

Private Investigation and Security Agencies Regulations

Table of Contents

- 1 Citation**
- 2 Application for licence**
- 3 Private investigator's licence**
- 4 Fee for private investigator's licence**
- 5 Security guard agency licence**
- 6 Fee for security guard agency's licence**
- 7 Personal particulars**
- 8 Identification paper for private investigator**
- 9 Identification paper for security guard**
- 10 Photograph to be affixed to identification paper**
- 11 Annual returns**
- 12 Personal particulars of assistants**
- 13 Assistant ceasing to be employed**
- 14 Register of employees**
- 15 Change of particulars**
- 16 Change in partnership**
- 17 Request for information**
- 18 No change of name until after licensing officer is informed**

19 Surrender of licence

20 Surrender of identification papers

21 Equipment

22 Protection of information

23 Security transportation

24 False statements, etc.

25 Photographs and fingerprints

26 Offences

THE SCHEDULE

Legislative History

PRIVATE INVESTIGATION AND SECURITY AGENCIES ACT (CHAPTER 249, SECTION 27)

PRIVATE INVESTIGATION AND SECURITY AGENCIES REGULATIONS

Rg 1

G.N. No. S 387/1973

REVISED EDITION 2000

(31st January 2000)

[1st December 1973]

Citation

1. These Regulations may be cited as the Private Investigation and Security Agencies

Regulations.

Application for licence

2. An application for a private investigator's licence or a security guard agency's licence shall be made in Form *A* set out in the Schedule.

Private investigator's licence

3. A private investigator's licence shall be in Form *B* set out in the Schedule.

Fee for private investigator's licence

4.—(1) The fee payable for a private investigator's licence shall be \$400 per year or part thereof.

(2) The fee payable for each copy or a replacement of a private investigator's licence shall be \$10.

Security guard agency licence

5. A security guard agency's licence shall be in Form *C* set out in the Schedule.

Fee for security guard agency's licence

6.—(1) The fee payable for a security guard agency's licence shall be \$400 per year or part thereof.

(2) The fee payable for each copy or a replacement of a security guard agency's licence shall be \$10.

Personal particulars

7. The statement of personal particulars submitted under section 14(1) of the Act to the licensing officer by a person seeking employment to assist in the work of a private investigator or as a security guard shall be in Form *D* set out in the Schedule.

Identification paper for private investigator

8. An identification paper issued under section 15 of the Act to a person employed to assist in the work of a private investigator shall be in Form *E* set out in the Schedule.

Identification paper for security guard

9. An identification paper issued under section 15 of the Act to a person employed as a security guard in a security guard agency shall be in Form *F* set out in the Schedule.

Photograph to be affixed to identification paper

10.—(1) A photograph of the size and form suitable for passports of the person to whom an identification paper is to be issued shall be affixed to the identification paper.

(2) The size of the identification paper in Forms *E* and *F* set out in the Schedule shall be 10.5 cm by 14.8 cm and these forms shall be printed on white paper in black ink.

Annual returns

11.—(1) A licensee shall submit to the licensing officer an annual return of all persons employed by him to assist him in the work of a private investigator or as a security guard in his business in Form *G* set out in the Schedule.

(2) The annual return shall be made at such time as the licensing officer may direct.

Personal particulars of assistants

12. When a licensee employs any person to assist him in the work of a private investigator or as a security guard, the licensee shall, within 14 days of such employment, submit to the licensing officer the full personal particulars of the person as follows:

- (a) name — in English and, if applicable, in Chinese characters;
- (b) NRIC No. (with official reference);
- (c) former identity card number;
- (d) race;
- (e) sex;
- (f) date of birth;
- (g) citizenship;
- (h) home address;
- (i) date of commencement of employment; and
- (j) serial number of identification paper issued to the person by the licensee under section 15 of the Act.

Assistant ceasing to be employed

13. When a person employed by a licensee to assist him in the work of a private investigator or as a security guard ceases to be so employed, the licensee shall, within 14 days of the cessation of employment, inform the licensing officer of this fact.

Register of employees

14.—(1) A licensee shall at all times maintain an up-to-date register of all persons employed by him to assist him in the work of a private investigator or as a security guard.

(2) The register shall contain the personal particulars specified in regulation 12.

Change of particulars

15.—(1) Subject to paragraph (2), a licensee shall, within 14 days of any change taking place in any of the particulars that were declared by the licensee in his application for a licence, inform the licensing officer in writing of the change.

(2) Where a licensee who has changed his residential address makes a report within 14 days of the change under section 8 of the National Registration Act (Cap. 201), he shall be deemed to have informed the licensing officer of the change in his residential address in compliance with paragraph (1).

Change in partnership

16.—(1) When a licence is granted to a partnership and there is a change in the partnership, the new partnership shall, within 14 days of the change, make a written application for the licence to be transferred to them and the licensing officer may, in his discretion, permit a transfer of the licence.

(2) A fee of \$50 shall be payable on the transfer of the licence.

Request for information

17. The licensing officer may, at any time by notice in writing, require a licensee to furnish him, within 14 days of the notice, with any information the licensing officer may require concerning the licensee's business or employees.

No change of name until after licensing officer is informed

18.—(1) A licensee shall not change his business address or the name under which his business is carried on until he has informed the licensing officer in writing of the intended change and the licensing officer has granted his written approval for such change.

(2) A fee of \$35 shall be payable on a change of address or the name under which the business is carried on.

Surrender of licence

19. Where a licence is revoked by order of the licensing officer, the licensee shall, within 14 days of the revocation order taking effect, surrender the licence to the licensing