In line with AA protocol and the signed Standard Administrative Arrangements (SAA) and Memorandums of Understanding (MoU) for the individual funds UNFPA charges a standard administrative fee of 1 per cent of each contribution amount to meet the costs of performing the AA functions. There is always a delay between the

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[https://www.yunbaogao.cn/report/index/report?reportId=5\\_20234](https://www.yunbaogao.cn/report/index/report?reportId=5_20234)

