

**[PRC BOARD OF INTERIOR DESIGN RESOLUTION
NO. 03, S. 1999, June 22, 1999]**

**RULES AND REGULATIONS IMPLEMENTING REPUBLIC ACT NO.
8534 (THE PHILIPPINE INTERIOR DESIGN ACT OF 1998)**

Pursuant to Section No. 10, Article III of Republic Act No. 8534, known as the "Philippine Interior Design Act of 1998", the following Rules and Regulations are hereby adopted and promulgated to effectively carry out the provisions of the said Act.

Article I
Title and Definition of Terms

RULE 1. Title. — This Resolution shall be known as "THE RULES AND REGULATIONS IMPLEMENTING THE PHILIPPINE INTERIOR DESIGN ACT OF 1998" (RRIPID).

RULE 2. Definition of Terms. — Unless the contrary is expressly provided, the following terms shall be understood to mean:

- a. *Commission* — shall refer to the Professional Regulation Commission (PRC) created under P.D. 223.
- b. *Commission Chairman* — shall refer to the Chairman of the Professional Regulation Commission.
- c. *Board* — shall refer to the Board of Interior Design created under the Act.
- d. *Board Chairman* — shall refer to the Chairman of the Board of Interior Design.
- e. *CHED* — shall refer to the Commission on Higher Education.
- f. *CPE* — shall mean Continuing Professional Education.
- g. *CPEC* — shall mean Continuing Professional Education Council.
- h. *Interior Design* — shall refer to the functional, orderly and aesthetic arrangement and development of interiors of buildings and residences that shall contribute to the enhancement and safeguard of life, health and property and the promotion and enrichment of the quality of life.
- i. *Interior Designer* — shall refer to a natural person who has been issued a certificate of registration and a valid professional license by the Board of Interior Design.
- j. *Practice of Interior Design* — is the act of planning, designing, specifying,

supervising and giving general administration and responsible direction to the functional, orderly and aesthetic arrangement and development of interiors of buildings and residences that shall contribute to the enhancement and safeguard of life, health and property and the promotion and enrichment of the quality of life. It shall embrace the following activities relative thereto:

- (1) Consultation, advice, direction, evaluation, estimates appraisals, adjustments and operational programming;
- (2) Schematic designs and development, professional contract documents and construction phases;
- (3) Preparation of preliminary, technical, economic and financial feasibility studies including preparation of specialized studies;
- (4) Preparation of plans, specifications, bill of materials, project cost estimates, general conditions and their contract documents;
- (5) Interior construction and project management: administration, supervision, coordination and direction to the planning, designing, construction, renovation, demolition, alteration, preservation or restoration of building interiors;
- (6) The practice of interior design shall also include all works, projects and activities which require the professional competence of the Interior Designer, including teaching of interior design subjects and computer-aided design.

Article II Official Seal of the Board

RULE 3. Official Seal of the Board. — The official seal of the Board shall be circular in form with a stylized human figure wearing a hat, arms outstretched upward; between his parted legs is a "bahay-kubo"; to his right are three stars and rays of the sun; to his left are sampaguita flowers and laurel leaves; and the words "interior design" written in a circular manner, the letter being equally spaced and the word "interior" written on top, and the word "design" written below.

Article III Composition, Qualifications, Appointment, Terms of Office of Members and Filing of Vacancies of the Board

RULE 4. Composition of the Board. — The Board of Interior Design shall be composed of a Chairman and two (2) Members. The Chairman and Members of the Board shall be appointed by the President of the Philippines from a list of three (3) recommendees for each vacant position submitted by the Professional Regulation Commission selected from a list of five (5) nominees for each vacant position nominated by the duly accredited and integrated association of Interior Designers in the Philippines.

RULE 5. Qualifications of Members of the Board. — Nominees for appointment as

Chairman and Members of the Board shall, at the time of their appointment, possess the following qualifications:

- (a) Must be a citizen and resident of the Philippines;
- (b) Must be at least thirty-five (35) years of age, of proven integrity as evidenced by his past professional conduct;
- (c) Must be a holder of a Bachelor's Degree in Interior Design conferred by a school, academy, college or university in the Philippines or abroad that is recognized and/or accredited by the Philippine Government;
- (d) Must be registered Interior Designer with a valid certificate of registration and professional license and an active practitioner of Interior Design for not less than ten (10) years prior to the appointment;
- (e) Must not be a member of the faculty of any school, where a regular course in Interior Design is being taught, nor have pecuniary interest in, or administrative supervision over any such institution of learning;
- (f) Must not be connected with a review center or with any group giving review classes or lectures in preparation for the licensure examination;
- (g) Must be a member of good standing of the duly accredited and integrated association of Interior Designers in the Philippines; and
- (h) Has never been convicted of any offense involving moral turpitude.

RULE 6. Term of Office. — The Members of the Board shall hold office for a term of three (3) years and until their successors shall have been appointed and qualified. They may be re-appointed for a second term. Of the members appointed for the first Board, one shall hold office as Chairman for three (3) years, one member for two (2) years and one (1) member for one year. Each member of the Board shall take the proper oath prior to assumption of duty.

RULE 7. Filling of Vacancy in the Board. — Any vacancy occurring in the Board within the term of the members shall be filled for the unexpired portion of the term only.

