

## **Economic and Social Commission for Asia and the Pacific**

### **Regional Expert Group Meeting on Capacity Development for Disaster Information Management**

Bangkok, Thailand, 21 – 22 October 2014

## **Information for Participants**

### **Note by the secretariat**

#### **I. General**

1. The Regional Expert Group Meeting on Capacity Development for Disaster Information Management is scheduled to be held at the United Nations Conference Centre (UNCC), in Bangkok, from 21 – 22 October 2014.
2. The opening of the session will take place at 09:30 on Tuesday, 21 October 2014 by Ms. Shamika Sirimanne, in Conference Room 4, the first floor, UNCC. All subsequent meetings will also be held from 09:30 hours to 12:30 hours and 13:30 hours to 17:00 hours.

#### **II. Registration and identification badges**

3. In order to enable more effective access control and speed up the screening by security personnel, ESCAP uses photo badges for meeting participants. These are requested to register and obtain meeting badges with photo at the registration counter, located on the ground floor, UNCC, from 08:30 hours to 09:30 hours on the opening day of the event. Participants who are not able to register during the time indicated above are requested to do so upon their arrival at UNCC before going to the conference room. Only the names of duly registered participants will be included in the list of participants.
4. For identification and security reasons, all participants are requested to wear their meeting badges at all times during meetings, social functions and in the United Nations complex. The loss of a meeting badge should be communicated to the Conference Management Unit located on the ground floor of UNCC behind the registration counter, so that a new one can be issued immediately.

#### **III. Visa requirements**

##### **A. Visa exemption for a maximum of 14, 30 or 90 days for ordinary passport holders**

5. According to the Immigration Bureau of Thailand, nationals of the following countries holding ordinary passports may enter and stay in Thailand for a period not exceeding 14 days, 30 days and 90 days, as per the list below, without a visa.

- **Visa exemption for a maximum of 14 days**

1. Cambodia

- **Visa exemption for a maximum of 30 days**

- |                                      |  |
|--------------------------------------|--|
| 1. Australia                         | 26. Macao, China   |
| 2. Austria                           | 27. Malaysia   |
| 3. Bahrain                           | 28. Monaco   |
| 4. Belgium                           | 29. Mongolia   |
| 5. Brunei Darussalam                 | 30. Netherlands  |
| 6. Canada                            | 31. New Zealand  |
| 7. Czech Republic                    | 32. Norway   |
| 8. Denmark                           | 33. Oman   |
| 9. Estonia                           | 34. Philippines  |
| 10. Finland                          | 35. Poland   |
| 11. France                           | 36. Portugal   |
| 12. Germany                          | 37. Qatar  |
| 13. Greece                           | 38. Russian Federation                                   |
| 14. Hong Kong, China                 | 39. Singapore  |
| 15. Hungary                          | 40. Slovak Republic                                      |
| 16. Iceland                          | 41. Slovenia   |
| 17. Indonesia                        | 42. South Africa   |
| 18. Ireland                          | 43. Spain  |
| 19. Israel                           | 44. Sweden   |
| 20. Italy                            | 45. Switzerland  |
| 21. Japan                            | 46. Turkey   |
| 22. Kuwait                           | 47. United Arab Emirates                                 |
| 23. Liechtenstein                    | 48. United Kingdom of Great Britain and Northern Ireland |
| 24. Lao People's Democratic Republic | 49. United States of America                             |
| 25. Luxembourg                       | 50. Vietnam  |

- **Visa exemption for a maximum of 90 days**

- |              |                      |
|--------------|----------------------|
| 1. Argentina | 4. Republic of Korea |
| 2. Brazil    | 5. Peru              |
| 3. Chile     |                      |

**B. Visa exemption for a maximum of 30 days and 90 days for diplomatic/official passport holders**

6. Nationals of the following countries holding a valid diplomatic or official passport may enter and stay in Thailand for a period of 30 days and 90 days, as per the list below, without a visa:

- **Visa exemption for a maximum of 30 days**

- |                                     |  |
|-------------------------------------|--|
| 1. Cambodia                         | 7. Mongolia                              |
| 2. China                            | 8. Myanmar                               |
| 3. Hong Kong, China                 | 9. Oman                                  |
| 4. Indonesia                        | 10. Pakistan (Diplomatic Passports only) |
| 5. Lao People's Democratic Republic | 11. Vietnam                              |
| 6. Macao, China                     |  |

- **Visa exemption for a maximum of 90 days**

- |            |              |
|------------|--------------|
| 1. Albania | 23. Malaysia |
|------------|--------------|

