

**[ DBM LOCAL BUDGET CIRCULAR NO. 59 SERIES  
OF 1996, January 01, 1996 ]**

**GUIDELINES FOR THE IMPLEMENTATION OF THE REVISED  
RATES OF REPRESENTATION AND TRANSPORTATION  
ALLOWANCES AND UNIFORM ALLOWANCE IN THE LOCAL  
GOVERNMENT UNITS**

*1.0 Purpose*

This Circular is being issued to provide guidelines in the implementation of the modified rates of representation and transportation allowances\* and uniform allowance authorized under the General Provisions of the General Appropriations Act for FY 1996 (RA No. 8174).

*2.0 Rules and Regulations*

*2.1 Representation and Transportation Allowances*

The Sangguniang Panlalawigan/Panlungsod/Bayan may authorize the following officials of provinces, cities and municipalities respectively, to collect monthly commutable representation and transportation allowances (RATA), payable from the programmed appropriations provided for their respective offices at rates not exceeding the maximum rates which shall apply to each type of allowance prescribed as follows:

2.1.1 The members of the Sangguniang Panlalawigan/Panlungsod/Bayan are authorized to collect monthly commutable RATA at rates equivalent to those of department/office heads in their respective local government units.

2.1.2 Officials considered as department heads/assistant department heads refer to those already established as such by competent authority. Other officials may also be entitled to commutable monthly RATA if so authorized by the Sanggunian concerned provided they occupy positions equivalent to department/assistant department heads in accordance with Memorandum Circular No. 19 of the Civil Service Commission.

2.1.3 Officials in-charge of a unit considered as lower than a department/office but higher than a division may be entitled to the RATA at rates equivalent to those of provincial, city or municipal assistant department heads as the case may be.

2.1.4 The transportation allowance herein authorized however, shall not be granted to officials who are assigned government vehicle or who use government motor transportation in the performance of their official duties and responsibilities.

2.1.5 Appropriation of funds for representation and transportation allowances may