

**[DOH QUARANTINE ADMINISTRATIVE ORDER NO.
2, December 01, 1949]**

**REGULATIONS GOVERNING THE APPOINTMENT, PROMOTION
AND SEPARATION OF OFFICERS OF THE COMMISSIONED
SERVICE OF THE BUREAU OF QUARANTINE**

Pursuant to the provisions of Sections 3 and 4 of Republic Act No. 123 and the directive of the Office of the President in its letter dated November 9, 1948, the regulations concerning the appointment, promotion and separation of officers of the commissioned service of the Bureau of Quarantine are hereby promulgated for the information and guidance of all concerned:

A

Commissions

1. *Corps of Commissioned Officers* — Quarantine officers and nurses shall constitute a corps of commissioned officers of the Bureau of Quarantine in accordance with Section 4 of Republic Act No. 123.
2. *Manner of Commissioning* — Officers shall be commissioned by the President of the Philippines upon the recommendation of the Director of Quarantine in accordance with Section 4 of Republic Act No. 123.
3. *Ranks of Commissioned Officers* — The Director of Quarantine shall have the rank of a colonel or higher and all officers under him shall have the ranks of lieutenant colonels, majors, captains and lieutenants in accordance with Section 4 of Republic Act No. 123.
4. *Initial Commissions* — The initial commission of a medical quarantine officer shall be a 1st lieutenant and that of a quarantine nurse, a 2nd lieutenant. The Efficiency Board created under sub-paragraph 1 of paragraph B of this Administrative Order shall select from civil service eligibles for quarantine officer or nurse who shall be considered for initial commission. The personal qualifications, special experience and training of an applicant for quarantine medical officer or nurse shall be the primary consideration in determining his or her eligibility for an initial commission. Initial commissions shall be considered probationary for six months. At the termination of such period any officer with probationary commission may either be retained, promoted or separated from the Bureau depending upon the quality of service rendered. If at the end of the probationary period, no recommendation is made for the separation of a commissioned officer from the service, his or her probationary commission automatically becomes permanent.

In cases where there are two or more temporary appointees who are candidates for an existing vacancy or vacancies for initial commissions of either quarantine officers or nurses, the Efficiency Board, as described below shall consider and deliberate on

the merits and demerits of the candidates concerned. Their efficiency and adaptability to the service shall take precedence as factors in the consideration of the choice for the initial commission and only when both or all candidates for the initial commission have the same qualifications and efficiency ratings, shall seniority be made the deciding factor.

Seniority shall mean the length of continuous service in the Bureau of Quarantine and/or in any governmental entity prior to the consideration of the commission in the Bureau of Quarantine.

5. *Number of Commissioned Officers* — The number of commissioned officers shall be that as prescribed in the annual Appropriation Act unless otherwise provided for in a subsequent order of the Office of the President or by legislation.

6. *Commissions of Part-time Officers* — Officers assigned at minor ports of entry of the Philippines occupying items of part-time quarantine officers of the Bureau may be commissioned as 1st lieutenants or higher grades part-time, and allowed to wear the corresponding prescribed uniforms, ranks and service insignia, but shall not be entitled to the actual pay of the corresponding ranks, subsistence and quarter allowances authorized for officers with full time commission. Acting quarantine officers delegated to represent the Bureau in any port in the Philippines or in certain ports of entry such as those located in US Army and US Naval Bases may be designated as Acting Quarantine officers with or without compensation on the recommendation of the Director of Quarantine and approved by the Secretary of Health. Both part-time quarantine officers and acting quarantine officers in foreign bases and regular ports in the Philippines may be appointed regardless of their citizenship.

7. *Requirements* —

a. General requirements — Only citizens of the Philippines of good moral standing are eligible for original commissions excepting those serving in foreign bases and part-time quarantine officers in minor ports of entry as provided in the preceding section. Any physician or nurse applying for such commissions must be a civil service eligible and must not have reached his/her thirty-fifth birthday on the date of application. Physicians must be not less than 5 feet 4 inches in height and nurses not less than 5 feet 3 inches in bare feet. The height requirement may, however, be waived if there are other superior qualifications to offset deficiencies in height but not less than 5 feet 3 inches for physicians and 5 feet 2 inches for nurses. They must be in good health and free from physical defects. Those selected for commissions will be required to undergo a physical and medical examination which shall be conducted by a Board of Medical Officers convened for the purpose by the Director of Quarantine. Excessive overweight and underweight defective vision, color blindness diabetes and other major physical defects shall be causes for rejection.