

**Civil Service College Act
(CHAPTER 45)**

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CIVIL SERVICE COLLEGE ACT

(CHAPTER 45)

(Original Enactment: Act 29 of 2001)

REVISED EDITION 2002

(31st July 2002)

An Act to establish the Civil Service College, to provide for its functions and powers, and for matters connected therewith.

[1st October 2001]

PART I

PRELIMINARY

Short title

1. This Act may be cited as the Civil Service College Act.

Interpretation

2. In this Act, unless the context otherwise requires —

“Board” means the Board of Governors of the College established under section 5;

“Chairman” means the Chairman of the Board appointed under section 5(2) and includes a temporary Chairman appointed under section 8;

“Chief Executive” means the Chief Executive of the College appointed under section 15 and includes any person acting in that capacity;

“College” means the Civil Service College established under section 3;

“incorporated departments” means the departments of the Prime Minister’s Office formerly known as the Civil Service College and the Personnel Guidance Unit;

“member” means a member of the Board and includes the Chairman;

“officers in the public sector” means public officers and officers and employees of any public body;

“public body” means any body, board or authority established by or under any written law to perform or discharge any public function;

“public sector” means the Government and any public body.

PART II

ESTABLISHMENT, INCORPORATION AND CONSTITUTION OF CIVIL SERVICE COLLEGE

Establishment and incorporation of Civil Service College

3. There is hereby established a body to be known as the Civil Service College which shall be a body corporate with perpetual succession and a common seal and shall, by that name, be capable of —

- (a) suing and being sued;
- (b) acquiring, owning, holding and developing, or disposing of property, both movable and immovable; and
- (c) doing and suffering all such other acts or things as a body corporate may lawfully do and suffer.

Common seal

4.—(1) The College shall have a common seal and such seal may from time to time be broken, changed, altered or made anew as the College thinks fit.

(2) All deeds and other documents requiring the seal of the College shall be sealed with the common seal of the College.

(3) All instruments to which the common seal is affixed shall be signed by any 2 members generally or specially authorised by the Board for the purpose or by one member and the Chief Executive.

(4) The Board may, by resolution or otherwise in writing, appoint an officer of the College or any other agent either generally or in any particular case to execute or sign on behalf of the College any agreement or other instrument not under seal in relation to any matter coming within the powers of the College.

(5) All courts, judges and persons acting judicially shall take judicial notice of the common seal of the College affixed to any document and shall presume that it was duly affixed.

Board of Governors

5.—(1) There shall be a Board of Governors of the College which shall be the