- |  |                                      |
|--|--------------------------------------|
| 2. Argentina                           | 24. Mexico                           |
| 3. Austria                             | 25. Nepal                            |
| 4. Belgium                             | 26. Netherlands                      |
| 5. Bhutan                              | 27. Panama                           |
| 6. Brazil                              | 28. Peru                             |
| 7. Chile                               | 29. Philippines                      |
| 8. Colombia                            | 30. Poland                           |
| 9. Costa Rica                          | 31. Romania                          |
| 10. Croatia                            | 32. Russian Federation               |
| 11. Czech Republic                     | 33. Singapore                        |
| 12. Estonia (Diplomatic Passport only) | 34. Slovak Republic                  |
| 13. France (Diplomatic Passport only)  | 35. South Africa                     |
| 14. Germany                            | 36. Spain (Diplomatic Passport only) |
| 15. Hungary                            | 37. Sri Lanka                        |
| 16. India                              | 38. Switzerland                      |
| 17. Israel                             | 39. Tajikistan                       |
| 18. Italy                              | 40. Tunisia                          |
| 19. Japan                              | 41. Turkey                           |
| 20. Republic of Korea                  | 42. Ukraine                          |
| 21. Liechtenstein                      | 43. Uruguay                          |
| 22. Luxembourg                         |                                      |

**C. Visa on arrival for a maximum of 15-day stay**

7. Nationals of the following countries/territories holding a valid ordinary passport may apply for visa, not exceeding 15 days on arrival, at Suvarnabhumi International Airport, conditional on meeting the requirements mentioned below:

- |               |                  |
|---------------|------------------|
| 1. Andorra    | 10. Lithuania    |
| 2. Bulgaria   | 11. Maldives     |
| 3. Bhutan     | 12. Malta        |
| 4. China      | 13. Mauritius    |
| 5. Cyprus     | 14. Romania      |
| 6. Ethiopia   | 15. San Marino   |
| 7. India      | 16. Saudi Arabia |
| 8. Kazakhstan | 17. Ukraine      |
| 9. Latvia     | 18. Uzbekistan   |

8. The requirements for a visa on arrival are as follows:

(a) The applicant must possess a passport of at least six-month validity and must be in possession of a valid return ticket with date of departure within 15 days of the date of entry;

(b) The applicant must fill out an application form, which is available at the Visa-on-Arrival counter at Suvarnabhumi International Airport, and supply one recent passport-sized photograph. A fee of Baht 1,000 applies.

9. Participants from countries other than those listed above are requested to obtain an appropriate entry visa from the Thai diplomatic or consular missions at the point of origin or en route prior to entering Thailand.

10. UN staff members travelling on official business with the UN Laissez-Passer are REQUIRED to obtain appropriate visa before travelling to Thailand.

11. Furthermore, in line with security procedure for United Nations staff, travel notification through the Travel Request Information Process (TRIP) is required prior to any official travel to a non-phase area. Upon notification of travel on TRIP, United Nations staff members will automatically receive an updated security advice for United Nations visitors to Thailand. Please visit <https://dss.un.org> to apply for this travel notification. United Nations staff are required to complete the “BASIC SECURITY IN THE FIELD” training before travelling.

*NOTE: The information provided above is accurate as of August 2014. All participants are advised to consult with the Royal Thai Embassy/Consulate in their respective countries regarding the latest applicable immigration requirements prior to their departure to Thailand.*

#### **IV. Weather**

12. The weather in Bangkok is usually warm and humid. Light tropical clothing would be appropriate. The conference rooms where the meetings are to be held are air-conditioned and the temperature is maintained in the range of 23-24 degrees Celsius (73-75 degrees Fahrenheit).

#### **V. Health and vaccination**

13. Upon arrival at the port of entry in Thailand, participants who are the nationals of or have traveled from/through countries listed below which have been declared yellow fever infected areas must provide an International Health Certificate proving that they have received a yellow fever vaccination. The International Health Certificate must also be submitted together with the visa application form.

The countries/areas listed below have been declared yellow fever infected areas:

- |                                  |                         |
|----------------------------------|-------------------------|
| 1. Angola                        | 24. Guyana              |
| 2. Argentina                     | 25. Kenya               |
| 3. Bolivia                       | 26. Liberia             |
| 4. Brazil                        | 27. Mali                |
| 5. Benin                         | 28. Mauritania          |
| 6. Burkina Faso                  | 29. Niger               |
| 7. Burundi                       | 30. Nigeria             |
| 8. Cameroon                      | 31. Panama              |
| 9. Central African Republic      | 32. Paraguay            |
| 10. Chad                         | 33. Peru                |
| 11. Colombia                     | 34. Rwanda              |
| 12. Republic of Congo            | 35. Sao Tome & Principe |
| 13. Cote d'Ivoire                | 36. Senegal             |
| 14. Democratic Republic of Congo | 37. Sierra Leone        |
| 15. Ecuador                      | 38. Somalia             |
| 16. Equatorial Guinea            | 39. Sudan               |
| 17. Ethiopia                     | 40. Suriname            |
| 18. French Guiana                | 41. Tanzania            |
| 19. Gabon                        | 42. Togo                |
| 20. Gambia                       | 43. Trinidad & Tobago   |
| 21. Ghana                        | 44. Uganda              |
| 22. Guinea                       | 45. Venezuela           |
| 23. Guinea-Bissau                | 46. Zaire               |

First-aid and emergency medical service is available at the Medical Centre, which is located on the fourth floor of the Service Building, during weekdays. The ESCAP Medical Officer and Nurse are available from 0730 to 1545 hours, with the exception of lunch time from 1200 to 1245 hours. Appointments may be made through extensions 1352 or 1761.

