

**[OWWA MEMORANDUM OF INSTRUCTIONS NO.
017, S. 1995, November 20, 1995]**

**PRESCRIBING THE PROCEDURAL GUIDELINES AND
REQUIREMENTS ON JOB-SITE REGISTRATION OF FILIPINO
CONTRACT WORKERS UNDER THE MEDICARE PROGRAM**

I.

Registration Requirements

Registration/enrollment and recording of members shall be in accordance with the charter of OWWA. The following requirements shall be complied, namely:

A. Documented Workers:

1. Properly accomplished Medicare Information Sheet
2. Payment of Medicare Premium

B. Undocumented Workers:

1. Proof of OWWA Membership
2. Properly accomplished Medicare Information Sheet
3. Payment of Medicare Premium

II.

Processing of Medicare Application

Application for Medicare coverage for OCWs at job-site shall be filed at the respective Filipino Workers Development Centers (FWDCs).

Responsibility Center	Activity
1. Filipino Overseas Contract Worker	Fills up the Medicare Information Sheet (MIS) and submits the same to the FWDC for verification
2. FWDC Designated Cashier	Verifies the MIS
3. Filipino Overseas Contract	Pays the Medicare Worker premium