

[NEDA EXECUTIVE ORDER NO. 420, July 12, 2005]

IMPLEMENTING RULES AND REGULATIONS

Pursuant to Executive Order No. 420, series of 2005, the National Economic and Development Authority (NEDA) hereby promulgates the following implementing rules and regulations on the streamlining and harmonization of identification (ID) systems of all government agencies and government-owned and controlled corporations.

RULE I POLICIES AND OBJECTIVES

SECTION 1. Title - The rules contained herein shall be known and cited as the Implementing Rules and Regulations (Rules) of Executive Order No. 420, dated April 13, 2005.

SECTION 2. Declaration of Policy - It is the policy of the government to provide greater convenience for those transacting business with government and enhance the integrity and reliability of government-issued identification cards through the streamlining and harmonization of government identification systems.

SECTION 3. Objectives - The implementation of the Unified Multi-Purpose Identification System pursuant to E.O. 420 shall be guided by the following objectives:

- a. To reduce costs and thereby lessen the financial burden on both the government and the public brought about by the use of multiple ID cards and maintenance of redundant databases containing the same or related information;
- b. To ensure greater convenience for those transacting business with the government and those availing of government services;
- c. To facilitate private businesses and promote the wider use of the unified ID card;
- d. To enhance the integrity and reliability of government-issued ID cards; and
- e. To facilitate access to and delivery of quality and effective government service.

RULE II COVERAGE AND RESPONSIBILITY

SECTION 4. These implementing rules and regulations (Rules) shall cover all government agencies and government-owned and controlled corporations issuing or shall be issuing ID cards to their members or constituents. The Director-General of the National Economic and Development Authority (NEDA) shall be responsible for coordinating and facilitating the implementation of these Rules.

RULE III
MEANING OF TERMS AND ACRONYMS

SECTION 5. The following terms and acronyms as used in these Rules shall mean:

- a. "AFIS" or Automated Fingerprint Identification System is a biometric identification methodology that uses digital technology to obtain, store, and analyze fingerprint data.
- b. "Biometrics" refers to the technique of verifying a person's identity based on the individual's unique physiological characteristics and/or behavioral characteristics. The biometrics identifiers covered in these Rules are the fingerprints and the handwritten signature of an individual.
- c. "BIR" refers to the Bureau of Internal Revenue.
- d. "COMELEC" refers to the Commission on Elections.
- e. "Common Reference Number" or "CRN" refers to the unique number assigned to an individual upon successful enrollment into the CRN Registry. The CRN will be the individual's unique identifier during his or her lifetime.
- f. "CRN Registry" refers to the collection of identification records of all individuals successfully enrolled and maintained by the Central Verification and Enrollment Agency, or CVEA, as defined in Section 5 t (4) hereof.
- g. "Data" refers to the 15 data items enumerated in Section 3 of Executive Order No. 420. For purposes of these Rules, the following classifications of data shall be used:
 - (1) "Basic data" refers to the 5 data items from the list of 15 data items, which are directly associated with an individual since birth and can be verified against the individual's birth certificate. These are: name, place of birth, date of birth, name of parents, and sex;
 - (2) "Biometrics Data" refers to the 3 data items from the list of 15 data items, which are based on the physiological and behavioral make-up of an individual and can be used in identifying and/or authenticating the identity of the individual. These are: photograph, signature, and two index fingerprints; and
 - (3) "Other Data" refers to the remaining 7 data items from the list of 15 data items. These 7 data items are: home address, marital status, height, weight, two thumb marks, any prominent distinguishing features, and Tax Identification Number (TIN). Although also considered biometrics data, the two thumb marks shall be classified as Other Data for purposes of these Rules.
- h. "DFA" refers to the Department of Foreign Affairs
- i. "Enrollee" refers to an individual who has his or her data stored in the CRN Registry.
- j. "Enrollment" refers to the process of verifying the registration data (personal data and biometrics data) submitted about an individual and the subsequent storage of such data into the CRN Registry.

k. "Identification or ID Card" refers to the card issued pursuant to these Rules to an individual for purposes of establishing his or her identity. For purposes of these Rules, an ID card may refer to any of the following:

(1) "Agency ID Card" is the generic term to refer to all identification / license / voter's cards issued by government agencies to their employees, members, professionals, voters, taxpayers.

(2) "Transition ID Card" refers to an agency ID card with the CRN of the card owner included in the card either as one of the human-readable data items printed in the card and/or encoded in one of the machine-verifiable areas of the card. As the term "Transition" implies, it is an ID card issued prior to the full implementation of the unified multi-purpose ID system and the corresponding issuance of the unified multi-purpose ID card as defined below.

(3) "Unified Multi-Purpose ID Card" refers to the single format "one-look" card which is the subject of Rule VI hereof. The card shall bear the CRN of the card owner and will retain the agency name and logo of the issuing agency with the same functionalities as those of the original agency card or the transition ID card.

l. "Government Agency" refers to any government department, bureau, authority, or institution which receives annual or special government budgetary appropriations for its operations.

m. "Government Owned or Controlled Corporation" or "GOCC" refers to a government entity or organization that is created or established by law called its charter. For purposes of these Rules, all government financial institutions (GFIs) fall under the general category of GOCCs, hence are covered by these Rules. Government corporations registered or incorporated under the corporation law have the option to register as a participating agency as defined in Section 5t hereof.

n. "GSIS" refers to the Government Service Insurance System.

o. "LGU" refers to a local government unit.

p. "LTO" refers to the Land Transportation Office.

q. "NEDA" refers to the National Economic and Development Authority.

r. "NSO" refers to the National Statistics Office.

s. "Pag-IBIG Fund" refers to the Home Development Mutual Fund or HDMF.

t. "Participating agency" refers to any government agency or GOCC covered by E.O. 420. For all intents and purposes, all government agencies and GOCCs as defined herein are considered participating agencies. Other government institutions or instrumentalities, including LGUs, may, at their option, register and participate under these Rules. The procedures for registration, as well as the agency with which interested applicants may register, shall be announced by the NEDA.

