SECOND DIVISION

[A.M. No. P-10-2852 (Formerly A.M. OCA IPI No. 09-3270-P), July 27, 2011]

OFFICE OF ADMINISTRATIVE SERVICES, OFFICE OF THE COURT ADMINISTRATOR, COMPLAINANT, VS. LEDA O. URI, COURT STENOGRAPHER I, MUNICIPAL TRIAL COURT, ALAMINOS, LAGUNA, RESPONDENT.

RESOLUTION

BRION, J.:

On September 23, 2009, the Leave Division of the Office of the Court Administrator (*OCA*) reported on the tardiness incurred by Leda O. Uri, Court Stenographer I, Municipal Trial Court, Alaminos, Laguna. The report showed that Leda was tardy 13 times in July 2009 and 10 times in August 2009. ^[1] Attached to the report were copies of Leda's Daily Time Records for July and August 2009. ^[2]

Leda was asked to comment on the report of her tardiness in the OCA's 1st Indorsement dated October 23, 2009. [3] Leda submitted her comment where she did not deny her tardiness. She gave the following explanation:

In my defense, and honestly there is very little defensible ground for me to stand on here, notice that in some days where I was found tardy, a very little difference of something like one (1) or two (2) minutes made it so. This goes to show that in an ordinary given day, I would have timed in within the regulation time but some factors like uncontrollable traffic and others created hindrances. Still, in most instances, my duties as a mother to a two (2) years old daughter and as a wife, equally time-demanding as ever, not being satisfied with the care a house help could provide until personally seeing to it that my child and husband are well cared of every morning, paid the price of coming to office at a later time. This make me consider requesting for a flexi-time schedule, if you may allow.

Finally, while being tardy is not what I willfully wanted to become, it is a lesson to be learned and rightfully so, I vow to immediately correct the same. And if it is of any worth, this is the first time in almost fourteen (14) years of dedicated service to the judiciary that I committed the infraction and I am so sorry about it. [4]

On February 12, 2010, Leda submitted a supplemental letter written in Tagalog ^[5] where she admitted that she had been tardy and that she understood that there was a penalty for it. She explained that she and her family used to rent a house close to