

## [ Act No. 504, November 10, 1902 ]

### **AN ACT AMENDING ACT NUMBERED ONE HUNDRED AND FORTY-FIVE, ENTITLED "AN ACT AUTHORIZING THE APPOINTMENT OF DISBURSING CLERKS IN THE VARIOUS CIVIL DEPARTMENTS, BUREAUS, AND OFFICES, PRESCRIBING THE DUTIES OF DISBURSING CLERKS, AND FIXING THEIR COMPENSATION AS SUCH."**

*By authority of the United States, be it enacted by the Philippine Commission, that:*

SECTION 1. Section two of Act Numbered One hundred and forty-five, entitled "An Act authorizing the appointment of disbursing clerks in the various civil Departments, Bureaus, and Offices, prescribing the duties of disbursing clerks, and fixing their compensation as such," is hereby amended by substituting therefor the following:

"SEC. 2. It shall be the duty of every disbursing officer in the city of Manila having any public moneys intrusted to him for disbursement to deposit the same with the Treasurer of the Archipelago or in a depository designated by him and to draw for the same as may be required for payments made by him in pursuance of law. No payment shall be made in cash by any disbursing officer in the city of Manila where the amount to be paid exceeds the sum of ten dollars, United States currency, except for salaries and wages. All payments to creditors other than for salaries and wages, as stated, in the city of Manila, shall be by check upon the designated depository for the disbursing officer, the number and amount of the check so drawn being entered on the voucher covering said payment. Payments of salaries and wages may be made in cash, but the disbursing officer shall draw his check payable to himself for an amount not exceeding the amount of any pay roll to be paid by him for any month, and he shall state on the check so drawn that it is for funds with which to pay salaries and wages, and, if required to do so by the Treasurer of the Archipelago, shall submit a list of the salary payments to be made from the proceeds of such check. No disbursing officer shall keep in his personal possession at any time an amount in cash exceeding his immediate requirements for disbursement, but shall deposit all surplus funds drawn from the Insular Treasury in his designated depository until such time as he may be required or directed by the Auditor to deposit the same in the Insular Treasury as repayments to the appropriations originally drawn upon. All original transfers from the Treasury to a disbursing officer shall be by warrant on the Treasury, as provided by Act Numbered Ninety."

SEC. 2. The public good requiring the speedy enactment of this bill, the passage of the same is hereby expedited in accordance with section two of "An Act prescribing the order of procedure by the Commission in the enactment of laws," passed September twenty-sixth, nineteen hundred.

SEC. 3. This Act shall take effect on its passage.