

Community Disputes Resolution Tribunals Rules 2015

Table of Contents

Enacting Formula

Part 1 PRELIMINARY

1 Citation and commencement

2 Application of Rules and Rules of Court

2A Definitions

3 Forms and documents

4 Powers of tribunal or Registrar for purpose of facilitating fair and expedient determination of matter

Part 1A ELECTRONIC SYSTEM

4A Electronic system

4B Authentication

4C Information on party

4D Time of filing of relevant Form or document submitted through electronic system

4E Time of service of document through electronic system

4F Negotiation through electronic system

Part 2 COMMENCEMENT OF PROCEEDINGS

5 Commencement of action

6 Pre-trial conference, etc.

7 Excluded interlocutory applications

Part 3 PROCEEDINGS BEFORE TRIBUNAL

8 Hearing before tribunal

9 Application for special direction under section 6(1) of Act

10 Application for person to enter into bond under section 6(3) of Act

11 Application for exclusion order under section 9(1) of Act

11A Amendment of documents

12 Proceedings before tribunal

13 Directions for and conduct of proceedings

Part 4 SETTING ASIDE AND APPEALS TO TRIBUNAL

14 Setting aside of judgment, etc., given in absence of party

15 Appeals from orders, etc., of Registrar

Part 5 APPEALS TO GENERAL DIVISION OF HIGH COURT

16 Leave to appeal under section 26(2) of Act

17 Appeals to General Division of High Court

Part 6 COSTS AND FEES

18 Costs

19 Court fees

20 Hearing fees

Part 7 MISCELLANEOUS

21 Service of documents

21A Communication between Registrar and party

22 Transfer of proceedings from tribunal to court under section 20 of Act

23 Practice directions

FIRST SCHEDULE Court fees

SECOND SCHEDULE Hearing fees

No. S 565

**COMMUNITY DISPUTES RESOLUTION ACT 2015
(ACT 7 OF 2015)**

**COMMUNITY DISPUTES RESOLUTION TRIBUNALS
RULES 2015**

In exercise of the powers conferred by section 32 of the Community Disputes Resolution Act 2015, we, the Rules Committee, make the following Rules:

PART 1

PRELIMINARY

Citation and commencement

1. These Rules may be cited as the Community Disputes Resolution Tribunals Rules 2015 and come into operation on 1 October 2015.

Application of Rules and Rules of Court

2.—(1) These Rules apply to all proceedings in the Community Disputes Resolution Tribunals.

(2) Subject to the provisions of these Rules, the Rules of Court (Cap. 322, R 5) apply to all proceedings in and appeals from the Community Disputes Resolution Tribunals with the following modifications:

- (a) any reference to a Judge includes a reference to a tribunal judge;
- (b) any reference to a Court includes a reference to a Community Disputes Resolution Tribunal or a tribunal judge;
- (c) any reference to an originating process includes a reference to a claim under rule 5;
- (d) any reference to a pleading does not include a reference to a claim under rule 5;
- (e) Order 18, Rule 19 of the Rules of Court applies to a claim under rule 5 as if the claim were a pleading;
- (f) Orders 62 and 63A of the Rules of Court do not apply to any proceeding in the Community Disputes Resolution Tribunals.

[S 50/2018 wef 01/02/2018]

[S 50/2018 wef 01/02/2018]

Definitions

2A. In these Rules, unless the context otherwise requires —

“ACRA” means the Accounting and Corporate Regulatory Authority established by section 3 of the Accounting and Corporate Regulatory Authority Act (Cap. 2A);

“CorpPass” means the identity authentication service, known as Singapore Corporate Access, by which an entity authenticates its identity in order to carry out an online transaction with the Government or a statutory board;

“CorpPass credential” means any username, password or 2-factor authentication detail required to authenticate, using CorpPass, the identity of an entity;

“electronic system” means the electronic filing and case management system established under rule 4A(1);

“messaging system” means any system that enables the transmission of short text messages or electronic mail —

- (a) from a digital mobile telephone to another digital mobile telephone; or
- (b) from an electronic mail address to a digital mobile telephone, and the other way around;

“relevant Form”, in relation to any purpose for which a specific form is required to be used, means the current version of the relevant form for that purpose, as set out on the Internet website of the electronic system or in the practice directions;

“SingPass” means the identity authentication service, known as Singapore Personal Access, by which an individual authenticates the individual’s identity in order to carry out an online transaction with the Government or a statutory board;

“SingPass credential” means any username, password or 2-factor authentication detail required to authenticate, using SingPass, the identity of an individual.

[S 50/2018 wef 01/02/2018]

Forms and documents

3.—(1) Unless the Registrar directs otherwise, every relevant Form or document relating to proceedings before a tribunal or the Registrar must be submitted through the electronic system.

(2) Every relevant Form must contain such particulars, and be accompanied by such documents, as may be specified by the tribunal, by the Registrar or in the relevant Form.

(3) Any relevant Form may be used in any particular case with such variations as the circumstances of that case require.

[S 50/2018 wef 01/02/2018]

Powers of tribunal or Registrar for purpose of facilitating fair and expedient determination of matter

4. For the purpose of facilitating the fair and expedient determination of any matter in a tribunal —

- (a) the tribunal or the Registrar may make such order or direction as the tribunal or Registrar thinks necessary or appropriate, including —
 - (i) any order or direction as to the procedure for any proceedings in the tribunal; and
 - (ii) any order or direction for the modification or exclusion of any provision of these Rules or the Rules of Court (Cap. 322, R 5) in