

**[ DEPARTMENT OF SCIENCE AND TECHNOLOGY,  
June 15, 2011 ]**

**RULES AND REGULATIONS IMPLEMENTING THE PROVISIONS OF  
PRESIDENTIAL DECREE NO. 997 ENTITLED "CONFERRING CIVIL  
SERVICE ELIGIBILITIES ON SCIENTIFIC AND TECHNOLOGICAL  
SPECIALISTS ON THE BASES OF THEIR QUALIFICATIONS AND  
THE REQUIREMENTS OF PUBLIC SERVICE" (REVISED 2009)**

*SECTION 1. DEFINITION AND COVERAGE OF FIELDS OF STUDY*

In accordance with Section 2 of PD No. 997, the term "scientific and technological specialist" shall refer to a person who has a highly technical qualifications gained through education and sharpened by research and experience and completed at least a bachelor's degree from a college, university or institution recognized by the Commission on Higher Education, with major or specialization in any of the following fields of study:

**1. Natural Sciences**

Astronomy  
Astrophysics

Biological Sciences

Biology (S & T) Botany  
Ecology  
Marine Biology  
Microbiology  
Molecular Biology  
and Biotechnology  
Physical Anthropology  
Zoology

Geological Sciences

Archeology  
Geophysics  
Paleontology  
Seismology

Meteorology  
Oceanography  
Physics/Applied Physics

## **2. Engineering Sciences**

Biological Engineering  
Ceramic Engineering  
Computer Engineering  
Food Engineering  
Geothermal Engineering  
Industrial Engineering  
Nuclear Engineering  
Manufacturing Engineering  
Materials Engineering  
Mechatronics Engineering  
Petroleum Engineering  
Railway Engineering  
Textile Engineering

## **3. Mathematics and Information and Communication Technology**

Applied Mathematics  
Computer Science  
Information Technology  
Pure Mathematics Statistics

## **4. Other Disciplines**

Environmental Science  
Food Science

The Committee may, however, include in the above list any other fields of study in Science and Technology, which it may deem proper and appropriate, provided such fields are not covered by board examinations, and subject to approval of the Civil Service Commission.

An applicant who has graduated in any of the courses enumerated under the previous Implementing Rules and Regulations for at least five (5) years prior to the time the particular course was covered by a board examination and are subsequently excluded in the list herein provided, may be eligible to apply for eligibility under this Act.

Further, an applicant who has graduated in any of the above mentioned courses at least five (5) years prior to the subsequent delisting of such course for the reason that it is already covered by board examination, may also be eligible to apply for eligibility.

**SECTION 2. REQUIREMENTS** - Applicants for grant of eligibility pursuant to PD 997 should meet the following requirements:

### **A. Qualifications Requirements**

To be conferred civil service eligibility, a scientific and technological specialist must have at least a Bachelor's degree in areas enumerated in Section 1 hereof and must meet any of the following additional requirements:

1. At least three (3) years of continuous experience in research and/or teaching in the pertinent field, which may include specialized training in research, or teaching experience at the college level in one's major field or field of specialization, or completion of a patented invention; or
2. Has earned a master's or doctorate degree in any of the fields of study enumerated under Section 1 hereof from a school recognized by the Commission on Higher Education at the time of filing of application.

## **B. Documentary Requirements**

1. Upon filing of application, the following are the requirements to be submitted by the applicant to DOST Regional Office or DOST Central Office through the PD 997 Secretariat:

- a. Duly accomplished CS Form 101-A, Revised 2005;
- b. Three (3) pieces of 1" x 1" I.D. pictures in standard close-up shot (from shoulder level up with the name tag below the chin) and with hand-held and written (not computerized/computer-inserted) name tag showing the applicant's complete name in any of the following order/format: first name-middle initial-last name-extension name (if any), or last name-first name-extension name (if any)-middle initial;

Scanned, computer-enhanced, photocopied and cut-out pictures; pictures showing subject applicant-grantee not in standard close-up shot (lower than shoulder level); pictures with the name on the name tag not written in proper order/format; pictures with incomplete and/or computer-generated name tag; and pictures without name tag shall NOT be accepted.

- c. Assessment fee of PhP100.00 payable to DOST; and
- d. Five (5) copies of each of the following documents:

1. Duly certified statement of duties and responsibilities;

2. Original and photocopy of transcript of records and diploma. The original copy shall be returned to the applicant after authentication of the photocopy;
3. Recommendation from head of office or school on the application for PD 997 eligibility, which shall include a statement regarding his/her assessment of the applicant's research or teaching proficiency;
4. List of S&T subjects taught/being taught and the duration of teaching said subjects, duly certified by the Dean of the school.; and
5. Other documents such as:

- Published research paper/technical reports for concluded scientific research, or progress reports for researches still in progress. The reports must be certified as true copy by authorities to whom the original copies were submitted.
- Certification of research proficiency indicating the title of scientific research project/s the applicant has participated in and the duration and nature of participation and/or responsibilities of the applicant in the research project.
- Certificate of patented invention if available.

2. The following are the requirements to be submitted by the applicant upon claiming of Certificate of Eligibility (CEO) at the CSC Regional Office or the CSC Central Office:

- a. Application receipt (lower portion of the CS Form 101-A, Revised 2005) provided by DOST;