

UN ESCAP

Procurement

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January 2015

Presentation UN ESCAP Procurement

1. Principles of UN Procurement
2. Detailed UN Procurement Process
3. Total UN Procurement
4. UN Convention against corruption
5. Questions

1. Principles of UN Procurement

Procurement activities of the UN system are based on the following principles:

- The objectives/needs of the UN Organization
- Fairness, integrity & transparency
- Effective **international** competition
- Best value for money

These principles cover all stages of a procurement exercise from sourcing to execution of a contract.

1. Principles of UN Procurement

Other general principles:

- Staff members must adhere to the ethical standards and responsibilities that apply to procurement activities in order to protect the integrity, fairness and transparency of the procurement process.
 - Oath of office: All staff members make a written declaration that they will “exercise in all loyalty, discretion and conscience the functions entrusted to the [staff member] as an international civil servant of the United Nations, to discharge these functions and regulate [their personal] conduct with the interest of the United Nations only in view, and not to seek or accept instructions in regard to the performance of [the staff member’s] duties from any Government or other source external to the organisation.

1. Principles of UN Procurement

Other general principles:

- “Zero tolerance” policy govern the staff involved in the procurement activities. Provisions are included in the Supplier Code of Conduct regarding acceptance of gifts or hospitality; as well as restrictions on employment of former UN staff members.
- Mandatory Financial Disclosure programme for Procurement Officers on annual basis is reviewed by an independent third party.

2. Detailed UN procurement process

1. EOI

1.A. Once the need is established UN Procurement publishes on the UN website an EOI ***Expression of Interest*** (indicating the UNSPSC ***United Nations Standard Products and Services Code*** under which vendors are registered in UNGM ***UN Global Marketplace***).

1.B. The vendors send back the Response to the Expression of Interest and will therefore be invited to the bids.

2. Detailed UN procurement process

2. Solicitation

2.A. For Complex Bids :

2.A.1. Issuance of an RFP - *Request for Proposal*

This solicitation document will include

- the description of the SOW **Scope of Work** or TOR **Terms of References**
- the definition of the evaluation criteria
- the period of award (fixed + optional)
- the price list

2. Detailed UN procurement process

2.A.2. the evaluation will be based on Best Value for Money:

- separate Technical + Financial evaluations
- 60% technical score 40% financial score
- no direct reporting line between the members of each committee.

2.B. For standardized needs ITBs *Invitation to Bids*:

预览已结束，完整报告链接和二维码如下：

https://www.yunbaogao.cn/report/index/report?reportId=5_4641

