

[POEA MEMORANDUM CIRCULAR NO. 31, July 01, 1996]

**GUIDELINES FOR THE LIFTING OF THE DEPLOYMENT
SUSPENSION OF FILIPINO WORKERS IN THE COMMONWEALTH
OF NORTHERN MARIANAS ISLANDS (CNMI)**

In order to facilitate the deployment and promote the welfare of Filipino workers bound for CNMI and pursuant to DOLE Department Order No. 13, Series of 1996 providing for the lifting of the suspension of deployment to CNMI, the following guidelines are hereby issued taking into account the systems and procedures that will ensure strict compliance with the protective mechanisms agreed upon by the governments of the Philippines and CNMI:

A

General Policies

1. The Philippine Overseas Labor Office (POLO) in Saipan shall pre-qualify licensed CNMI placement agencies and direct employers hiring Filipino workers. Pre-qualification certificates shall be issued by the POLO for this purpose.
2. Hotel workers shall be hired directly by the hotel which shall be accredited as the principal.
3. Deployment of entertainers shall be subject to the existing rules and regulations provided in Department Order No. 3, Series of 1994.
4. Entertainers shall be hired by direct employers only.
5. Household workers, farmworkers and fishermen shall be hired directly by the CNMI employer or through a licensed CNMI placement agency.
6. Accreditation certificates shall be valid for one year.
7. Pipeline Accounts. All documents verified by the Office of the Labor Attache in the CNMI prior to 01 July 1996 shall go through the regular POEA processing procedure prior to the imposition of the ban.

B

Pre-Qualification Requirements at The Philippine Overseas Labor Office (POLO)

1. Pre-qualification of Hotel Principals. The following requirements for pre-qualification shall be submitted by the employer of hotel workers to the POLO:

a. Employment contract

b. A duly notarized Affidavit of Undertaking guaranteeing to provide the following additional contract provisions to the worker:

b.1. free food or compensatory food allowance;

b.2. free suitable accommodation and utilities such as water, electricity, among others;

b.3. free airfare to and from point of hire;

b.4. no unauthorized deductions from the workers salaries;

b.5. commencement of contract upon departure of worker

c. Employer Information Sheet

d. Business License

e. clearance from the CNMI Department of Labor and Immigration

f. Others as may be required by the POLO

2. Pre-qualification of Employers of Entertainers in bar, nightclubs, and similar establishments. The following requirements for pre-qualification shall be submitted by entertainer employers to the POLO:

a. Bond Certificate for a US\$3,000 bond for the worker to answer for any claims and repatriation

b. Employment Contract

c. A duly notarized Affidavit of Undertaking guaranteeing to provide the following additional contract provisions to the worker:

c.1. free food or compensatory food allowance;

c.2. free suitable accommodation and utilities such as water, electricity, among others;

c.3. free airfare to and from point of hire;

c.4. no unauthorized deductions from the workers salaries;

c.5. commencement of contract upon departure of worker

d. Employer Information Sheet

e. Business License

f. Clearance from the CNMI Department of Public Safety and Department of Labor