

[BSP MEMORANDUM NO. M-2011-064, December 15, 2011]

GUIDELINES ON THE ELECTRONIC SUBMISSION OF THE REPORT ON COMPLIANCE WITH THE MANDATORY AGRI CREDIT UNDER R.A. NO. 10000 AND THE UPDATED FRP REPORT

TO : ALL BANKS

SUBJECT : GUIDELINES ON THE ELECTRONIC SUBMISSION OF THE REPORT ON COMPLIANCE WITH THE MANDATORY AGRI CREDIT UNDER R.A. NO. 10000 AND THE UPDATED FRP REPORT

Pursuant to Circular No. 736 dated 20 July 2011 and Memorandum No. M-2011-052 dated 16 September 2011 on the Amendments to Prudential Reports Relative to the Implementation of the Mandatory Agrarian Reform and Agricultural Credit under R.A. No. 10000, the following guidelines on the electronic submission of the new Argi report and the updated FRP report shall be observed:

Agri-Agra Submission Guidelines

1. The new Agri-Agra report shall take effect starting the reporting period ending 31 December 2011 pursuant to Section 3 of Memorandum No. M-2011-052.
2. The prescribed data entry template of the new Agri-Agra report can be accessed at [http://www.bsp.gov.ph/frp/ templates](http://www.bsp.gov.ph/frp/templates).
3. Bank shall electronically submit the prescribed data entry template of the new Agri-Agra report within 15 banking days from reference quarter. The corresponding scanned Control Prooflist (cp) of the new Agri-Agra report (Annex A) in a compressed/ zipped file, duly notarized and signed by the authorized official with the new Agri-Agra report within the said deadline using following prescribed filenames:

Control Prooflist	Filename
Cover Pane	Coverpage-AGRA-ddmmccyy.pdf
Agri-Agra Report Selected Accounts	Selectedaccounts-AGRA-ddmmccyy.pdf

where ddmmccy is the reference period (e.g. 31 dec 2011).

4. The data entry template of the new Agri-Agra report along with the scanned CP shall be submitted electronically to the following prescribed e-mail addresses:

E-mail Address	Type of Reporting Bank