

Committee of Permanent Representatives to the  
United Nations Environment Programme  
Sub-Committee Meeting  
Tuesday 25 October 2016  
2:30 pm – 4:30 pm  
United Nations Office at Nairobi, Gigiri  
Conference Room 4

### **MEETING SUMMARY**

#### **Agenda Item 1: Opening of the meeting and adoption of the agenda**

1. H.E. Ms. Julia Pataki, Chair of Committee of Permanent Representatives and Ambassador and Permanent Representative of Romania chaired the meeting. The meeting adopted the provisional agenda. The Ambassador on Special Mission of Costa Rica, Mrs. Marta E. Juarez Ruiz thanked the Committee and Secretariat for the UN Joint Retreat Preparations, which were robust, inclusive and result focused. She noted that everyone needed to learn from the 2016 Environment Assembly and turn the 2017 Environment Assembly into a success.

#### **Agenda Item 2: Consideration of the Agenda of the Informal Open Ended Working Group**

2. The Chair opened the floor for discussions. The meeting noted that the current UN Environment Assembly cycle was short, with limited time and limited resources. There was therefore need to focus on priority areas and expend the Committee and Secretariat's resources wisely. One member was of the view that the seven meetings proposed for the Informal Working Group could be reduced by two and that demands on the Secretariat could also be reduced. Another noted that the dates matched previously scheduled sub Committee meetings. The meeting agreed on the need to reduce the number of UNEP activities during the period of intense preparation for the UN HABITAT Governing Council meeting. It was noted that the meeting could move to the last week of April. The meeting was informed that the Bureau would consider and approve the calendar at its next meeting.
3. The Sub-Committee approved the agenda of the Informal Open Ended Working Group. The Committee agreed to end the meeting at 2:50 pm and to transform itself into the first meeting of the Informal Open Ended Working Group.

*Document prepared by the Secretariat*

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