# **Early Childhood Development Centres Regulations 2018**

Table of Contents
Enacting Formula
Part 1 PRELIMINARY
1 Citation and commencement
2 Definitions
Part 2 LICENCES
3 Application for or to renew licence
4 Licence fee
5 Grant or renewal of licence
6 Classes of licences
7 Transfer of licence
8 Voluntary cessation of operation or surrender of licence
9 Lapse of licence
10 Revocation of licence and other regulatory sanctions
11 Directions when licence expires, etc.
12 Disqualification of key appointment holders
Part 3 APPROVAL FOR PERSONS PERFORMING DUTIES AT CENTRES

13 Duties and classes of duties requiring approval

- 14 Application for and grant of approval
- 15 Cancellation and suspension of approval
- 16 Notification of cessation of performance of, or deployment to perform, duty

# Part 4 THIRD-PARTY EDUCATION SERVICE PROVIDERS AT CENTRES

- 17 Application for and grant of approval
- 18 Cancellation and suspension of approval
- 19 Notice of cessation of engagement

## Part 5 DUTIES AND RESPONSIBILITIES OF LICENSEES

- 20 Change of licensee's particulars
- 21 Display of licence information, etc.

# Part 6 pERIODS OF OPERATION AND PROGRAMME

- 22 Periods of operation
- 23 Programme statement
- 24 Daily programme schedule
- 25 Partnership between licensee and parents or guardians
- 26 Advertisement

# Part 7 HEALTH, MEDICAL CARE, NUTRITION AND DISCIPLINE

- 27 Illness
- 28 First-aid facilities

PDF created date on: 21 Feb 2022

- 29 Medicines and drugs
- 30 Health of staff and education service providers
- 31 Infectious diseases
- 32 Provision of food and nutrition
- 33 Behaviour and guidance

## **Part 8 RECORDS AND REPORTS**

- 34 Contents and maintenance of children's records
- 35 Contents and maintenance of staff records
- 36 Contents and maintenance of education service providers' records
- 37 Record of official inspections
- 38 Records to be kept and retention period
- 39 Reporting of child abuse
- 40 Reporting of legal action

## Part 9 STAFF AND EDUCATION SERVICE PROVIDERS

- 41 Particulars of staff and education service providers
- 42 Appointment of staff
- 43 Illness of staff and education service provider

#### Part 10 PROGRAMME STAFF-CHILD RATIO AND SUPERVISION

44 Programme staff-child ratio and supervision for infant class

PDF created date on: 21 Feb 2022

- 45 Programme staff-child ratio and supervision for playgroup class, pre-nursery class and nursery class
- 46 Programme staff-child ratio and supervision for kindergarten 1 class and kindergarten 2 class
- 47 Programme staff-child ratio and supervision for mixed classes
- 48 Requirements of minimum staff strength at centre
- 49 Safety and wellbeing

## **Part 11 PREMISES**

- 50 Licensee to comply with requirements
- 51 Outdoor space
- 52 Equipment and furnishings

#### Part 12 HYGIENE AND ENVIRONMENTAL HEALTH

- 53 Personal hygiene and sanitary facilities
- 54 Maintenance of centre
- 55 Personal care
- **56 Air quality**
- 57 Kitchen or pantry facilities
- 58 Serving of food

## Part 13 SAFETY AND EMERGENCY INFORMATION

- 59 Storing of hazardous substances
- **60 Emergency measures**

PDF created date on: 21 Feb 2022

- **61 Emergency information**
- **62** Emergency communications

## **Part 14 FINANCIAL MATTERS**

- 63 Centre fees and charges
- **64 Government subsidy**

## **Part 15 MISCELLANEOUS**

- 65 Appeal to Minister
- **66 Penalty**
- 67 Waiver or refund

## FIRST SCHEDULE Prescribed duties and classes of duties

SECOND SCHEDULE Fees

**THIRD SCHEDULE Offences** 

FOURTH SCHEDULE building structure, fire safety, public health and sanitation requirements

FIFTH SCHEDULE Prescribed criteria for key appointment holder

**SIXTH SCHEDULE Specifications of centre** 

**SEVENTH SCHEDULE Personal hygiene and sanitary facilities** 

No. S 890