

**[ PHILHEALTH CIRCULAR NO. 2018-0008, June 21, 2018 ]**

**GUIDELINES ON THE IMPLEMENTATION OF POINT OF SERVICE (POS) ENROLMENT PROGRAM UNDER THE GENERAL APPROPRIATIONS ACT (GAA) 2018 ONWARDS**

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**I. RATIONALE**

As provided under the General Appropriation Acts (GAA) of 2017 and 2018, specifically under Title XXXVI on Budgetary Support to Government Corporations, Special Provision on the Attainment of Universal Coverage under PhilHealth, to wit:

"The Filipino citizens who will be covered under this provision, through a Point of Service (POS) Program, must be classified as financially incapable to pay his/her PhilHealth membership according to the DOH classification on indigence. Members availing of this Program shall be included in the PhilHealth membership database for possible inclusion in the list of beneficiaries whose premiums are to be shouldered by the National Government xxx

Filipino citizens who are financially capable shall be assessed and shall be enrolled based on their financial capability at the Point of Service to be covered as regular contributing PhilHealth member. They shall be included in the PhilHealth membership database and shall be billed annually."

**II. OBJECTIVES**

To address the gaps in coverage of both financially capable and incapable Filipinos, and registered inactive members and to ensure 100% availment rate in covering the poor under the National Health Insurance Program.

**III. SCOPE**

This policy applies in capturing all unregistered Filipinos and in covering all Filipinos, especially those who are financially incapable and seeking medical care in all government facilities.

PhilHealth Circular No. 2018-0008 Guidelines on the Implementation of Point of Service (POS) Enrolment Program under the General Appropriations Act (GAA) 2018 Onwards

#### **IV. DEFINITION OF TERMS**

A. Point of Service (POS Program) - refers to the program provided in the GAA for the current year, to cover all Filipinos under the National Health Insurance Program (NHIP), including the unregistered and inactive registered members especially those who are financially incapable. B. POS Patient - refers to the patient or in cases where patient is a minor, the parent or guardian, who is classified as financially incapable according to the DOH classification on indigents. He/she shall be registered into the NHIP by the government facility. C. Financially Capable (Self-Earning Individuals) - individuals who render services or sell goods as a means of livelihood outside of an employer-employee relationship or as a career. These include professional practitioners including but not limited to doctors, lawyers, engineers, artists, architects and the like, businessmen, entrepreneurs, actors, actresses and other performers, news correspondents, professional athletes, coaches, trainers and such other individuals. D. National Government Facility (NGF) - refers to health facilities owned by a national government agency which includes DOH-retained hospitals, Philippine National Police (PNP) hospitals, Department of National Defense (DND) hospitals, and Corporate-Specialty hospitals. E. Local Government Owned Facilities - refers to health facilities owned and managed by Local Government Units. F. Medical Social Welfare Officer (MSWO)/Social Welfare Development Officer (SWDO) - refers to the DOH-trained social worker assigned in NGFs or LGU-owned hospitals/ facilities and tasked to conduct the assessment tool in the identification of qualified POS Patients.

#### **V. COVERAGE**

A. Under this Program, patients, who are unregistered with PhilHealth, or are inactive members (have not regularly paid contributions) shall be eligible to avail PhilHealth benefits on the following conditions:

1. The patient (or the parent or guardian if he/she is a minor) is assessed as financially incapable by the MSWO/SWDO;
2. The patient and his/her parent or guardian are Filipino citizens; and
3. The patient is assessed and admitted in a ward type of accommodation of a government facility, or referred to a private healthcare institution (HCI) after assessment by a government facility.

B. For those who are assessed to be financially capable, eligibility to benefits at the point of availment shall be subject to VII.C.3 of this Circular and to existing rules on qualifying contribution and entitlement to PhilHealth benefits.

#### **VI. PARTICIPATION OF HEALTH CARE FACILITIES**

A. All NGFs, Local Government Units (LGUs) facilities, and other government hospitals and facilities shall be entitled to participate in the POS Program provided that they comply with the following requirements:

1. Submit a duly accomplished PhilHealth Online Access Form (POAF) (Annex A) and Non-Disclosure Agreement (NDA) (Annex B) to the nearest PhilHealth office;
2. Ensure availability of a dedicated desktop computer and reliable internet connection that will connect to the IHCP Portal and POS System;
3. Assign an I.T. personnel who will provide technical support to the staff assigned in the implementation of the Program;
4. Assign a dedicated staff, trained or who shall undergo training in the membership and eligibility verification, enrolment using the POS System, and other activities required for the operation of the Program;
5. Ensure availability of personnel (e.g. licensed MSWO/SWDO) trained by the DOH on the administration of the DOH Means Test. However, in the event that the MSWOs/SWDOs have yet to undergo training, the facility shall submit a certificate of training to the nearest PhilHealth Office within the implementation of the program. In the interim, hospitals may be required to submit to the PhilHealth Regional Office (PRO) the name of their designated accountable person who will sign the certificate of assessment.
6. Existing ORE-POC/POS user need only to comply with item 5.

## **VII. GENERAL GUIDELINES**

### **A. Identification of Qualified POS Patients**

1. Patients or his/her parent or guardian (if patient is a minor) in ward type of accommodation shall be subject to verification through the IHCP Portal whether or not he/she is already a member or dependent and eligible to avail of benefits.
2. Unregistered Filipinos or inactive members shall be interviewed and assessed by the Medical Social Welfare Officer (MSWO) for NGFs or by the Social Welfare Development Officer (SWDO) for LGUs facilities using the assessment tool prescribed by the DOH.
3. Patients stated in Section VII.A.2, classified as financially incapable and their parents or guardian shall qualify for POS and may immediately avail of benefits.

### **B. Registration**

1. POS Patients, if unregistered, shall accomplish and sign the PhilHealth Member Registration Form (PMRF).
2. The MSWO/SWDO or hospital-designated personnel shall register POS Patients through the POS System within 72 hours from the date of admission or prior to discharge.
3. In lieu of the Medical Social Services (MSS) intake form, the pro-forma