

**[ PRC BOARD OF ELECTRONICS ENGINEERING  
RESOLUTION NO. 05, S. OF 2008, May 12, 2008 ]**

**ADOPTION OF THE RULES AND REGULATIONS IMPLEMENTING  
SECTION 31 ARTICLE V OF REPUBLIC ACT NO. 9292 OTHERWISE  
KNOWN AS THE ELECTRONICS ENGINEERING LAW OF 2004  
COVERING THE CONTINUING PROFESSIONAL EDUCATION (CPE)  
PROGRAMS FOR ECE/PECE/ECT IN THE PRACTICE OF  
ELECTRONICS ENGINEERING**

**RULE I. OBJECTIVES, DEFINITION, NATURE, AND RATIONALE**

*SECTION 1. Objectives* - The CPE program shall have these objectives:

- a. To provide and ensure the continuous education of a registered professional with the latest trend in the profession brought about by modernization and scientific and technological advancements;
- b. To raise and maintain the professional's capability for delivering professional services;
- c. To attain and maintain the highest standards and quality in the practice of his profession;
- d. To make the professional globally competitive; and
- e. To promote the general welfare of the public.

*SECTION 2. Definition* - Continuing Professional Education (CPE) refers to the inculcation, assimilation and acquisition of knowledge, skills, proficiency and ethical and moral values, after the initial registration of a professional that raise and enhance the professional's technical skills and competence.

*SECTION 3. Nature* - The CPE program consist of properly planned and structured activities, the implementation of which requires the participation of a determinant group of professionals to meet the requirements of voluntarily maintaining and improving the professional standards and ethics of the profession.

*SECTION 4. Rationale* - Voluntary compliance with the CPE program is an effective and credible means of ensuring competence, integrity and global competitiveness of professionals in order to allow them to continue the practice of their profession.

**RULE II. THE PRC CPE COUNCIL: CREATION, COMPOSITION, TERMS OF OFFICE, FUNCTIONS, MEETINGS**

*SECTION 1. Creation* - The Board, upon approval by the PRC, shall create a Council within thirty (30) days from the effectivity of this resolution.

This shall be known as the PRC CPE Council which shall assist the Board in implementing its CPE Program.

*SECTION 2. Composition* - The PRC CPE Council shall be composed of a chairperson and two (2) members. The chairperson of CPE Council shall be chosen from among the members of the Board by the members themselves. The first member shall be the president or, in his/her absence or incapacity, any officer chosen by the Board of Directors of IECEP. The second member shall be the president or, on his/her absence or incapacity, any officer of the organization of deans or department heads of schools, colleges or universities offering the degree requiring licensure examination. In the absence of such organization, the second member shall be chosen and appointed by the PRC Chairperson from at least three (3) recommendees of the Board concerned. Said recommendees shall be well known academicians.

*SECTION 3. Terms of Office* - The term of office of the chairperson of the PRC CPE Council shall be co-terminus with his/her incumbency in the PRC. The first member shall have a term of office co-terminus with his/her incumbency as officer of the IECEP; the second member shall have a term of office co-terminus with his/her incumbency as officer of the organization of deans or heads of departments. The chairperson, first member and second member shall continue to function as such in the PRC CPE Council until the appointment or election of their respective successors in the Board, IECEP or organization.

*SECTION 4. Exercise of Powers and Functions* - The PRC CPE Council shall, upon a majority vote, exercise powers and functions which shall include but shall not be limited to the following:

- a. Accept, evaluate and approve applications for accreditation of CPE providers.
- b. Accept, evaluate and approve applications for accreditation of CPE programs, activities or sources as to their relevance to the profession and determine the number of CPE credit units to be earned on the basis of the contents of the program, activity or source submitted by the CPE providers.
- c. Accept, evaluate and approve applications for exemptions from CPE requirements.
- d. Monitor the implementation by the CPE providers of their programs, activities or sources.
- e. Assess periodically and upgrade criteria for accreditation of CPE providers and CPE programs, activities or sources.
- f. Perform such other related functions that may be incidental to implementation of the CPE programs or policies.

*SECTION 5. Functions of the PRC CPE Council Chairperson, The PRC CPE Council Chairperson shall have the following functions:*

- a. To preside over the meetings of the PRC CPE Council.

- b. To direct or supervise the activities of the PRC CPE Council.
- c. To submit minutes of regular and special meetings within 30 days from date of said meetings.
- d. To submit annual reports.
- e. To issue certificate of registration to CPE providers found by the council to be qualified in accordance with this Guidelines as well as certificate of accreditation of programs, activities and sources.

