



**United Nations  
Environment  
Programme**



UNEP (DEPI)/APSM.1 /WP.2.

Original: ENGLISH

Abidjan Meeting for Securing the Foundations  
for Fish Food Security in a Changing Ocean  
in West, Central and Southern Africa,  
Abidjan, Cote d'Ivoire, 15-17 July 2014

**Background Paper**

## Outline – Zero-order

### Possible elements for the future project document

1. Background and ongoing initiatives
  - a. Make the case/justify the need for the project
  - b. Underlying rationale for selecting/prioritizing issues – from ecological significance/risk to social imperatives
  - c. Challenges – and how they can be addressed within the project proposed
  - d. Enabling conditions for the project to succeed
  - e. Which initiatives to build on and why not build on others
2. Project approach and issues project would address
  - a. Based on review of similar initiatives
  - b. Outcomes of the inception meeting
3. Project objective and expected outcome
  - a. To be articulated in the inception meeting
  - b. Define the overall scale and scope based on objectives/outcomes
4. Possible project activities and associated deliverables
  - a. Rationale for defining activities based on 3 above
  - b. Use of logframe based on discussions in the inception meeting
5. Stakeholder involvement and partnerships
  - a. The regional-national-local linkages
  - b. Basis for identifying stakeholders and partners
  - c. Process/approach for engaging stakeholders [e.g. personal versus institutional capacity]
6. Project implementation arrangements
  - a. Committees – project steering, technical advisory
  - b. Roles and responsibilities, membership
7. Risk assessment
8. Rough breakdown of the project budget
  - a. including the identification of additional resources and resources that can be leveraged
  - b. including timeline/milestones.
9. Project monitoring and evaluation

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