

**[ PHILHEALTH CIRCULAR NO. 18, S. 2005, August 10, 2005 ]**

**RENEWAL OF ACCREDITATION OF INSTITUTIONAL HEALTH CARE PROVIDERS (IHCPs) WITH COMPLETE APPLICATION**

All accredited IHCPs are advised to submit a complete application to facilitate processing of the renewal of their accreditation. Incomplete applications shall be returned for completion.

A complete application satisfies the following requirements:

1. Application form properly accomplished and duly notarized.
2. All documentary requirements in the checklist for accreditation are attached (see Annex A<sup>\*</sup>);
3. In lieu of hospital and ancillary service licenses, a DOH certification may be submitted pending the processing of the actual license(s). The certification should state that the hospital was inspected and found to have complied with the standards.
4. In lieu of the Fire Safety Inspection Certificate, a commitment letter may be submitted detailing the hospital's safety measures in case of fire and compliance to the inspection findings of the Bureau of Fire Protection.

All other issuances, which are not inconsistent herewith, shall remain in full force and effect.

This Circular takes effect 15 days after publication.

Adopted: 10 Aug. 2005

(SGD.) LORNA O. FAJARDO, CESO III  
*Officer-in-Charge*  
*Office of the President and Chief Executive Officer*

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<sup>\*</sup> Text Available at Office of the National Administrative Register, U.P. Law Complex, Diliman, Quezon City.

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