

**[NCC MEMORANDUM CIRCULAR NO. 90-2,
December 26, 1990]**

**AMENDING THE PRESCRIBED GUIDELINES FOR THE
ACQUISITION AND USE OF IT RESOURCES IN THE LOCAL
GOVERNMENT (NCC MEMORANDUM CIRCULAR NO. 89-1)**

Consistent with its policy of decentralization, the issued Memorandum Order No. 309 (s. of 1990) thereby lifting the need for approval of the Office of the President for the procurement of computer equipment and services. In line with this and the need to further streamline the IS Planning process, the implementing guidelines for local government units for the acquisition of IT resources are hereby amended as follows:

1
IT Resources

The specification of "IT Resources" in APPENDIX 1 includes government databases.

2
Information Systems Plan (ISP)

A Local Government Unit (LGU) that is planning to acquire IT resources is required to submit an ISP. If the cumulative value of IT resources in the LGU, including the items currently being considered for acquisition, does not exceed P500,000.00, the LGU need not submit its ISP. The ISP embodies the LGU's overall Information Systems (IS) development program and the corresponding IT resource and budgetary requirements (See APPENDIX 2).

3
Submission of the ISP

The LGU shall prepare and submit the ISP, its updates and other additional requirements, as prescribed herein, to its Sanggunian; a copy shall be provided to the NCC or an NCC delegated group for its technical evaluation. The NCC shall submit its technical evaluation and recommendation to the Sanggunian. The approval of the ISP is through a Legislative Authorization/Ordinance by the Sanggunian.

4
Implementation of the ISP

The implementation of the ISP shall be reflected in the LGU's Annual/Supplemental Budget which shall be reviewed by the DBM-Regional Office and Local Budget Officers.