

**[CIRCULAR LETTER NO. 16 s. 1992-1993,
November 05, 1992]**

**GUIDELINES TO IMPLEMENT SRA SUGAR ORDER NO. 7, SERIES
OF 1992-1993, DATED NOVEMBER 5, 1992**

The following guidelines are hereby promulgated and published for the information and compliance of all concerned in the implementation of SRA Sugar Order No. 7, Series of 1992-1993, dated November 5, 1992:

SECTION 1. Who are Eligible to Apply for Allocation - Only Philippine-based Manufacturers or Processors of sugar-based food products for export, may apply for allocation of "D" or World Market Sugar allocated under SRA Sugar Order No. 7 dated November 5, 1992.

SECTION 2. Whom and Where to Apply for Allocation - Those eligible to apply for "D" sugar allocation shall address their Application to:

Sugar Regulatory Administration
North Avenue, Diliman, Quezon City

The Applications and other support documents are to be submitted in person or by duly authorized representatives of the Applicants.

SECTION 3. Application Form to Use - All Applicants shall use the attached application form SRA FORM 003, Series of 1992-1993 entitled "Application for Allocation of 'D' or World Market Sugar for Use in the Manufacture of Sugar-Based Food Products for Export to Foreign Countries," completely and accurately accomplished and submitted together with the following support documents:

- 3.1 Commercial Invoices
- 3.2 NIST Certification on Quantity of Sugar Used on Export Products
- 3.3 Summary of Total Exports for the Previous or Current Year

SECTION 4. SRA Fees to be Paid - An Application fee of FIVE HUNDRED PESOS (P500.00) for each application shall be paid to the Sugar Regulatory Administration in cash, postal check or manager's check.

SECTION 5. Basis of Allocation - The basis for allocation of "D" or World Market Sugar to Manufacturers or Processors of sugar-based food products for export shall be the total quantity of sugar used in the previous year and/or the export record of the current year. In addition to the initial allocation and after proper assessment by SRA, additional allocations may be granted for an acceptable export expansion program of the Applicant at not more than 10% of the initial allocation per