

Fire Safety (Fire Safety Managers) Regulations

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FIRE SAFETY ACT (CHAPTER 109A, SECTION 61(1))

FIRE SAFETY (FIRE SAFETY MANAGERS) REGULATIONS

Rg 3

G.N. No. S 167/1994

REVISED EDITION 2008

(2nd June 2008)

[8th April 1994]

PART I

PRELIMINARY

Citation

1. These Regulations may be cited as the Fire Safety (Fire Safety Managers) Regulations.

Definitions

2. In these Regulations, unless the context otherwise requires —

“Arson Prevention Plan” and “Emergency Response Plan” have the same

meanings, respectively, as in regulation 2 of the Fire Safety (Emergency Response Plan) Regulations (Rg 4);

[S 542/2013 wef 01/09/2013]

[Deleted by S 542/2013 wef 01/09/2013]

“Fire Command Centre” means a room within any premises which is specifically designated for the purpose of command and control of operations in the event of fire or other related emergencies and fitted with the necessary equipment;

[S 542/2013 wef 01/09/2013]

“fire risk assessment” means an assessment carried out to identify the fire hazards in a building and to determine the appropriate measures to minimise or eliminate such fire hazards;

[S 407/2015 wef 01/07/2015]

[Deleted by S 542/2013 wef 01/09/2013]

“Fire Safety Committee” means the Fire Safety Committee formed under regulation 3(c) of the Fire Safety (Emergency Response Plan) Regulations (Rg 4);

[S 542/2013 wef 01/09/2013]

“fire safety guidebook” includes brochures, leaflets and any document containing information on fire safety measures and the correct procedures to be adopted in the event of fire;

“occupant load”, in relation to a building, means the total number of persons that may occupy a building;

“operations and maintenance manual”, in relation to any specified complex premises, has the same meaning as in the Fire Safety (Building and Pipeline Fire Safety) Regulations (Rg 1);

[S 407/2015 wef 01/07/2015]

“Programme” means the Continuing Professional Development Programme;

“specified complex premises” means any specified premises —

- (a) that has an occupant load of 5,000 persons or more and —
 - (i) that is of 31 storeys or more (including any basement) in height;
 - (ii) that has a gross floor area of 50,000 square metres or more; or
 - (iii) that has a basement storey with a gross floor area of

10,000 square metres or more; or

- (b) in respect of which fire safety works are carried out according to a plan using an alternative solution that the Commissioner may reasonably determine to be complex;

[S 771/2020 wef 14/09/2020]

“specified non-complex premises” means any specified premises that are not specified complex premises;

[S 771/2020 wef 14/09/2020]

“specified premises” means any premises specified in Part 2 of the Schedule to the Fire Safety (Premises Requiring Fire Safety Manager and Company Emergency Response Team) Notification 2020 (G.N. No. S 768/2020);

[S 771/2020 wef 14/09/2020]

“Table-Top Exercises” means the planning exercises conducted by the Fire Safety Committee on the possible emergency scenarios which may occur in —

- (a) the premises which are the subject of an Arson Prevention Plan; or
- (b) the premises or class of premises designated by the Minister under section 21(1) of the Act which are the subject of an Emergency Response Plan;

[S 542/2013 wef 01/09/2013]

“training cycle” means a period of 3 years commencing on 1st January 2008 (referred to hereinafter as the first training cycle) and each consecutive 3-year period after the first training cycle.

PART II

DUTIES OF OWNER OR OCCUPIER OF SPECIFIED PREMISES

Duties of owner or occupier of specified premises

3. The owner or occupier of specified premises shall —

- (a) where the specified premises are specified complex premises, appoint a fire safety manager certified under regulation 10(5A) for the premises within 90 days after the date the premises become specified complex premises;

[S 771/2020 wef 14/09/2020]

- (aa) where the specified premises are specified non-complex premises, appoint a fire safety manager certified under regulation 10(5) or (5A) for the

premises within 90 days after the date the premises become specified non-complex premises;

[S 771/2020 wef 14/09/2020]

- (b) provide the fire safety manager appointed by him with such facilities, equipment and information as are necessary to enable the fire safety manager to discharge his duties effectively and efficiently;
 - (c) permit the fire safety manager to attend such courses of instruction and receive such training relating to the work of the fire safety manager as may be required by the Commissioner;
 - (d) reimburse the fire safety manager for all expenses incurred by him in attending such courses or training;
 - (e) not make any deduction from the remuneration of the fire safety manager for being absent from work for the purposes of attending such courses or training;
 - (f) within 14 days after the termination of appointment of the fire safety manager, or the revocation or suspension of the certification of the fire safety manager under regulation 14, appoint another person to be his fire safety manager; and
- (g) within 14 days after the appointment or termination of appointment of any fire safety manager notify the Commissioner of that fact through the website at <https://eservices1.scdf.gov.sg/fsm/efsm/index.do>.

[S 771/2020 wef 14/09/2020]

[S 771/2020 wef 14/09/2020]

Submission of report to Commissioner

4. The Commissioner may at any time by notice in writing require the owner or occupier of any specified premises to forward 2 copies of the fire safety report submitted by his fire safety manager under regulation 8(1) to him.

Owner or occupier to ensure compliance by fire safety manager

5. It shall be the duty of the owner or occupier of any specified premises to ensure that the fire safety manager appointed under regulation 3(a) or (aa) and any person appointed to act as fire safety manager under regulation 6 carry out the duties prescribed for fire safety managers under regulations 7 and 8.

[S 771/2020 wef 14/09/2020]

Duty of occupier or owner to appoint another person to act in absence of fire safety manager