

**BOARD NOTICE 80 OF 2009**



**THE SOUTH AFRICAN COUNCIL**  
For the  
**QUANTITY SURVEYING PROFESSION**

**CONTINUING PROFESSIONAL DEVELOPMENT**  
**POLICY**

**Notes:**

1. This CPD policy document was approved and adopted by Full Council on Friday 23 March 2007
2. The policies contained in this document will come into effect and be implemented as from 1 January 2007.

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## **1. Introduction**

Section 22 of the Quantity Surveying Professional Act 2000 (Act 49 of 2000) (hereinafter referred to as "the Act") imposes a duty on a registered person to apply for the renewal of his/her registration. Subsection (2) of this section confers the power on the Council to determine conditions for renewal of registration. Section 13(k) of the Act empowers Council to determine conditions relating to continuing education and training. The use of Continuing Professional Development (CPD) gives Council the opportunity to comply with both the renewal of registration and educational requirements.

Although the South African Council for the Quantity surveying Profession (SACQSP) has introduced a system of CPD under the previous Act (Act 36 of 1970) which was effective from 1 January 1999, Council has decided that, starting in 2007, CPD will be linked to the renewal of registration for all registered quantity surveyors according to the policy set out in this document.

## **2. Objective**

The primary objectives of the CPD system are to:

- enhance professional skills while supporting development in the quantity surveying profession
- meet the requirements of the Act
- serve as one of the means for renewal of registration
- develop the quantity surveying profession as a learned society of skilled professionals

## **3. Administration**

The CPD system is administered by the SACQSP in terms of its obligations under the Act.

#### **4. Annual submissions in respect of a 12-month period commencing on 1 January and ending on 31 December of any year**

Registered professional quantity surveyors will be required to record their CPD activities annually on the form QSCPD and submit their returns to the Council not later than 30 (thirty) days after completion of an annual cycle.

The number of hours accumulated in respect of each category of CPD activity during a specific annual cycle will be electronically recorded and annual statements provided to advise registered quantity surveyors of the total number of hours accruing to their credit and of their general CPD status.

#### **5. Renewal of registration**

As indicated in Council's Rules, all registered professional quantity surveyors will be required to apply for renewal of registration at least 3 months prior to the expiry of their registration. The annual renewal of registration will be an administrative process for those who meet the CPD requirements. The effective first date of compulsory re-registration will be 1 March 2008.

#### **6. CPD requirements**

CPD will run in 5-year cycles. A quantity surveyor whose name appeared on Council's register on 1 January 2007 will be required to satisfy the previous CPD criteria, i.e. having accumulated 200 credits over a 5-year cycle.

- From 1 January 2007, registered professional quantity surveyors will be required to accumulate 25 hours of CPD activities per year
- Quantity surveyors who do not re-register and, in due course, apply for reinstatement, will be required to undergo 12 months of SACQSP-approved CPD prior to finalisation of their re-registration processes.
- Registered candidates are not required to comply with the CPD requirements for purposes of renewal of registration. Once candidates have successfully complied with all requirements of the Assessment of Professional Competence of the SACQSP leading to registration as quantity surveyors, they will be required to start with their initial CPD cycle on 1 January of the year following their first year of registration.