

**[ DENR ADMINISTRATIVE ORDER NO. 96-26,  
September 10, 1996 ]**

**REVISED GUIDELINES GOVERNING THE HARVEST AND  
TRANSPORT OF PLANTED TREES AND NON-TIMBER PRODUCTS  
WITHIN SOCIAL FORESTRY AREAS**

Pursuant to Executive Order No. 192 dated June 10, 1987 and Sections 20 and 39 of PD 705, as amended, and in order to facilitate and regulate the harvest and transport of planted trees and non-timber products in duly established social forestry areas, the following guidelines and procedures are hereby promulgated for the guidance and compliance of all concerned:

*SECTION 1. Qualified Applicants.* — Integrated Social Forestry Program (ISFP) participants whose stewardship areas contain mature and harvestable planted trees and other non-timber products are qualified to apply for a permit to cut, gather, transport, dispose and/or utilize said forest products.

*SECTION 2. Application Requirements.* — The applicant shall apply to the Community Environment and Natural Resources Office (CENRO) a permit to harvest planted trees and non-timber products by accomplishing the prescribed application form (Annex A)\*. The Social Forestry Desk Officer (SFDO) shall receive and process the application and indorse/recommend the same to the Community Environment and Natural Resources Officer (CENR Officer) for approval.

*SECTION 3. Procedures in the Processing of Applications for Harvesting Permit.* — The following procedures shall be observed when processing applications:

*3.1 Inventory.* Upon submission of the application, the SFDO shall conduct free of charge, an inventory at 100% intensity over the area applied for within ten (10) days except under reasonable circumstances; taking into consideration trees or stock to be left for production, soil erosion control, and stream bank protection. *Provided*, that if it is a devolved social forestry area, the inventory shall be jointly conducted by the SFDO and the Community Development Officer/Assistant (CDO/CDA) of the concerned Local Government Units (LGUs).

The inventory team shall mark consecutively and distinctly all the inventoried planted trees or non-timber products and the inventory report duly certified (Annex B)\* shall be submitted to CENRO concerned within five (5) days after date of completion of the field inventory report.

*3.2 Preparation of Permit to Harvest.* The SFDO shall prepare the permit to harvest following the prescribed format (Annex C)\*.

*3.3 Issuance of Permit to Harvest.* The CENR Officer concerned shall issue the