Article IV

Action and Meetings of the Board; Duties and Responsibilities of Chairman and Members of the Board

RULE 8. Board as a Collegial Body. — The Chairman and Members of the Board shall act as a collegial body on all matters involving the exercise of its powers and duties as well as the implementation of policies laid down in RA No. 8534. Action on such matters by the Board shall be effective only when approved by the Commission.

RULE 9. Meetings of the Board. — The Board shall hold regular meetings to transact official business at least once a month within the premises of the Commission or in such other places as determined by the Board and authorized by the Chairman of the Commission.

Special Meetings may be called by the Chairman or the two (2) Members of the Board.

The Chairman shall preside over the meetings of the Board and in his absence the senior member, if any, or the member designated by the Chairman.

RULE 10. Duties and Functions of the Chairman. — The Chairman shall be the head of the Board. As such head, he shall equitably assign all subjects for examination to all the members of the Board; designate the member who shall preside during the hearing or investigation of administrative cases where the issue involved strictly the practice of the profession or occupation; assign members who shall undertake the visitorial powers of the Board. He shall be responsible for the assignment of other duties and responsibilities to the members and for the supervision and management of their work. The Chairman shall be the official spokesperson of the Board in the Commission and in his absence, the senior member, if any, or the member designated by him.

RULE 11. Decisions, Orders or Resolutions and Other Issuances of the Board. — In the promulgation of decisions and orders in administrative cases which are not interlocutory, or in the adoption of a rule, regulation or policy or in the implementation of the other provisions of RA No. 8534 which are not self-executing, the Board shall meet en banc, deliberate on the matters before it and, thereafter, vote personally on the matter. The presence of a quorum shall be sufficient to deliberate and act upon the matters above-mentioned and a majority vote shall be required for the validity of the act. The presence of two (2) members shall constitute a quorum and the vote of two (2) members shall constitute a majority vote.

Any action of the Board meeting en banc other than a decision or order which is dispositive in an administrative case shall be valid and enforceable only after it shall have been approved by the Commission. Resolutions or issuances of the Board whose purpose is to enforce or implement RA No. 8534 or which regulates the public shall be published in the Official Gazette or in a newspaper of general circulation.

RULE 12. Enforcement and Implementation of RA No. 8534. — The Board, in the enforcement and implementation of the provisions of RA No. 8534 and the rules and regulations promulgated thereunder and in the execution and implementation of its functions and performance of its duties and responsibilities shall be assisted and supported by the Commission through its offices, divisions, sections and units.

RULE 13. Meetings and Official Business with the Commission. — Unless the presence of the entire Board is required, the Board Chairman shall be the representative of the Board in meetings with the Commission Chairman or the Commission and in official transactions with the Commission. In the absence of the Board Chairman, the senior member, if any, or the member designated by him shall represent him in such meetings with the Commission Chairman or Commission and in official business transactions with the Commission.

RULE 14. Interpretation of the Provisions of RA 8534 and the Rules and Regulations and Code of Ethics for Professional Interior Designers Issued by the Board. — The Board may, at first instance, resolve issue or issues arising from the implementation of the provisions of RA No. 8534 in the form of opinions issued by the Board through

its Chairman. It may also issue opinions on questions arising from the implementation of its Rules and Regulations and the Code of Ethics for Professional Interior Designers.

RULE 15. Written Authority of Commission Chairman to Bring Out Papers, Records and Documents Outside Commission Premises. — The Board shall act on all papers, communications, certificates, cases or other documents within the premises of the Commission. Action on such papers, records, certificates or other documents outside the premises of the Commission shall be with the written authority of the Commission Chairman.

RULE 16. Action on Ministerial Matters. — Matters requiring action which are ministerial in nature shall be done/made by the Board Chairman.

RULE 17. Records of the Board; Removal of Such Papers, Etc. — All records of the Board including applications for examination, examination papers and results, minutes of deliberation and administrative cases shall be kept by the Commission. No papers, communications, certificates, records of cases and other documents shall be removed from the premises of the Commission unless expressly authorized in writing by the Chairman of the Commission.

RULE 18. Annual Report. — The Board shall, at the close of each calendar year, submit an annual report for the President of the Philippines, through the Professional Regulation Commission, giving a detailed account of its proceedings and accomplishments during the year and making recommendations for the adoption of measures that will upgrade and inform the condition affecting the practice of Interior Design in the Philippines.

Article V

Licensure Examination for Interior Designers

RULE 19. Examination Required. — Unless expressly exempted by the provisions of RA No. 8534, all persons desiring to register as Interior Designers and practice the profession must pass the licensure examination for the practice of Interior Design.

RULE 20. Application. — The applicant for examination shall file a computerized application form duly accomplished in the Application Division of the Commission or in any of its Regional Offices which are also test centers for the profession, accompanied by authentic or authenticated copies of the required documents.

A Filipino citizen who graduated from a foreign educational institution shall be required, before his application is accepted, to present an endorsement from the Commission on Higher Education.

RULE 21. Qualifications of Applicant for Examination. — An applicant for examination shall, prior to admission to the examination, establish to the satisfaction of the Board that:

- a. He is a citizen of the Philippines;
- b. He has not been convicted by a final judgment of any crime involving moral turpitude; and