[LTO MEMORANDUM CIRCULAR NO. AVT-2014-1833, January 18, 2014]

GUIDELINES AND PROCEDURES ON THE IMPLEMENTATION OF THE CCTV AND WEBCAM EQUIPPED MOTOR VEHICLE INSPECTION CENTER (MVIC) MONITORING SYSTEM

Adopted: 18 January 2014
Date Filed: 27 February 2014

OBJECTIVE

To ensure that Public Utility Vehicles (PUVs), particularly public utility buses/trucks, comply with the mandatory inspection prior to registration, maintain an updated and properly maintained database/record for all MVICs, and ensure that inspection services are made/performed in accordance with existing standard and efficient manner.

GENERAL GUIDELINES

1. Installation of CCTV and webcam shall be done for one-lane each of the LTO-MVICs in Regions 3, 4A, 7 and on both North & South MVIC of the LTO-NCR to be incorporated with the MVIC Monitoring System.
2. The CCTV and webcam for the MVIC Monitoring System shall be installed on the lane that can handle a Gross Vehicle Weight (GVW) capacity of 4,501 kg and above.
3. All PUBs shall undergo the mandatory inspection prior to registration as specified in **Administrative Order No. ACL-2009-018** at the designated lane installed with CCTV and webcam in any of the LTO-MVICs in Regions 3, 4A, 7 and NCR.
4. PUBs registered in NCR, Regions 4A, 4B, 5, 6, 7, 8, 9, 10, 11, 12 and CARAGA with routes and/or terminals in NCR, Region 4A or Region 7 may be inspected at NCR, Region 4A or Region 7.
5. PUBs registered in LTO Regions 1, 2, 3 and CAR with routes and/or terminals in NCR or Region 3 may be inspected at NCR or Region 3.
6. The CCTV camera installed at the MVIC shall continuously record all activities conducted at the testing bay and shall periodically upload captured images to the repository server for backup and monitoring and audit purposes.

PROCEDURE

Prior to the usual testing process, motor vehicles shall be subjected to the following monitoring procedure, which are as follows:

1. The PUV shall proceed to the lane equipped with CCTV and webcam for image capturing and actual testing.