Participating agencies are categorized into any or a combination of the following:

- (1) "Registration Agency or Center" refers to a government agency, GOCC, or a designated registration center, which is responsible or has the facilities for the collection of personal data and/or the capture of biometrics data of its members and/or employees, as well as other individuals who voluntarily apply for a unified multi-purpose ID card;
 - (2) "Card Issuing Agency" refers to a government agency or GOCC, or any other registered participating agency that produces and/or issues ID cards to its employees and/or members. A card issuing agency may also be a registration agency or center.
 - (3) "Central Verification and Enrollment Agency", or CVEA", refers to the government agency or institution responsible for the verification of an individual's registration data, including his or her biometrics data, and the subsequent enrollment of the individual's data into the CRN Registry. The CVEA shall also be responsible for the maintenance and security of the CRN Registry. For purposes of these Rules, or until such time that another agency has been designated as such, the National Statistics Office (NSO) shall be the CVEA.
 - (4) "Biometrics Data Matching Center" or "BDMC" refers to an agency or GOCC which has an installed and/or operational automated fingerprint information system (AFIS) capable of "one-to-many" fingerprint data matching. For purposes of these Rules, and until such time that another agency has been designated as such, the SSS shall be the Biometrics Data Matching Center or BDMC.
- u. "PhilHealth" refers to the Philippine Health Insurance Corporation.
- v. "PhilPost" refers to the Philippine Postal Corporation.
- w. "PIA" refers to the Philippine Information Agency.
- x. "PRC" refers to the Professional Regulations Commission.
- y. "Program member" refers to a person enrolled or registered with any of the participating agencies like the GSIS, SSS, Pag-IBIG, or PhilHealth.
- z. "Registration" refers to the process of collecting personal data and biometric samples from a person in preparation for the verification and storage of the reference data and biometrics templates of the individual into the CRN database.
- z1. "Rules" refers to these Implementing Rules and Regulations.
- z2. "SSS" refers to the Social Security System.

RULE IV THE UNIFIED MULTI-PURPOSE ID SYSTEM

SECTION 6. Establishment of the Unified Multi-Purpose ID System. The unified multi-purpose ID system as prescribed under E.O. No 420 is hereby established pursuant to these Rules for the purpose of streamlining, harmonizing, and unifying

all ID systems in government. The system, which shall cover primarily all government employees and program members, may also include other individuals who may voluntarily register under this system. The unified multi-purpose ID card issued under this System shall include a CRN which shall serve as an individual's unique identifier during his or her lifetime.

SECTION 7. Core components of the Unified Multi-Purpose ID System. The core components of the Unified Multi-Purpose ID System are: (a) the Common Reference Number, or the CRN; (b) the database or the CRN Registry; and (c) the unified multi-purpose ID card. The CRN is the unique number assigned to an individual. The CRN Registry is the database containing records of individuals enrolled and assigned a CRN. The unified multi-purpose ID card is the secure medium that shall contain the CRN and which can be presented by the individual as proof of his or her identity.

SECTION 8. Non-denial of services. While possession of the unified multi-purpose ID card and/or ownership of a CRN can facilitate transactions with government, under no condition shall the absence of either the card or the CRN be a ground for denying any government service to an individual.

SECTION 9. The National Task Force, National Technical Working Group, and the Special Working Groups on Back-Office Operations and Communications. The National Task Force (NTF) created pursuant to NEDA Memorandum Order No. 01, Series of 2005, which now becomes part of these Rules, shall ensure the effective coordination and implementation of E.O. 420 and these Rules.

The NTF shall be supported and provided technical advice and assistance by the National Technical Working Group (N-TWG), which is also created pursuant to said NEDA memorandum order, and chaired by the National Statistics Office. The Special Working Group (SWG) for Back-End Operations, to be chaired by the Commissioner and Director-General of the National Computer Center, and the SWG for Communications, to be chaired by the Vice President for Public Relations of the Social Security System, and alternate member to the SSS President as NTF member, are created by virtue of these Rules.

Overall secretariat support shall be provided by the NEDA and the NSO, with assistance from the participating agencies. Other special working groups may be created by the NEDA Director-General as the need arises.

RULE V THE COMMON REFERENCE NUMBER

SECTION 10. Generation and assignment of a CRN to registered and qualified government employees and program members. The Common Reference Number, or CRN, shall be the unique number generated and assigned by the CVEA to an individual upon successful enrollment into the CRN Registry. The CRN shall be the individual's unique identifier during his or her lifetime.

SECTION 11. Non-reusability of the CRN. Once assigned, the CRN shall be permanent and shall remain with the individual during his or her lifetime. It shall not be reused or reassigned to another individual.

RULE VI CHARACTERISTICS OF THE MULTI-PURPOSE ID CARD