

**[ BOC MEMORANDUM ORDER NO. 38-2004,  
December 03, 2004 ]**

**IMPLEMENTATION OF ROSETTANET ECUSTOMS FOR EXPORTS**

By authority of Section 609 of the Tariff and Customs Code of the Philippines, as amended, and pursuant to the provisions of the Memorandum of Agreement dated 20 April 2002 entered into by and among the Bureau of Customs (BOC), the Philippine Economic Zone Authority (PEZA), and the Semiconductors and Electronics Industries in the Philippines, Inc. (SEIPI), the following regulations to govern the use of Rosettanet global electronic messaging system as one of the facilities in the processing of export shipments of semi-conductors and electronic products are hereby promulgated.

**1. OBJECTIVES**

- 1.1 To simplify the conduct of export operations in all PEZA economic zones;
- 1.2 To provide the Bureau of Customs a ready and reliable source of information to facilitate the export clearance process at the border;
- 1.3 To develop an effective exports monitoring system and data verification for the Bureau of Customs and such other government agencies in need of export statistics.

**2. SCOPE**

This order shall apply:

- 2.1 To all exports shipments of semi-conductor and electronic products made by the members of the SEIPI adopting RosettaNet for all electronic lodgments of export declarations.
- 2.2 Initially at NAIA, to be rolled out to other airports upon the recommendation of the Deputy Commissioner of MISTG and approval by the Commissioner of Customs.

**3. GENERAL PROVISIONS**

- 3.1. The export procedures and electronic documentation system for PEZA locators shall be harmonized with R.A. 8792 (E-Commerce Act of 2002);
- 3.2 The RosettaNet Partner Interface Process (PIP) 3B18 (hereto attached as ANNEX "A"\*), which integrate the workflow between the exporter or shipper with its logistics provider (freight forwarder) and the Bureau of Customs, shall strictly be observed to ensure authenticity of the identities of parties, data integrity, digital certificates and signatures, encryption services, creation, filing, and processing of electronic export declarations

3.3 The exporter or shipper and its authorized freight forwarder shall be registered with the Bureau of Customs as provided for under Customs Memorandum Order (CMO) No. 18-99;

3.4 The electronic commercial invoice generated by the exporter or shipper from its financial or enterprise resource planning (ERP) system shall contain a unique number that the Bureau of Customs may use in validating the export data submitted.

3.5 The Bureau of Customs shall only undertake selective intervention in the processing of all export declarations and cargoes processed under the RosettaNet.

#### 4. OPERATIONAL PROVISIONS

##### 4.1 Lodgment of the Electronic Export Declaration

4.1.1 the exporter or shipper initiates the preparation of the Export Declaration by extracting from its back-office system the invoice data and waybill information for an intended export shipment and subsequently sending the RosettaNet PIP3B18 through the internet to its authorized freight forwarder as a partial the export declaration.

4.1.2 The freight forwarder upon receipt of PIP3B18, uploads the partial export declaration into his own system, incorporates therein all the required shipping details and sends the completed electronic export declaration to the Bureau of Customs through the BOC-accredited Application Service Providers (ASP) for conversion into a format that can be integrated in and processed by the BOC ACOS.

4.1.3 The BOC ACOS Export System, upon receipt of the electronic export declaration from the ASP, registers the electronic export declaration by assigning to it a unique reference number, simultaneously generating an electronic response to the exporter or its authorized freight forwarder acknowledging receipt of the electronic export declaration by indicating therein the assigned BOC reference number.

4.1.4. The exporter or its authorized freight forwarder retrieves the electronic response from the BOC, prints four (4) copies of the accomplished electronic Single Administrative (SAD)/Export Declaration (ED), which shall indicate the BOC reference number, to be distributed as follows:

4.1.4.1. One (1) copy - PEZA

One (1) copy - Export Division, BOC

One (1) copy - Trade Control Examiner (TCE), Export Division BOC

One (1) copy - Exporter/Freight Forwarded

##### 4.2. Customs Examination of the Export Shipment Prior to Release from ECOZONE

4.2.1. If the Collector of Customs at the Ecozone finds a need to examine an export cargo, he shall notify the shipper or exporter of such a decision within thirty (30) minutes from the time of the lodgment of the electronic export