

BOARD NOTICE 101 OF 2006
THE SOUTH AFRICAN COUNCIL FOR THE ARCHITECTURAL PROFESSION
PERFORMANCE AGREEMENT IN TERMS OF SECTION 8(2) OF
THE ARCHITECTURAL PROFESSION ACT 2000 (ACT 44 OF 2000),
HEREINAFTER REFERRED TO AS "THE ACT"

1. The Registrar is primarily responsible for the efficient day to day functioning of the Council, and ensuring the effective implementation of Council decisions and policies
2. He/She shall facilitate compliance by the Council within the overall Government Legislation and policy. To this end, he/she is expected to keep fully abreast of all relevant Legislation and policy initiatives, and monitor changes and advise the Council accordingly
3. He/She shall on an annual basis prepare a business plan and budget for approval by the Council to support its activities and operations
4. He/She will be responsible for financial control and report on a regular basis as determined by the Council on the financial status of the Council
5. He/She is further required to co-ordinate all the work of the Council to ensure that strategic priorities are met. This will include preparation for annual strategic review sessions of the Council together with Chairpersons of the Council Committees, leading to the identification of strategic priority areas for consideration by the Council
6. In consultation with Committee Chairpersons he/she shall arrange Committee meetings, prepare and issue agendas, issue minutes and follow up actions arising from meetings
7. He/She will represent the Council as delegated and mandated on external bodies and prepare for consideration by the Council, regular reports on the nature, content and relevant outcome of deliberations at these forums
8. In terms of sections 8(3) and 40(2) of the Act, the Council may from time to time assign functions and delegate any of its powers under this Act to the registrar, subject to the exclusion referred to in section 40(2)

JC HAMBLY (Mrs)
Registrar
2006-06-08

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