

**[POEA ADMINISTRATIVE GUIDELINES
IMPLEMENTING DEPARTMENT CIRCULAR NO. 01-
91, December 13, 1991]**

**REQUIREMENTS, CONDITIONS AND PROCEDURES FOR THE
DEPLOYMENT OF FILIPINO PERFORMING ARTISTS OVERSEAS**

Pursuant to DOLE Circular 01-91 dated 20 November 1991 prescribing additional requirements, conditions and procedures for the deployment of performing artists, and in order to assure continuing employment opportunities and protection to such category of professionals, the following guideline are hereby promulgated:

SECTION 1. Coverage — This circular shall apply to all licensed landbased agencies deploying/hiring legitimate performing artists overseas.

Legitimate Performing Artists — Performing artists shall include musicians, singers and dance troupe members.

Qualifications of Legitimate Performing Artists — The performing artist must meet the following qualifications:

1. At least 23 years of age for women performers;
2. Minimum one (1) year cumulative reputable performance in the Philippine or abroad for women performers;
3. Certified by a Philippine licensed agency deploying performing artists overseas as to qualifications nos. 1 & 2;
4. Membership in a dance troupe booked as a group with a minimum of five (5) members who have been contracted for same establishment and contract period;
5. Artists Accreditation Card in accordance with Section 6 hereof.

SECTION 2. Exemptions — The following performing artists shall be exempted from the qualifications defined in *Section 1*;

1. Performing artists invited to perform abroad for a charitable cause as certified by the Philippine Embassy/Consulate;
2. Well known performing artists booked for limited performance;
3. Well known artists on a concert tour or in the case of well known dance troupes, on a performance tour;
4. Graduates of a regular course/formal training obtained from a performing arts

school duly certified or accredited by the Department of Education and Culture;

5. Performing artists, singly or as part of a group, with a track record of local or overseas performances in major establishments such as reputable hotels, theaters, etc.

All requests for exemption shall be submitted to the Secretary of Labor for approval.

Processing through the Government Placement Branch

1. All of the above may be processed by the Government Placement Branch upon presentation of their booking contract, visa/entry permit and airline ticket or airline booking certificate together with the written exemption duly issued by the Secretary of Labor and Employment.

2. They will be required to pay the usual administrative fee of \$100 and the Welfare Fund contribution of \$50.

SECTION 3. Accreditation of Foreign Principal/Promoters

New Accreditation — Effective 13 December 1991, all foreign principals/promoters, including those previously accredited prior to issuance of DOLE Circular 01, shall undergo new accreditation.

The following are the procedures and requirements for new accreditation:

1. Philippine Embassy/Consulate in all worksites shall pre-qualify all principals/promoters and all performance venues.

a. **Pre-qualification of principals/promoters** — All principals/promoters shall submit the following requirements to the Philippine Embassy/Consulate with English translation;

(1) Company registration

(2) Statements of account showing financial status of company including balance sheets and profit and loss statements

(3) List of employees, not less than 5 with their pictures

(4) Tax payment certificate

(5) Police clearance or certificate of no criminal record of company president

(6) List of all Filipino Performing Artists previously deployed by the company including dates of entry and departure, performance/booking places and number of certificates of eligibility

(7) Certificate of no derogatory record of the employer/promoter and venue owner from the appropriate government authority

(8) Booking Contract between the foreign promoter and club owner