

**[ DBM DepEd JOINT CIRCULAR NO. 1, S. 2003,  
November 03, 2003 ]**

**GUIDELINES IN THE IMPLEMENTATION OF THE SALARY  
UPGRADING FOR DISTRICT AND EDUCATION SUPERVISORS**

**1.0 PURPOSE**

To prescribe the guidelines in the implementation of the upgrading of District and Education supervisors pursuant to Special Provision No. 19 of the Budget of the Department of Education (DepEd) under RA 9206, the FY 2003 General Appropriations Act.

**2.0 COVERAGE**

All incumbents of positions which are allocated to the positions of Public Schools District Supervisor (PSDS) SG - 19, Education Supervisor (ES) I, SG - 19 and ES II, SG - 20, ES III, SG - 22 and Chief Education Supervisor (CES), SG - 24.

**3.0 DEFINITION OF TERMS**

As used in this Circular the following shall mean:

3.1 Present Salary - the actual basic salary of the incumbent as of the date of salary upgrading exclusive of Personnel Economic Relief allowance (PERA), Additional Compensation (ADCOM), Christmas Bonus and cash gift, honoraria and any other forms of additional compensation usually paid in addition to basic salary but inclusive of transition allowance, if any.

3.2 Transition Allowance - the excess of the present salary over the eighth step of the salary grade allocation of the employee position.

3.3 Two-stage salary grade adjustment - the salary grade adjustment for positions of PSDS, ES I and ES II where subject positions shall be adjusted by a one salary grade adjustment in FY 2003 and a second one salary grade adjustment in FY 2004.

**4.0 GUIDELINES**

4.1 To maintain the previous salary grade relationships under RA No. 6758 among the PSDS and ES I, on the one hand, and Elementary School Principal (ESP) IV and Secondary School Principal (SSP) II, on the other hand and to preserve the consistency in the salary grade relationships of said positions, the following are hereby authorized:

4.1.1 Upgrading of the PSDS and ES I positions from SG-19 to SG-20 in July 2003 and to SG-21 in July 2004