

# **Ngee Ann Polytechnic (Students — Conduct and Discipline) Rules**

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## **Legislative History**

NGEE ANN POLYTECHNIC ACT  
(CHAPTER 207, SECTION 24)

NGEE ANN POLYTECHNIC (STUDENTS — CONDUCT AND DISCIPLINE)  
RULES

R 3

REVISED EDITION 1990

(25th March 1992)

[7th November 1980]

**Citation**

1. These Rules may be cited as the Ngee Ann Polytechnic (Students — Conduct and Discipline) Rules.

**Definitions**

2. In these Rules, unless the context otherwise requires —

“committee” means the disciplinary committee constituted under rule 3(1);

“disciplinary offence” means any contravention of or failure to comply with any provision of the Ngee Ann Polytechnic (Students’ Union) Rules (R 1), or the Ngee Ann Polytechnic (Clubs) Rules (R 2), or any act, conduct or neglect to the prejudice of good order or discipline in the Polytechnic;

“student” means a student of the Polytechnic, but does not include a member of the staff of the Polytechnic who is pursuing a course of study at the Polytechnic.

**Disciplinary committee**

3.—(1) There shall be a disciplinary committee which shall consist of —

(a) the Principal; and

(b) 4 other members appointed by the Council for such period as the Council may determine.

(2) The Principal shall be the chairman of the committee and, in his absence, another member appointed by the Council shall act as chairman.

(3) The Registrar or his representative shall be the secretary to the committee.

(4) Where a student is alleged to have been guilty of any act or conduct to the

prejudice of good order or discipline by ragging another student, the committee shall have two additional members who shall be representatives of the Union appointed by the Council.

### **Quorum**

4.—(1) Three members of the committee shall form a quorum.

(2) A decision of the committee shall be made by a majority of those members present and, in the case of an equality of votes, the chairman shall have a casting vote.

### **Vacancies**

5. The committee may act notwithstanding any vacancy in its membership and the Council may appoint a member to fill the vacancy.

### **Offences**

6.—(1) Where a student has committed a disciplinary offence of —

- (a) wearing slippers;
- (b) having long hair;
- (c) not being properly attired;
- (d) smoking in a non-smoking area; or
- (e) committing any act of disturbance,

the Principal or any person authorised by the Principal may —

- (i) give a written warning to the student if it is the student's first disciplinary offence;
- (ii) impose a fine of not more than \$40 if it is the student's second disciplinary offence, after the student has been given an opportunity of exculpating himself before the Principal or the person authorised by the Principal; or
- (iii) refer the matter to the committee if it is the student's third disciplinary offence.

(2) If it is reported to the Principal that a student has committed a disciplinary offence other than a disciplinary offence mentioned in paragraph (1), the Principal may appoint a member of the staff of the Polytechnic to investigate into the allegation and to submit a report to the Principal.

### **Decision of Principal**