*SECTION 6. Secretariat* - The chairperson of the PRC shall designate or appoint an official with a rank not lower than Division Chief who shall act as the secretary of the PRC CPE Council. The designated official may participate in the deliberations of the PRC CPE Council but shall not vote. His/her duties and functions shall be as follows;

- a. Ensure that the sessions, meetings or proceedings of the PRC CPE Council are recorded;
- b. Prepare the minutes of all the meetings and proceedings of the PRC CPE Council;
- c. Receive applications for accreditation of CPE providers, programs, activities or sources;
- d. Submit to the PRC CPE Council applications for accreditation of aspiring CPE providers and CPE program, activities or sources;
- e. Release Certificates of Accreditation to CPE providers and programs, activities or sources and
- f. Assist the PRC CPE Council by providing relevant statistical data on the renewal of professional licenses and other related matter.

The Secretary shall exercise general supervision and control over the PRC CPE Council Staff, who shall be selected by the Chairperson of the PRC from among the existing personnel of the PRC. The PRC CPE Council Staff shall have, among others the following functions:

- a. Release CPE Certifications of credit units earned to the professionals;
- b. Keep all records, paper and other documents relative to the evaluation, approval and accreditation of CPE programs activities or sources; and
- c. Maintain records of accredited CPE providers, on-going, continuing or completed CPE programs, activities or sources, the list of participants and other relevant data.

*SECTION 7. Meetings* - The PRC CPE Council shall hold regular meetings once a month on dates to be fixed by said Council. Special Meetings may

be called by a chairperson or upon written request of at least member of the PRC CPE Council.

*SECTION 8. Involvement of IECEP* - The PRC CPE Council recognizes, pursuant to RA 9292, that the Accredited Professional Association shall implement the CPE, accredit other organizations or entities to provide CPE/CPD program promulgated by the Board and/or Commission and thereby delegates to the IECEP the processing of the application, keeping of all records for CPE providers and their respective programs and credit units earned by each ECE/PECE/ECT who avail of the CPE Programs and related function. For this purpose, the IECEP may create a counterpart CPE Council to be known as IECEP CPE Council and may ask for reimbursement of reasonable processing fees directly from the applicants apart from the accreditation fee that such applicants pay directly to the Commission. The IECEP CPE Council shall keep separate books of accounts of its expenses and amounts collected from the applicants and make a monthly report thereof. Any excess collection shall be used exclusively as working capital of the IECEP for the CPE activities.

### RULE III. CRITERIA FOR ACCREDITATION OF PROVIDERS PROGRAMS, ACTIVITIES OR SOURCES

*SECTION 1. Criteria for Accreditation* - In order to merit accreditation, the following criteria shall be complied with;

#### For CPE Provider

- a. Must be a duly registered organization, firm, institution or agency, or a professional of good standing and has never been convicted of a crime;
- b. Shall have an established mechanism and updated instructional materials to carry out the CPE programs and activities;.
- c. Must have adequate, modern and updated instructional material to carry out the CPE programs and activities;
- d. Shall have instructors, lecturers, trainers and resource speakers with good moral character, technical competence, facilitation skills and are holders of current ECE/PECE/ECT licenses.

#### For CPE Programs, activities or sources

- a. The scope shall be beyond the basic preparation for admission to the practice of the profession. The contents shall be relevant/related, but not limited, to the practice of the profession.
- b. The programs, activities or sources shall enhance the competence of the professional by upgrading and updating knowledge and skills for the practice of the profession as brought about by

modernization and scientific and technical advancements in the profession.

#### RULE IV. PROGRAMS, ACTIVITIES and SOURCES FOR ACCREDITATION AND EQUIVALENT CREDIT UNITS

Any provider may submit to the PRC CPE Council programs, activities or sources to be approved and accredited for CPE units. The provider shall be notified of the disapproval of his CPE programs, activities or sources without prior approval and accreditation from the Council.

As used in these guidelines the following terms shall mean:

a. *Seminars* shall refer to the gathering of professionals which shall include, among others, workshops, technical lectures or subject matter meetings, non-degree training courses and scientific meetings.

b. *Conventions* shall refer to a gathering of professionals which shall include, among others, conferences, symposia or assemblies for round table discussions.

c. *Masteral Degree* shall refer to a graduate degree in Electronics Engineering business or related field from a recognized school, college or university.

d. *Doctoral Degree* shall refer to a post graduate degree in Electronics Engineering business or related field from a recognized school, college or university.

e. *Authorship* shall refer to the ownership of intellectual property which includes technical or professional books, instructional materials and the like. Credits earned must be claimed within one (1) year from the date of publication.

f. *Self-Directed Learning Package* shall refer to learning which uses course manuals or accredited learning modules. Accredited Learning modules include self-instructional materials or programs which may be in the form of printed manual, audio and video cassette tapes, films, computer-assisted learning (CAL), study kits, learning aids and modules or the use of the information highway. These should include among others clearly defined objectives, adequate content and an evaluation component for each module.

a. Post Graduate/In-Service Training shall mean training or specialization at the post graduate level for a minimum period of one (1) week.

b. Resource Speaker shall refer to a professional who acts as discussion leader or lecturer in a convention or seminar or similar gathering.

c. Peer Reviewer shall refer to a professional who acts as an evaluator of a research paper,