



Third Development Partnership Forum: Improving Rice Policies for National and Regional Food Security: Challenges and Opportunities

27 June 2011

Nay Pyi Taw, Myanmar

INFORMATION NOTE FOR PARTICIPANTS

PLEASE READ CAREFULLY

GENERAL

1. The Third Development Partnership Forum: Improving Rice Policies for National and Regional Food Security: Challenges and Opportunities is scheduled to be held at Myanmar International Convention Centre (MICC), Nay Pyi Taw, Myanmar, on 27 June 2011.
2. The Forum will be inaugurated at 09:00 hours on Monday, 27 June 2011 at the Banquet Hall. It will be followed by a working group meeting (of invited panelists and experts) on the outcome document in the morning of 28 June 2011.

REGISTRATION & IDENTIFICATION BADGES

3. Participants are requested to register and obtain meeting badges in front of the Banquet Hall, on Monday, 27 June 2011, between 08:00-09:00 hours. Papers for the meeting will be sent to the participants by e-mail as they become available. Documents will also be available at the website: <http://www.unescap.org/pdd/calendar/CSN-3DPF/index.asp>. While limited number of the documents will be distributed at the meeting, delegates are urged to print the copies from the website and bring them at the meeting.
4. For identification and security reasons, all participants are requested to wear their meeting badges at all times during the meeting, social functions. The loss of a meeting badge should be reported personally to the Information Help Desk noted in paragraph 15, so that a new one can be issued immediately.

IMMIGRATION REQUIREMENT

5. All participants must hold passports that are valid for at least six months beyond the time of their arrival in Yangon. It is advisable that all participants obtain appropriate entry visas to Myanmar from a Myanmar diplomatic or consular mission at their point of origin or en route to Myanmar.

CUSTOMS REGULATIONS

6. Narcotic drugs as well as arms and ammunition may not be brought into Myanmar; they are strictly prohibited. Offenders are subject to strict and severe punishment in line with local laws and regulations.

HEALTH

7. Basic medical services are available at the hotel.
8. Immunization certificates are not normally required for entry into Myanmar.
9. In the event of a medical emergency during the Third Development Partnership Forum, please contact the Information Help Desk who will facilitate transport to the nearest hospital. Participants are requested to have sufficient medical insurance as any emergency medical care will have to be paid directly by participants.

FOREIGN EXCHANGE AND CURRENCY

10. The exchange rate is approximately 1US\$ = 750 Kyats as of 9 June 2011. Foreign currencies are NOT exchangeable at the Hotel.
11. The Myanmar currency unit is the Kyat. Bank notes are available in denominations of most commonly used 100, 500, 1,000, and 5,000 Kyats. No credit card is accepted at the Hotel in Nay Pyi Taw.

AIRPORT TAX

12. An airport departure tax of US\$10 is levied by the airport authority for travelers on international flights and there is no tax for domestic flights. The tax must be paid in USD or Kyats.

AIRLINE RESERVATION

13. Many international airlines operate regular services to and from Yangon. Participants are advised to secure their return bookings prior to their departure from Yangon. If this is not possible, they should make firm return bookings immediately upon arrival in Yangon. Participants can liaise directly with the Information Help Desk if any assistance is required in this matter.
14. For financed participants by ESCAP, the cost of the air ticket is covered by ESCAP and will be arranged for all ESCAP funded participants by UNDP in respective countries.

INFORMATION HELP DESK

15. Starting Monday, 27 June 2011, from 08:00 hours – 17:15 hours, Help Desk services for basic logistics and queries will be available for participants. The Information Help Desk will be located near the Banquet Hall, which will be signposted.

HOTEL ACCOMMODATION

16. **Accommodation for participants funded by ESCAP**

All ESCAP funded participants are **strongly recommended to stay** at Amara Hotel.

Single room for each funded participant at a special rate for three nights stay (in 26 June 2011, out 29 June 2011) in the hotel has been booked. The room rate is US\$35.- per night for Executive Room, US\$65.- per night for Diplomat Suite (100 Sqm), US\$75.- per night for Ambassador Suite (150 Sqm) and US\$180.- (2 persons), US\$190.- (4 persons) per night for Capitol Suite, inclusive of tax, service charges, breakfast, wireless internet access for single or twin sharing. The Hotel Amara is located at No. 11 Hotel Zone, Nay Pyi Taw, Tel: +95 (67)

414515; Fax: +95 (67) 414514; E-mail: se@thehotelamara.com; Website: www.thehotelamara.com.

