

# **Prisons (Advisory Committees) Regulations 2014**

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**No. S 448**

## **PRISONS ACT**

(CHAPTER 247)

PRISONS (ADVISORY COMMITTEES)  
REGULATIONS 2014

In exercise of the powers conferred by section 84 of the Prisons Act, the Minister for Home Affairs hereby makes the following Regulations:

**Citation and commencement**

1. These Regulations may be cited as the Prisons (Advisory Committees) Regulations 2014 and shall come into operation on 1st July 2014.

**Definitions**

2. In these Regulations, unless the context otherwise requires —

“Committee” means —

- (a) an Employment Release Advisory Committee referred to in regulation 4 of the Prisons (Employment) Regulations (Rg 4);
- (b) an External Placement Review Board referred to in regulation 151L of the Prisons Regulations (Rg 2);
- (c) a Home Detention Advisory Committee referred to in regulation 151K of the Prisons Regulations;
- (d) an Institutional Discipline Advisory Committee referred to in regulation 73A of the Prisons Regulations;
- (e) a Life Imprisonment Review Board referred to in regulation 151B of the Prisons Regulations;
- (f) a Long Imprisonment Review Board referred to in regulation 151D of the Prisons Regulations; or
- (g) a Mandatory Aftercare Advisory Committee referred to in regulation 151F of the Prisons Regulations;

“member” means a member of a Committee, and includes the chairman and the deputy chairman of the Committee.

**Constitution of Committee**

3. Every Committee shall consist of —

- (a) a chairman;

- (b) a deputy chairman; and
- (c) between one to 5 other members.

### **Appointment of member**

- 4.—(1) The Minister shall appoint the members of a Committee.
- (2) A member shall hold office for 3 years or such shorter period as the Minister may specify in any particular case.
- (3) A member shall be eligible for re-appointment.
- (4) A member may at any time resign his office by notice in writing to the Minister.
- (5) The Minister may at any time revoke the appointment of any member, or fill any vacancy in the membership of any Committee.

### **Secretary to Committee**

- 5.—(1) One or more public officers may be designated, either by name or by office, by the Minister, to be the secretary of a Committee.
- (2) The secretary shall attend all meetings of the Committee.

### **Quorum**

- 6.—(1) A quorum for a meeting of a Committee shall be constituted by —
- (a) the presiding member of the Committee; and
  - (b) any 2 other members of the Committee.
- (2) The chairman of a Committee shall preside at every meeting of the Committee at which he is present, and in his absence, the deputy chairman, if present at the meeting, shall preside.
- (3) If both the chairman and deputy chairman of a Committee are absent at a meeting, the remaining members of the Committee must elect one such member to preside at the meeting of the Committee.

### **Procedure**

- 7.—(1) A Committee —
- (a) shall sit in private;
  - (b) shall not be required to meet in person;
  - (c) may hold meetings, or allow its members to take part in meetings, by using