

Legal Service (Personnel Boards) Regulations 2022

Table of Contents

Enacting Formula

Part 1 PRELIMINARY

1 Citation and commencement

2 Definitions

Part 2 PERSONNEL BOARDS

3 Appointments, Postings and Transfers Board

4 Special Personnel Board

5 Senior Personnel Board

6 Commission may continue to exercise delegated jurisdiction and powers

Part 3 PERSONNEL BOARD PROCEEDINGS

7 Meetings

8 Inability to attend meetings

9 Quorum for meetings

10 Presiding at meetings

11 Decisions at meetings

12 Making decisions without meeting

13 Members with interest must not take part in decisions

14 Notification of promotion decisions

15 Compliance with Government Instruction Manuals, etc.

16 Panels

17 Proceedings to be private, etc.

18 Personnel board may regulate own procedure

Part 4 APPEALS TO COMMISSION

19 Appeal against decision of personnel board

20 Requirements relating to appeal

21 Process for considering appeal

22 Decision on appeal

Part 5 MISCELLANEOUS

23 Confidentiality

THE SCHEDULE Legal Service Personnel Boards

No. S 75

CONSTITUTION OF THE REPUBLIC OF SINGAPORE

**LEGAL SERVICE
(PERSONNEL BOARDS)
REGULATIONS 2022**

In exercise of the powers conferred by Article 111Q(1) of the Constitution of the Republic of Singapore, the Legal Service Commission makes the following Regulations:

PART 1

PRELIMINARY

Citation and commencement

1. These Regulations are the Legal Service (Personnel Boards) Regulations 2022 and are deemed to have come into operation on 26 January 2022.

Definitions

2. In these Regulations, unless the context otherwise requires —

“Chairperson”, in relation to a personnel board, means the Chairperson of the personnel board;

“Commission” means the Legal Service Commission;

“member”, in relation to a personnel board, includes the Chairperson of the personnel board;

“personnel board” means a personnel board established by these Regulations;

“presiding member”, in relation to a meeting of a personnel board, means the Chairperson or the member elected under regulation 10(2) to preside at that meeting;

“Secretary” means the Secretary to the Commission appointed under Article 111P of the Constitution;

“threshold grade” means Grade 2 (being the grade designated by the Legal Service (Threshold Grade) Notification 2022 (G.N. No. S 24/2022)).

PART 2

PERSONNEL BOARDS

Appointments, Postings and Transfers Board

3.—(1) There is to be a personnel board called the Appointments, Postings and Transfers Board, comprising the persons mentioned in Part 1 of the Schedule (being persons appointed by the President under Article 111Q(5) of the Constitution).

(2) The Commission delegates to the Appointments, Postings and Transfers Board the jurisdiction and power to do the following:

- (a) first appoint a person as a Legal Service Officer at any grade below the threshold grade;
- (b) confirm a Legal Service Officer at any grade below the threshold grade;
- (c) emplace a Legal Service Officer on the permanent establishment at any grade below the threshold grade;
- (d) transfer a Legal Service Officer below the threshold grade to any post under the jurisdiction of the Commission;
- (e) transfer —

- (i) a Legal Service Officer below the threshold grade to another Scheme of Service in the public service (other than the Singapore Judicial Service); or

- (ii) a public officer from another Scheme of Service in the public service (other than the Singapore Judicial Service) to be a Legal Service Officer below the threshold grade,

with the prior agreement of the Public Service Commission or the relevant personnel board established under Article 110D of the Constitution having jurisdiction and power over the other Scheme of Service or the public officer to be transferred, as the case may be;

(f) transfer —

- (i) a Legal Service Officer below the threshold grade to be a Judicial Service Officer; or

- (ii) a Judicial Service Officer to be a Legal Service Officer below the threshold grade,

with the prior agreement of the Judicial Service Commission or the relevant personnel board established under Article 111I of the Constitution, as the case may be.

Special Personnel Board

4.—(1) There is to be a personnel board called the Special Personnel Board, comprising the persons mentioned in Part 2 of the Schedule (being persons appointed by the President under Article 111Q(5) of the Constitution).

(2) The Commission delegates to the Special Personnel Board the jurisdiction and power to promote any Legal Service Officer to Grade 3 or 4.

Senior Personnel Board

5.—(1) There is to be a personnel board called the Senior Personnel Board, comprising the persons mentioned in Part 3 of the Schedule (being persons appointed by the President under Article 111Q(5) of the Constitution).

(2) The Commission delegates to the Senior Personnel Board the jurisdiction and power to promote any Legal Service Officer to Grade 5A, 5B or 6A.

Commission may continue to exercise delegated jurisdiction and powers

6. To avoid doubt, the Commission may continue to exercise any jurisdiction or power delegated by these Regulations to a personnel board.

PART 3

PERSONNEL BOARD PROCEEDINGS

Meetings

7.—(1) A personnel board is to meet at the times and places decided by the Chairperson.

(2) The Chairperson may permit some or all members to take part in a meeting by remote communications technology.

(3) A member who takes part in a meeting by remote communications technology is taken to be present at that meeting.

(4) In this regulation, “remote communications technology” means any technology that enables simultaneous audio or audiovisual communications.

Inability to attend meetings

8. A member who is unable to be present at any meeting must notify the Chairperson as soon as practicable.

Quorum for meetings

9.—(1) The quorum for a meeting of a personnel board is the fewer of the following:

(a) 3 members;