

**[ POEA DEPARTMENT ORDER NO. 2, s. 1994,  
January 06, 1994 ]**

**ON THE ORGANIZATION AND OPERATIONS OF THE EIAC**

In line with Department Order No. 28, s. 1993, dated August 16, 1993, establishing the Entertainment Industry Advisory Council, the following guidelines on the organization and operations of the Council are hereby issued, for the information and guidance of all concerned:

1. *Organization —*

The Entertainment Industry Advisory Council (EIAC) shall consist of three (3) basic units, namely:

- a. The Council Proper
- b. The Secretariat and
- c. The Standing Committee

1.1. The Council Proper shall be the policy advisory body to the Department of Labor on the entertainment industry matters. It shall be the forum for discussion and resolution of industry issues consistent with the objectives of the overseas employment program.

1.2 The Secretariat which shall be the POEA, shall be the operating arm of the Council. It shall be manned by such personnel, organic to units as may be assigned or designated by the Council.

1.3 There will be three (3) Standing Committees, namely: Committee on Welfare, Committee on Employment, Committee on Training/Testing.

2. *Operating Guidelines*

2.1 **The Council Proper**

2.1.1 The Undersecretary of labor for Employment and Manpower shall be the Chairman of the Council. The POEA Administrator shall serve as the Vice-Chairman of the EIAC, and shall sit as the Council's presiding officer in the absence of the Chairman.

2.1.2 The Council shall meet regularly once a month. Special meetings may be called by the Chairman on his own initiative or upon the request of at least three (3) Council members or when requested by the Secretary of Labor and Employment to pass upon certain issues or formulate certain policies urgently affecting the industry.

2.1.3 Decisions of the Council shall, as much as practicable, be arrived at by consensus. In the event of non-concurrence, the decision of the majority of the members shall prevail.