

[, November 06, 2013]

NEA GUIDELINES IN THE SANITATION OF MASTER LIST OF MEMBER-CONSUMERS OF ELECTRIC COOPERATIVES (ECS)

I. RATIONALE:

Pursuant to the relevant provisions of Presidential Decree No. 269, as amended by Republic Act 10531 and Its Implementing Rules and Regulations (IRR) and the EC By-laws, the conduct of membership-related activities such as District Election, Annual General Membership Assembly (AGMA), District Meeting, Referendum and Information and Education Campaign (IEC) Is compulsory.

Thus, to ensure the successful conduct of these undertakings, the determination of bona fide member-consumers through a systematic sanitation of the Master List of Member-consumers is a must.

It is therefore imperative to immediately undertake a sanitation process to ensure participation of member-consumers, avoid disenfranchisement during the voting exercises and to make use of a reliable Master List in other EC Important operational undertakings.

II. OBJECTIVES:

1. To establish a complete list of member-consumers that shall serve as basis for the Issuance of Identification cards for the proper identification of member-consumers;
2. To ensure a clean, orderly and peaceful conduct of elections, general membership assemblies, district meetings, referenda and IECs;
3. To protect the member-consumers' right to vote and be voted upon;
4. To enable the member-consumers enjoy the privileges and benefits that they are entitled to; and
5. To serve as a tool for management in the improvement of operations.

III. POLICY STATEMENT:

It shall be the policy of NEA to prescribe the establishment by the ECs of their Individual Master List of Member-Consumers that will serve as the official document to Identify *bona fide* member-consumers and can be readily accessed In the EC website by the general public.

The Master List shall be completed and approved by the EC Board of Directors not later than 31 December 2013.

IV. CONTENT:

The Master List of Member-Consumers shall contain relevant Information about each member-consumer which shall be alphabetically arranged and on a per district, municipality and barangay basis.