

[OP MEMORANDUM ORDER NO. 139, June 07, 1993]

DESIGNATING THE OFFICIALS AUTHORIZED TO ACT ON CERTAIN MATTERS AND SIGN DOCUMENT "BY THE AUTHORITY OF THE PRESIDENT"

In addition to the Executive Secretary, the following senior officials of the Office of the President are hereby authorized to act on the following matters and sign the corresponding documents "By authority of the President":

I

Chief Presidential Legal Counsel

1. Appointments of OP personnel below the rank of Assistant Secretary;
2. Decisions on appealed cases from departments, agencies or offices; suspension, cancellation or modification of licenses, permits or other privileges;
3. All matters forming part of the duties and functions of the Executive Secretary not otherwise assigned to other officials under this Memorandum Order.

II

Senior Deputy Executive Secretary

1. Administrative, personnel and finance (OP payroll, vouchers, RIVs, etc.) matters in the Executive Office;
2. Decisions on administrative investigations of employees or officials below the rank of bureau director;
3. Foreign travel of department secretaries, undersecretaries, assistant secretaries and other officials or equivalent rank;
4. Retirement papers of military and police personnel.

III

Deputy Executive Secretary

1. Budgetary and corporate matters as processed by the Office for Budget and Corporate Affairs, upon prior approval of the President;
2. Directives for the release of contingency and calamity funds, upon prior approval of the President.