

[BSP MEMORANDUM, January 09, 1997]

**GUIDELINES IN THE SUBMISSION OF DATA ON RESERVES
AGAINST COMMON TRUST AND OTHER SIMILARLY MANAGED
FUNDS**

The following guidelines shall be observed in the submission of data on reserves against Common Trust Funds and other Similarly Managed Funds as well as reserves against Trust and Other Fiduciary Accounts (TOFA) - Others:

A

Common Trust Funds and Other Similarly Managed Funds

1. The submission of the following reports shall be discontinued effective 3 January 1997:
 - a. SES I/VI - Form 7 [Commercial Banks (KBs) and Expanded Commercial Banks (EKBs)];
 - b. SES II -Form 30 [Thrift Banks (TBs)]; and
 - c. Unnumbered report entitled "REPORT ON REQUIRED AND AVAILABLE RESERVES AGAINST PESO-DENOMINATED COMMON TRUST FUNDS/OTHER SIMILARLY MANAGED FUNDS" [Non-bank financial institutions (NBFIs)].
2. In lieu of these reports, concerned KBs, EKBs and TBs shall submit in diskettes the data on Common Trust Funds using DCB I/II- Form 7A (KBs and EKBs)/DTBNBFI- Form 30A (TBs) report (Annex A) entitled "REPORT ON PESO-DENOMINATED COMMON TRUST FUNDS AND OTHER SIMILARLY MANAGED FUNDS" together with a duly certified hard copy of the report. For this purpose, banks shall use the accompanying prescribed structure of the DBase file of DCB I/II-Form 7A/DTBNBFI - Form 30A.

For NBFIs, the unnumbered report entitled "REPORT ON REQUIRED AND AVAILABLE RESERVES AGAINST PESO-DENOMINATED COMMON TRUST FUNDS/ OTHER SIMILARLY MANAGED FUNDS" shall be replaced by DTBNBFI - Form 30C report (Annex B).

B.

Trust and Other Fiduciary Accounts (TOFA) - Others

1. Commercial banks, expanded commercial banks and thrift banks shall submit in diskettes the data on Trust and Other Fiduciary Accounts (TOFA) - Others using the attached DCB I/II - Form 7B/DTBNBFI - Form 30B report (Annex C) entitled "REPORT ON TRUST AND OTHER FIDUCIARY ACCOUNTS (TOFA) - OTHERS" together with a duly certified hard copy of the report. For this purpose, banks shall