Participants from abroad whose local costs are covered by ESCAP will receive a daily subsistence allowance (DSA) according to established UN rates to cover hotel accommodation, visa fee, airport departure tax, meals and other miscellaneous and incidental expenses.

Please note that participants are responsible for settling their own board and accommodation bills and other personal expenses from daily subsistence allowance provided by the organization.

17. Accommodation for self-financed participants

Single rooms can be booked at the Amara Hotel (Nay Pyi Taw, details above) where all the participants are required to stay for two nights (in 26 June 2011, out 28 June 2011), except the panelists and experts. If you wish to stay at this hotel, please inform Mr. Naylin Oo, (email: <oon@un.org>), Tel. 662-288-1541 (Please also cc Ms. Woranooch Thiusathien at <thiusathien.unescap@un.org>) with your detail travel itinerary at the earliest. ESCAP has negotiated a discounted rate at US\$35.- per night for Executive Room, US\$65.- per night for Diplomat Suite (100 Sqm), US\$75.- per night for Ambassador Suite (150 Sqm) and US\$180.- (2 persons), US\$190.- (4 persons) per night for Capitol Suite, inclusive of tax, service charges, breakfast, wireless internet access for single or twin sharing.

ARRIVAL AT THE AIRPORT

18. Transport will be provided for all resource persons from Yangon International Airport to Amara Hotel in Nay Pyi Taw. All other participants arriving on 26 June 2011 (morning flights), who need transportation from Yangon to Nay Pyi Taw, are recommended to request to Mr. Naylin Oo in advance. Upon arrival participants should report to the ESCAP/Nay Pyi Taw Help Desk which will be signposted

TRANSPORTATION TO THE MEETING VENUE

19. Transportation to the meeting venue in the morning and evening will be provided for participants staying at Amara Hotel.

WEATHER

20. In Myanmar, June is normally rainy season with temperatures averaging 23-31 degrees Celsius. The conference room where the meeting is to be held is maintained in the range of 23-24 degree Celsius (72-73 degree Fahrenheit).

ADDRESS AND TELEPHONE NUMBER OF ESCAP SECRETARIAT IN BANGKOK

21. The address of the ESCAP secretariat is as follows:

Economic and Social Commission for Asia and the Pacific
The United Nations Building
Rajdamnern Nok Avenue
Bangkok 10200, Thailand
Telephone number: (662) 288 1541
Facsimile number: (662) 288 1090

The address, phone number and cell phone number of the contact person in Nay Pyi Taw is as follows:

U Than Hla
Deputy Director
Foreign Economic Relations Department
Ministry of National Planning and Economic Development
Nay Pyi Taw, Myanmar
Telephone number: +95-67-407-346

INTERNATIONAL DIRECT DIALING

22. Nay Pyi Taw is linked via satellite to all major countries of the world. International call can be made from any private business or hotel phone.

Country code-Myanmar: 95, City Code: Nay Pyi Taw: 67

ELECTRICITY

23. Most hotels use 220 volts 50 cycles. It is better to check before using an appliance.

WORKING LANGUAGE OF THE MEETING

24. Meeting will be held in English.

DAILY SUBSISTENCE ALLOWANCE (only if applicable)

25. Participants whose travel is sponsored by ESCAP will be provided with a daily subsistence allowance at prevailing United Nations rates in US Dollar. **In order to facilitate the payment of subsistence allowance, eligible participants are requested to submit copies of the passport, boarding pass, the arrival/departure form together with their air tickets to the secretariat staff in the conference room on 27 June 2011.**

26. Any participants who are unable to stay for the duration of the meeting are requested to inform the secretariat as soon as possible after arrival, so that the subsistence allowance can be adjusted accordingly.

FINANCIAL & ADMINISTRATIVE ARRANGEMENT

27. In those cases where the participation costs are borne by the ESCAP secretariat, the secretariat will provide only travel and DSA as expressed and will not assume responsibility

预览已结束，完整报告链接和二维码如下：

https://www.yunbaogao.cn/report/index/report?reportId=5_5771

