

UNITED NATIONS
ECONOMIC AND SOCIAL COMMISSION FOR ASIA AND THE PACIFIC

2014 Policy Dialogue on Energy for Sustainable Development
26 - 28 November 2014, Bangkok, Thailand

INFORMATION NOTE FOR PARTICIPANTS

GENERAL

1. The “2014 Policy Dialogue on Energy for Sustainable Development” organized by the United Nations Economic and Social Commission for Asia and the Pacific (ESCAP) will be held at **Conference Room 4 at the United Nations Conference Centre, Bangkok, Thailand on 26 to 28 November 2014.**

REGISTRATION & IDENTIFICATION BADGES

2. **Participants are requested to register and obtain meeting badges at the Registration Counter, located on ground floor, UNCC, between 08:30 and 09:00 hours on Wednesday, 26 November 2014.** Please show your passport or ID card at the register counter for security check before photo badging process.

3. For identification and security reasons, all participants are requested to wear the meeting badges at all times during the meeting and social functions. Loss of meeting badges should be contacted to the staff servicing the meeting, so the new one can be issued immediately.

IMMIGRATION REQUIREMENTS

4. **It is the responsibility of the participant to obtain the necessary visa to enter Thailand.**

5. Visa requirement

- Nationals of the following countries participating in this meeting holding a valid Official / Diplomatic passports are exempted from visa for **30** days:

- | | |
|-------------------------------------|---|
| 1. Cambodia | 6. Mongolia |
| 2. China | 7. Myanmar |
| 3. Hong Kong, China | 8. Pakistan (Diplomatic Passports only) |
| 4. Indonesia | 9. Vietnam |
| 5. Lao People’s Democratic Republic | |

- Nationals of the following countries participating in this meeting holding a valid Official / Diplomatic passports are exempted from visa for **90** days:

- | | |
|---------------|------------------------|
| 1. Albania | 23. Malaysia |
| 2. Argentina | 24. Mexico |
| 3. Austria | 25. Nepal |
| 4. Belgium | 26. Netherlands |
| 5. Bhutan | 27. Panama |
| 6. Brazil | 28. Peru |
| 7. Chile | 29. Philippines |
| 8. Colombia | 30. Poland |
| 9. Costa Rica | 31. Romania |
| 10. Croatia | 32. Russian Federation |

- | | |
|--|--------------------------------------|
| 11. Czech Republic | 33. Singapore |
| 12. Estonia (Diplomatic Passport only) | 34. Slovak Republic |
| 13. France (Diplomatic Passport only) | 35. South Africa |
| 14. Germany | 36. Spain (Diplomatic Passport only) |
| 15. Hungary | 37. Sri Lanka |
| 16. India | 38. Switzerland |
| 17. Israel | 39. Tajikistan |
| 18. Italy | 40. Tunisia |
| 19. Japan | 41. Turkey |
| 20. Republic of Korea | 42. Ukraine |
| 21. Liechtenstein | 43. Uruguay |
| 22. Luxembourg | |

- Nationals of the following countries participating in this meeting holding a valid ordinary national passport are exempted from visa for **30** days:

- | | |
|--------------------------------------|---|
| 1. Australia | 26. Macao, China |
| 2. Austria | 27. Malaysia |
| 3. Bahrain | 28. Monaco |
| 4. Belgium | 29. Mongolia |
| 5. Brunei Darussalam | 30. Netherlands |
| 6. Canada | 31. New Zealand |
| 7. Czech Republic | 32. Norway |
| 8. Denmark | 33. Oman |
| 9. Estonia | 34. Philippines |
| 10. Finland | 35. Poland |
| 11. France | 36. Portugal |
| 12. Germany | 37. Qatar |
| 13. Greece | 38. Russian Federation |
| 14. Hong Kong, China | 39. Singapore |
| 15. Hungary | 40. Slovak Republic |
| 16. Iceland | 41. Slovenia |
| 17. Indonesia | 42. South Africa |
| 18. Ireland | 43. Spain |
| 19. Israel | 44. Sweden |
| 20. Italy | 45. Switzerland |
| 21. Japan | 46. Turkey |
| 22. Kuwait | 47. United Arab Emirates |
| 23. Liechtenstein | 48. United Kingdom of Great Britain
and Northern Ireland |
| 24. Lao People's Democratic Republic | 49. United States of America |
| 25. Luxembourg | 50. Vietnam |

