

[OWWA MEMORANDUM OF INSTRUCTIONS NO. 001, S. 2005, January 19, 2005]

**AMENDMENT TO MEMORANDUM OF INSTRUCTION NO. 117,
SERIES OF 1991 AS AMENDED BY MEMORANDUM OF
INSTRUCTION NO. 018, SERIES OF 2001**

In line with OWWA's intensified membership promotion drive, the following workers may register under the Voluntary Membership Program:

1. Overseas Filipino workers who have not acquired regular residency status while working abroad.
2. Former natural-born Filipino citizens permanently residing and gainfully employed abroad who obtained dual citizenship under Republic Act No. 9225.

I. DOCUMENTARY REQUIREMENTS

A. Irregular Workers

- a. Valid Philippine passport, work permit and/or any alternative documents as proof of employment.
- b. Duly filled-up Declaration of Intention for Membership to OWWA.
- c. Any documentary proof of employment such as payslip, employment memo, etc.

B. Former Natural-Born Citizen who obtained Dual Citizenship

- a. Valid Philippine passport or sworn petition for reacquisition of citizenship and oath of allegiance duly authenticated by the Philippine Embassy/Consulate.
- b. Proof of Employment
- c. Duly filled-up Declaration of Intention for Membership to OWWA.

II. RENEWAL

Overseas Filipino workers (OFWs) who register for voluntary membership are covered for a period of two (2) years, renewable for even periods thereafter.

Immediate family members of OFWs who are already working abroad on irregular status or re-acquired Filipino citizenship under R.A. 9225 may apply for the OFW's voluntary membership in the Philippines as contemplated by this Amendment to the previous rules, provided the documentary requirements as stated herein are met and, in addition, the presentation of the following proofs of entry/stay at a foreign country-worksite:

1. Machine copy of the Philippine passport used on last departure from the Philippine port with the "departure" and "arrival" stamp of the respective