

**[POEA MEMORANDUM CIRCULAR NO. 10, S. 1997,
May 05, 1997]**

**GUIDELINES ON THE ACCREDITATION OF JAPANESE
PRINCIPALS HIRING FILIPINO PERFORMING ARTISTS (OPAs)**

Pursuant to Department Order No. 37, Series of 1996, lifting the suspension of accreditation for new principals in Japan, the following guidelines are issued.

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Documentary Requirements:

All Philippine recruitment agencies seeking accreditation of new Japanese principals hiring Overseas Performing Artists (OPAs) shall submit the following documentary requirements:

A. Initial Accreditation

1. Authenticated and verified Special Power of Attorney (SPA) issued by the Japanese principal/promotions agency in favor of the Philippine recruitment agency;
2. Authenticated and verified Recruitment Agreement executed by and between the licensed Philippine recruitment agency and the Japanese principal;
3. Authenticated and verified Model Employment Contract;
4. Verified affidavit of undertaking executed by the foreign promoter/principal (copy attached);
5. Verified initial booking for a minimum of 50 OPAs upon application, spread over a period of one year;
6. Pre-qualification certificate of the foreign principal/promoter duly issued by the Office of the Labor Attache pursuant to Administrative Guidelines Implementing Department Circular No. 01-91 and conditioned on the attendance of the President and other senior officers and staff of the Japanese promotions company at a special briefing in accordance with Department Order No. 37 Series of 1997.
7. Escrow deposit of US \$ 20,000 or its equivalent Philippine currency to be deposited in any Philippine bank;
8. Verified Memorandum of Agreement between the Philippine entertainment industry association and its counterpart industry association in Japan where subject principal is a member. Such Memorandum of Agreement shall be in accordance with Department Order No. 21, Memorandum Circular No. 36 (Series of 1996) and