- **Visa on arrival for a maximum of 15-day stay**

Nationals of the following countries/territories holding a valid ordinary passport may apply for visa, not exceeding 15 days on arrival, at Suvarnabhumi International Airport, conditional on meeting the requirements mentioned below:

- | | |
|---------------|------------------|
| 1. Andorra | 10. Lithuania |
| 2. Bulgaria | 11. Maldives |
| 3. Bhutan | 12. Malta |
| 4. China | 13. Mauritius |
| 5. Cyprus | 14. Romania |
| 6. Ethiopia | 15. San Marino |
| 7. India | 16. Saudi Arabia |
| 8. Kazakhstan | 17. Ukraine |
| 9. Latvia | 18. Uzbekistan |

- Holders of United Nations laissez-passer (UNLP) must acquire entering visa to Thailand. Therefore, participants holding both UNLP and a national passport that are exempted from visa are recommended to use their national passport to enter the country. Please show only national passport and letter of invitation to the workshop at the Thai immigration counter.

- Participants from countries other than those listed above are requested to check for updated information on visa requirement and / or obtain an appropriate entry visa from the Thai diplomatic or consular missions at the point of origin or en route prior to entering Thailand.

GENERAL INFORMATION

6. Weather

The weather in Bangkok is usually warm and humid. Therefore, light tropical clothing would be appropriate. The UN conference rooms where the meetings are to be held are air-conditioned and the temperature is maintained in the range of 24-25 degrees Celsius (75-75 degrees Fahrenheit).

7. Electricity

The electricity voltage in Bangkok is 220V, 50Hz. Please note that plug adapters may be necessary. The plug in Thailand has not been standardized and the following types are available.



A standard grounded outlet supporting European 2-pin plugs and earthed and unearthed American plugs.



USA, Canada (NEMA 1-15;
No Ground pin; Front tab is Ground;
120 Volts; 10 & 15 Amp)

Taiwan, Thailand, Japan (100 V), China, Philippines (220 V)



USA, Canada (NEMA 5-15;
120 Volts; 10 & 15 Amp)

Taiwan, Thailand, Japan (100 V), China, Philippines (220 V)

8. Water

Tap water in Bangkok is generally not suitable for drinking. It is better to drink bottled water or water provided from the hotel or at the conference centre.

9. Others

- Metered-taxis are available at all time. Please be sure that the driver starts the meter when you are on board (start at THB 35). Please refer to paragraphs below for taxis from the airport.
- Time Zone: Bangkok, Thailand is GMT+7
- Emergency Services Telephone Numbers:

191	Emergency Call / Police
1155	Tourist Police
169 1	Ambulance Service Center
02-132-1888	Suvarnabhumi Airport Call Center
02-288-1100	United Nations' Emergency

FOREIGN EXCHANGE & BANKING SERVICE

10. Currency exchange facilities are available at the hotel and the Siam Commercial Bank, United Nations Branch, located on the first floor of the Service Building (extensions 2159 and 2160). It is open from 09:00 to 15:30 hours, with no lunch break, from Monday to Friday.

The exchange rate is THB 32.55 per USD 1 (Siam Commercial Bank, 14 October 2014)

AIRLINE RESERVATIONS

11. **ESCAP will facilitate ticket booking for sponsored participants.** For those who are coming on self-financed basis, many international airlines operate regular services to and from Bangkok. Participants are advised to secure their return bookings prior to their departure for Bangkok. If this is not possible, they should make firm return bookings immediately upon arrival in Bangkok

Travel services are available through the American Express office located on the first floor of the Service Building, adjacent to the Siam Commercial Bank. AMEX office can be contacted at extensions 2820, 2821, 2822, 2823 and 2824, from 09:00 to 16:00 hours during weekdays.

DAILY SUBSISTENCE ALLOWANCE (only if applicable)

12. Where a daily subsistence allowance (DSA) is payable to all ESCAP sponsored participants, it will be paid at prevailing United Nations standard rates.

Participants are requested to submit original passport, air tickets and boarding pass(es) to the secretariat staff in the meeting room in order to facilitate payment of subsistence allowance during the meeting period.

** All documents must be submitted the ESCAP staff during the meeting period, otherwise the subsistence allowance will be provided to the participant through the financial claim after meeting ended. The payment process will take approximately 14 days.

