

**[ CSC MEMORANDUM CIRCULAR NO. 05 s. 1993,  
February 04, 1993 ]**

**IMPLEMENTING GUIDELINES AND OPERATING PROCEDURES OF  
THE LOCAL SCHOLARSHIP PROGRAM**

The Civil Service Commission established the Scholarship Program for Government (SPG) under MC No. 34, s. 1992. In support of the program, Congress appropriated the amount of P10 Million as initial fund for scholarship grants to enable promising and deserving employees in government to pursue further education and specialize in fields of study which are supportive of national development goals.

Hence, a service-wide Local Scholarship Program as a component of SPG was established pursuant to CSC Resolution No. 93-299 dated February 4, 1993, and provided for its administration. This program aims to: a) provide educational opportunities particularly in graduate studies for the personal development and career advancement of government employees; b) enhance their knowledge and skills so they can contribute to the achievement of national development goals; and c) support the process of professionalizing the civil service workforce to make them more effective in the delivery of public services.

The guidelines implementing the Local Scholarship Program (LSP) is attached for the information and guidance of all concerned.

All heads of departments/agencies are hereby enjoined to inform and encourage their personnel to avail of this scholarship opportunity.

This Memorandum Circular shall take effect immediately.

Adopted: 4 Feb. 1993

(Sgd.) PATRICIA A. STO. TOMAS  
*Chairman*

RESOLUTION NO. 93-299

ESTABLISHING THE LOCAL SCHOLARSHIP  
PROGRAM (LSP) AS A COMPONENT  
OF THE SCHOLARSHIP PROGRAM FOR  
GOVERNMENT (SPG) AND PROVIDING  
FOR ITS ADMINISTRATION

WHEREAS, it is the policy of the government that a continuing program of career and personnel development be established for all government employees at all levels;

WHEREAS, the development of the government workforce facilitates people empowerment and increases opportunities for their professional growth and advancement;

WHEREAS, in support of this policy, the Commission established the Scholarship Program for Government (SPG) under MC No. 34, s. 1992 to provide local and foreign scholarship and training opportunities for government officials and employees.

WHEREAS, Congress has allocated the amount of P10 Million as an initial fund for the administration of a service-wide local scholarship program;

NOW, THEREFORE, the Commission RESOLVES to establish the Local Scholarship Program (LSP), as a component of the Scholarship Program for Government (SPG) to a) provide educational opportunities particularly in graduate studies to promising and deserving employees of the government for their personal development and career advancement; b) enhance their knowledge and skills so they can contribute to the achievement of national development goals; and c) support the process of professionalizing the civil service workforce to make them more effective in the delivery of public services.

RESOLVED, further that program shall cover one-year masteral degree programs in selected fields of study identified jointly by the Commission and the Department of Education, Culture and Sports.

RESOLVED, finally, to adopt the attached guidelines and operating procedures for the Local Scholarship Program.

DONE this 4th day of February nineteen hundred ninety-three at Quezon City.

(Sgd.) PATRICIA A. STO. TOMAS  
*Chairman*

(Sgd.) SAMILO N. BARLONGAY  
*Commissioner*

(Sgd.) RAMON P. EREÑETA, JR.  
*Commissioner*

IMPLEMENTING GUIDELINES AND  
OPERATING PROCEDURES OF  
THE LOCAL SCHOLARSHIP PROGRAM

Pursuant to its role in assisting agencies in establishing continuing programs of career and personnel development for government employees, the Civil Service Commission established the Scholarship program for Government (SPG) under MC No. 34, s. 1992. As a component of the SPG, a service-wide Local Scholarship Program (LSP) was also established. The administration of the LSP shall be governed by the following guidelines:

*Objectives of the Program* — This service-wide local scholarship program aims to:

a. provide educational opportunities particularly in graduate studies to promising and deserving employees of the government for their personal development and career advancement;