

National Servicemen (Employment) Rules

Table of Contents

Part I GENERAL

1 Citation

2 Definitions

Part II REGISTRATION

3 Registration and disclosure of particulars

4 Deletion from register

Part III EMPLOYMENT CARD

5 Issue of Employment Card

6 Duty of employer

7 Issue of new Employment Card

8 Loss and replacement of Employment Card

Part IV APPLICATION FOR EXEMPTIONS

9 Manner of application

10 Nomination for vacancies

Part V APPEALS BOARD

11 Membership of Board

12 Duration of appointment, vacancies, etc.

13 Manner of dealing with appeals

14 Representation

THE SCHEDULE

Legislative History

NATIONAL SERVICEMEN (EMPLOYMENT) ACT (CHAPTER 202, SECTION 11)

NATIONAL SERVICEMEN (EMPLOYMENT) RULES

R 1

G.N. No. S 347/1970

REVISED EDITION 1990

(25th March 1992)

[2nd January 1971]

PART I

GENERAL

Citation

1. These Rules may be cited as the National Servicemen (Employment) Rules.

Definitions

2. In these Rules, unless the context otherwise requires —

“Board” means the Appeals Board appointed by the Minister under section 6(3) of the Act;

“Chairman” means the Chairman of the Board nominated by the Minister under rule 11(2);

“panel” means the panel of members nominated under rule 11(4).

PART II

REGISTRATION

Registration and disclosure of particulars

3.—(1) The Director shall register every person who has completed full-time national service and has a satisfactory report from his Commanding Officer.

(2) Any person registered under the provisions of the Act and these Rules shall not have his name retained on the Register for more than 5 years from the date of registration.

(3) A registered person shall disclose to the Director the following particulars:

- (a) name, including former names (if any);
- (b) address;
- (c) identity card number;
- (d) rank;
- (e) army vocation;
- (f) place and date of birth;
- (g) race and religion;
- (h) citizenship;
- (i) marital status;
- (j) education, skill, qualification and experience;
- (k) details of driving licence (if any); and
- (l) any other particulars which may be considered necessary by the Director.

Deletion from register

4.—(1) A registered person may have his name deleted from the Register for any of the following reasons:

- (a) if it is found that he has been registered in error;
- (b) if he is found to have been convicted of a criminal offence;
- (c) if he fails to attend interviews, which he is directed by the Director to attend, on 3 different occasions;

(d) if he does not, without good reason, commence work after accepting employment; or

(e) if he is reported by an employer to have committed gross misconduct.

(2) A person whose name is not registered under rule 3 on the ground that he has an unsatisfactory report from his Commanding Officer and a person whose name is deleted from the Register under paragraph (1) shall be informed in writing of the reasons for the non-registration or deletion from the Register.

(3) A person who is affected by the exercise of the provisions of paragraph (2) may, within 30 days of the receipt of such information, appeal to the Director in writing.

(4) The decision of the Director on every appeal under this rule shall be final and shall not be called in question in any court.

PART III

EMPLOYMENT CARD

Issue of Employment Card

5. The Director shall issue an Employment Card in the Form A set out in the Schedule to every person who has been registered under rule 3.

Duty of employer

6. An employer upon engaging in employment a registered person shall take possession of his Employment Card, complete the particulars of employment therein and return it to the Director within 7 days of the acceptance of employment.

Issue of new Employment Card

7.—(1) A registered person who wishes to change his employment may make an application to the Director for the issue of a new Employment Card.

(2) The Director may issue a new Employment Card if he is satisfied that there is sufficient justification to warrant a change of employment.

Loss and replacement of Employment Card

8. Any registered person who has lost his Employment Card shall report such loss to the Director within 7 days of the loss and apply for a replacement.

PART IV

APPLICATION FOR EXEMPTIONS

Manner of application

9.—(1) An application by an employer under section 6(1) of the Act to employ a non-registered person shall be made in the Form B set out in the Schedule.

(2) An employer whose application receives the consent of the Director or whose application is rejected shall be informed in writing by the Director of the consent or rejection within 7 days of the receipt of the application.

(3) Where an employer employs a person pursuant to the consent of the Director he shall within 7 days of the employment of the person inform the Director in the Form C set out in the Schedule.

Nomination for vacancies

10. Where an application by an employer under section 6(1) of the Act to employ a non-registered person has been rejected, the Director may, at the request of the employer, nominate any registered person whom he thinks suitable to fill the vacancy for which the application has been rejected.

PART V

APPEALS BOARD

Membership of Board

11.—(1) The Board shall consist of 3 members to be selected from a panel of 21 members.

(2) The Chairman shall be the nominee of the Minister.

(3) One of the members selected shall be a nominee of the National Trades Union Congress and the other a nominee of any one of the organisations in paragraph (4)(c).

(4) The panel shall be composed of —

(a) 7 nominees of the Minister;

(b) 7 nominees of the National Trades Union Congress; and

(c) one nominee of each of the following organisations:

(i) National Employers' Council;