13. Where changes are made to the travel schedule, the meeting secretariat must be informed as soon as possible.

TRAVEL AND ADMINISTRATIVE ARRANGEMENTS (only if applicable)

14. Participants whose travel are sponsored by ESCAP, the UNDP office in home country will be authorized to issue the most economical class, roundtrip air ticket (home country / Bangkok / home country) to arrive at Bangkok as far as possible on Tuesday, 25 November 2014 and depart on Saturday, 29 November 2014. ESCAP staff or UNDP office in the respective countries will contact the sponsored participants for travel arrangement.

HOTEL ACCOMMODATION

15. **For ESCAP sponsored participants**, rooms are block-booked at Royal Princess Larn Luang Hotel (<http://www.royalprincesslarnluang.com>). The rooms will be available to participants on a first-come, first-served basis. Please make booking with the hotel directly at **email: rsvn@royalprincesslarnluang.com** and mention that you are the **participants of “2014 Policy Dialogue on Energy for Sustainable Development on 26 – 28 November 2014 (Group Booking no. 247516)”** in order to get a special rate quoted below.

16. Participants who is self-financed wish to arrange accommodation by themselves, the hotels listed below have been designated as recommended hotels for which the room rates indicated below are inclusive of service charge and value added tax. These hotels are in proximity to ESCAP. Participants are requested to contact the hotel directly at least 10 working days in advance. Participants should provide the hotel with their full name, date and time of check-in and check-out, flight numbers, contact details and title of the meeting.

Name and address	Room type	Daily room rates (Baht)	
		Single	Double
Royal Princess Larn Luang Hotel **** 269 Larnluang Road Bangkok Tel: +66.2.2813088 Fax: +66.2.2801314 E-mail: rsvn@royalprincesslarnluang.com Website: http://www.royalprincesslarnluang.com Contact person: Ms. Benjarat Rusakul	Superior	2,600 ^{a/b/c}	2,800 ^{a/b/c}
	Deluxe	3,200 ^{a/b/c}	3,400 ^{a/b/c}
	Suite 1 bed Room	8,000 ^{a/b/c}	8,000 ^{a/b/c}
The Sukosol ***** 477 Si Ayuthaya Road, Phayathai Bangkok Tel: +66.2.2470123	Deluxe	2,700 ^{a/c}	2,900 ^{a/c}

Name and address	Room type	Daily room rates (Baht)	
		Single	Double
Fax: +66.2.2470165 E-mail: ratchanikrit@sukosolhotels.com Website: http://www.sukosolhotels.com Contact person: Ms. Ratchaneekrit Khankath			
Riva Surya - Bangkok **** 23 Phra Arthit Road Bangkok Tel: +66.2.6335000 Fax: +66.2.6335050 E-mail: info@rivasuryabangkok.com Website: http://www.rivasuryabangkok.com	Urban	3,060 ^{a/c}	3,360 ^{a/c}
	Riva	3,580 ^{a/c}	3,880 ^{a/c}
	Deluxe	3,810 ^{a/c}	4,110 ^{a/c}
	Premium	4,250 ^{a/c}	4,550 ^{a/c}
Nouvo City Hotel **** 2 Samsen 2, Samsen Road, Banglumphu, Pranakorn Bangkok Tel: +66.2.2827500 Ext. 0110 Fax: +66.2.2821243 E-mail: adam@nouvocityhotel.com Website: http://www.nouvocityhotel.com Contact person: Mr. Adam Phadungsilp	Grand Deluxe	2,200 ^{a/b/c}	2,400 ^{a/b/c}
New World City Hotel *** 2 Samsen 2, Samsen Road, Banglumphu, Pranakorn Bangkok Tel: +66.2.2827500 Ext. 0110 Fax: +66.2.2821243 E-mail: adam@nouvocityhotel.com Website: http://www.newworldcityhotel.com Contact person: Mr. Adam Phadungsilp	Deluxe	1,150 ^{a/b/c}	1,350 ^{a/b/c}

- a. *Inclusive of daily American breakfast, service charge and government tax.*
- b. *Complimentary transport services provided according to fixed schedules, from the hotel to UNCC in the morning and back to the hotel in the evening.*
- c. *Free Internet Access.*

预览已结束，完整报告链接和二维码如下：

https://www.yunbaogao.cn/report/index/云报告?reportId=5_4797

