

**DETAILED REGULATIONS FOR THE EXECUTION OF THE PARCEL  
POST AGREEMENT BETWEEN THE REPUBLIC OF THE  
PHILIPPINES AND THE REPUBLIC OF CHINA**

Note: The Agreement entered into force, August 5, 1958.

Reference: This Agreement is also published in III DFA TS No. 2, p. 55.

In accordance with the provisions of Article XVIII of the Parcel Post Agreement between the Republic of the Philippines and the Republic of China, the Postal Administrations of the two countries have agreed as follows:

**ARTICLE 1  
ADDRESSING, PACKING AND POSTING**

1. Each parcel shall bear the exact and complete names and addresses of the sender and the addressee in Roman characters; and in case of parcels addressed to Chinese persons, the senders in the Philippines should be requested to write also the addressee's name and address in Chinese, if possible, in addition to those in Roman characters. Such names and addresses shall be written on the parcel itself or, if there is not enough space therefor, on a label so firmly attached to it that the label cannot become detached. The sender shall be advised to enclose in the parcel a copy of his address and that of the addressee.
2. Every parcel shall be packed in a manner adequate for the length of the journey and for the protection of the contents, but such that it can easily be opened for examination. Articles liable to injure postal employees or to damage other mails shall be so packed as to prevent any risk.
3. The office and date of posting of each parcel shall be stamped on the wrapper or container thereof.

**ARTICLE 2**

**CUSTOMS DECLARATION AND CERTIFICATE OF MAILING**

1. Each parcel shall have attached to it one customs declaration prepared on a special form provided for the purpose by the Administration of origin. The customs declaration shall give a general description of the parcel, and accurate statement in detail of its contents and value, date of mailing, the actual weight, the sender's name and address, and the name and address of the addressee.
2. The two Administrations assume no responsibility for the correctness of customs declaration.
3. The sender of a parcel may, at the time of posting thereof, receive a certificate of mailing on a form provided for the purpose which shall bear the name of the office of origin and date of posting.

**ARTICLE 3**

## **INDICATION OF PARCELS**

1. At the option of the country of origin, each parcel may bear on its address side an indorsement or a label with the indications of the parcel number and the name of the post office of mailing.
2. In so far as an air parcel is concerned, it must be furnished on the address side with a label in blue bearing the words "AIR MAIL" "PAR AVION" or "AIR PARCEL POST" or be stamped with the same words, in addition to the label or indorsement prescribed in the next preceding section.

## **ARTICLE 4**

### **DISPATCH OF PARCELS**

1. Parcels shall be exchanged, in bags duly fastened and sealed, between the exchange offices designated by the two Administrations, and shall be dispatched to the country of destination at the expenses of the country of origin and by such means as it provides.
2. The bags referred to in the preceding section shall have, securely fastened to the neck, a label indicating the name of the dispatching office, the name of the exchange office of destination, the number of parcels contained, and the number given for the dispatch.

## **ARTICLE 5**

### **RECEPTACLES**

1. The Administrations shall provide the bags needed for the dispatch of their respective parcels, and each bag shall be marked to show the name of the country to which it belongs.
2. Bags must be returned empty and without charge to the dispatching exchange office as soon as possible. They may be included with empty bags used in the dispatch of regular mails, and their return shall be governed by the pertinent provisions of the Universal Postal Convention. Distinctive parcel-post bags may be returned separately from regular-mail bags, in which case the total number thereof shall be advised on the corresponding parcel bill and not on the letter bill for the regular mail.
- 3 As for the bags received containing air parcels, the return referred to in the preceding section shall be effected by means of surface route.
4. The returning Administration shall repay to the Administration of origin the value of any bags which it fails to return.

## **ARTICLE 6**

### **BILLING OF PARCELS**

1. Parcels conveyed either by surface route or by air route are entered on separate parcel bills to show the number, name of the office of posting and weight of each and the sum to be credited therefor, as well as the total number of parcels. The entry on the parcel bills of each redirected or returned parcel must be followed by the word "Redirected" or "Returned", as the case may be, together with a detailed statement of additional charges to be collected, in the "Observations" column. Air Parcel Bills shall bear on top the label or the imprint of the stamp referred to in Section 2 of Article 3.

2. The amounts to be credited must be totaled and shown on each parcel bill. The total number of bags comprising each dispatch must also be shown on the parcel bills.

3. Each dispatching exchange office shall number the parcel bills according to an annual series for each exchange office of destination. The last number of the year shall be shown on the parcel bill of the first dispatch of the following year.

4. The parcel bills shall be prepared in triplicate at least. The original is sent in the regular mails (air-parcel bill in the air mail), the duplicate is inserted in one of the bags and the triplicate is retained at the dispatching exchange office. The label of the bag containing the parcel bill shall be marked with the letter "F".

## **ARTICLE 7**

### **CHECKING OF PARCELS**

1. The receiving exchange office shall check the parcels on the accompanying bills. If a parcel is missing or any other irregularity is noted, it shall be immediately reported to the dispatching exchange office by means of a bulletin of verification under registered cover. The report of such a serious irregularity as to involve the responsibility of the respective Administration shall be accompanied by the strings, wax or lead seals, or other articles used for closing the bag which contained the parcels, if they are available. In case no report is made by the next mail, it will be assumed that the dispatch has been received in proper order until the contrary is proven.

## **ARTICLE 8**

### **RECALL. CHANGE OF ADDRESS**

1. The Administration receiving a request for the recall or change of address of a parcel shall require, before accepting the request, the applicant to prove his identity with the sender of the parcel.

2. A single form may be used for the request referred to in the provisions of Section 2 of Article IX of the Agreement.

3. If the request is to be transmitted by mail, the form, accompanied with an exact facsimile of the address of the parcel, is sent directly under registered cover to the office of destination or the office designated for the purpose by the Administration of destination.