The United Nations buildings are smoke-free areas. Smoking is permitted only in the designated areas outside of the buildings.

## VI. Foreign currency declaration

14. Any person who brings or takes an aggregate amount of foreign currency exceeding US\$ 20,000 or its equivalent into or out of the Kingdom of Thailand shall declare such amount of foreign currency to a Customs Official. Failure to make such a declaration or making any false declaration to a Customs official is a criminal offence.

15. Currency exchange facilities are available at hotels and all over Bangkok. Such services are also available at the Siam Commercial Bank, United Nations Branch, which is located on the first floor of the Service Building (telephone extension 2168). The Bank opens from 08:30 to 15:30 hours, with no lunch break, from Monday to Friday.

## VII. Airline reservations

16. Many international airlines operate regular services to and from Bangkok. Participants are advised to secure their return bookings prior to their departure for Bangkok. If this is not possible, they should make firm return bookings immediately upon arrival in Bangkok. Travel services are available through the American Express office located on the first floor of the Service Building, adjacent to the Siam Commercial Bank.

## VIII. Hotel accommodation

17. The following hotels, located relatively close to ESCAP, have been designated as recommended hotels for which the room rates indicated below are inclusive of service charge and value added tax.

Name and address	Driving distance to UNCC (min.)	Room type	Daily room rates (Baht)	
			Single	Double
<b>Royal Princess Larn Luang Hotel ****</b> 269 Larnluang Road Bangkok Tel: +66.2.2813088 Fax: +66.2.2801314 E-mail: <a href="mailto:benjarat@royalprincesslarnluang.com">benjarat@royalprincesslarnluang.com</a> Website: <a href="http://www.royalprincesslarnluang.com">http://www.royalprincesslarnluang.com</a> Contact person: Ms. Benjarat Rusakul	5-10	Superior	2,600 <sup>a/b/c</sup>	2,800 <sup>a/b/c</sup>
		Deluxe	3,200 <sup>a/b/c</sup>	3,400 <sup>a/b/c</sup>
		Suite 1 bed Room	8,000 <sup>a/b/c</sup>	8,000 <sup>a/b/c</sup>
<b>Prince Palace Hotel ****</b> 488/800 Bo Bea Tower Damrongrak Road, Klong Mahanak Bangkok	10-15	Superior	1,700 <sup>a/b</sup>	1,900 <sup>a/b</sup>

Name and address	Driving distance to UNCC (min.)	Room type	Daily room rates (Baht)	
			Single	Double
Tel: +66.2.6281111 Fax: +66.2.6281000 E-mail: <a href="mailto:wannajit@princepalace.co.th">wannajit@princepalace.co.th</a> Website: <a href="http://www.princepalace.co.th">http://www.princepalace.co.th</a> Contact person: Ms. Wannajit Chulamakorn				
<b>Hotel Dé Moc (former Thai Hotel) ***</b> 78 Prajatipatai Road Bangkok Tel: +66.2.2822833 Fax: +66.2.2801299 E-mail: <a href="mailto:sales@buddygrouphailand.com">sales@buddygrouphailand.com</a> Website: <a href="http://www.hoteldemoc.com">http://www.hoteldemoc.com</a> Contact person: Ms. Chalita Sombutboon	5-10	Standard	1,300 <sup>a/b</sup>	1,500 <sup>a/b</sup>
		Superior	1,500 <sup>a/b</sup>	1,700 <sup>a/b</sup>

- a. *Inclusive of daily American breakfast, service charge and government tax.*
- b. *Complimentary transport services provided according to fixed schedules, from the hotel to UNCC in the morning and back to the hotel in the evening.*  
*\*Hotel Dé Moc and Golden Tulip Essential VAsu Hotel have one way transfer from hotel to UNCC.*
- c. *Free Internet Access.*

18. Participants are requested to contact the hotel directly at least 10 working days in advance and provide the participant's full name, date and time of check-in and check-out, flight numbers and contact details.

19. The rates provided in the table are as of 1 January 2014 and subject to change without notice. Please confirm the room rates with the hotel directly.

## IX. Payment of hotel accounts

20. Before departure from Bangkok, participants should settle directly with the respective hotels all accounts, including room charges and other expenses, such as for local and long-distance telephone calls, Internet use, business center use, laundry, room and hotel transportation services, mini-bar items, as well as restaurant and bar services. Participants are also responsible

预览已结束，完整报告链接和二维码如下：

[https://www.yunbaogao.cn/report/index/report?reportId=5\\_5147](https://www.yunbaogao.cn/report/index/report?reportId=5_5147)

